

**MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
April 4, 2017**

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Vice-Chairperson Charles McCullough at 5:57 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on April 4, 2017. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Jerry Ostwinkle, Charles McCullough, Dave Ruden & Jeff Schmitt; Assistant Commissioner: Robert O'Connell.

Adopt Agenda: with the following additions, the agenda was approved:

Father Norman White Memorial Scholarship
Two 1M Expense Vouchers
Farm Bill XIV Quarterly Report

17-40 Motion made by Ruden to approve the agenda. Motion seconded by Schmitt. Motion carried unanimously.

Approval of Minutes of Last Meeting: McCullough called for a discussion of the March 7, 2017 meeting minutes.

17-41 Motion made by Ruden to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '17** Account information:

Program	Balance	Program	Balance
REAPP	\$ 5,291.41	REAPF/NG	\$ 963.80
Cost Share	\$ 0.00		

Cost Share Applications:

IFIP

None

REAP

None

Tete Des Mortes

None

SRF

None

Cost Share Amendments:

None

Cost Share Certifications:

Russell Bahl, #55198, \$750.00 cost share

17-42 Motion made by Schmitt to approve the certification. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Maintenance Agreements:

None

1M/Finance:

- March Bank Statement was available for review.
- Checks Written –
 - o #2930 \$23.40 – Mel Wilgenbusch (travel)
 - o #2931 \$21.84 – Charles McCullough (travel)
 - o #2932 \$33.93 – Robert O’Connell (travel)
 - o #2933 \$100.62 – Jeff Schmitt (travel)
 - o #2934 \$127.92 – Dave Ruden (travel)
 - o #2935 \$3.51 – Jerry Ostwinkle (travel)
 - o #2936 \$35.10 – Mel Wilgenbusch (travel)
 - o #2937 \$10.92 – Charles McCullough (travel)
 - o #2938 \$2.34 – Jerry Ostwinkle (travel)
 - o #2939 \$21.06 – Dave Ruden (travel)
 - o #2940 \$33.93 – Robert O’Connell (travel)
 - o #2941 \$2.99 – Eric Schmechel (200 GB icloud storage)
 - o ACH - \$85.86 Deluxe Checks
- 1M Expense Vouchers in the amounts of \$429.22 and \$103.35

17-43 Motion made by Ruden to approve the checks written and the expense vouchers. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

- Ruden presented Maquoketa River Watershed Management Authority update.
- Natural Resources & Outdoor Recreation Trust Fund update was reviewed. Request for legislative contact was forwarded to all.
- Father Norman White Memorial Scholarship – Thomas Lehmann of Durango will be the District’s recipient.
- Iowa Farm Environmental Leader Award – CDI has offered to help with the nomination process. Colleen will forward a nomination to them by the May 1st deadline.
- “Community Rallies Behind Catfish Creek” articles appears in the DNR’s Working for Clean Water publication. Eric’s son is pictured in the stream.
- \$2,328.75 Farm Bill XIV Quarterly Report

- District's Organization Date is March 26, 1945. We will celebrate our 75th Anniversary in 2020.

17-44 Motion made by Ruden to approve the Farm Bill XIV report. Motion seconded by Ostwinkle. Motion carried unanimously.

Personnel Updates:

- 1 travel request for Eric Schmechel. \$220.00 estimated cost to attend WMA Strategic Framework meeting in Des Moines and a Saturated Buffer Demonstration on April 11th.

17-45 Motion made by Ruden to approve the travel requests. Motion seconded by Schmitt. Motion carried unanimously.

Meeting Updates:

- Ruden updated board on the Maquoketa River Watershed Management Authorities recent meeting.

NRCS Updates:

- Staff is working on CRP, EQIP & CSP applications.

CRP Conservation Plans & Revisions/Conservation Plans:

- 15 were reviewed

17-46 Motion made by Schmitt to approve the plans. Motion seconded by Ruden Motion carried unanimously.

Treasurer's Report:

'17 1M Report.....	\$ 799.98
District Savings.....	\$ 20,493.22
District Payroll S18.....	\$ 65,698.12
District Checking	\$ 2,567.81
Payroll - SWCD	\$ 54,158.16


17-47 Motion made by Ruden to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.


Being no further business to discuss, McCullough requested a motion to adjourn.

17-48 Motion made by Ruden to adjourn. Motion seconded by Ostwinkle. Motion carried unanimously.

The meeting adjourned at 6:53 p.m.

The next meeting will be held on May 2, 2017 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

X 
Chairperson Date

 4/4/17
Secretary Date