

**JUPITER INLET COLONY  
REGULAR COMMISSION MEETING  
VIA TELECONFERENCE**

**10.13.2020**

**Immediately following Variance Hearing**

**7:00 PM**

**MINUTES**

1. Call to Order 7:06 PM, Pledge of Allegiance, Roll Call via Zoom.

Roll call for the record:

Mayor Daniel Comerford

Vice-Mayor Milton Block

Commissioner Michael Armato

Commissioner Richard Busto

Commissioner Cindy Keim

Town Attorney William P. Doney

Chief of Police John Pruitt (absent)

Town Administer Kevin Lucas

Town Clerk Jude M. Goudreau

Others in attendance: Approximately ten members of the community via ZOOM.

2. Public Comments: Commissioner Keim said she would like to see an Ordinance change regarding the types and amounts of signs we allow in Town. There was a lengthy discussion regarding signs, use, and amount of signs permitted. By consensus, the Commissioners didn't feel there was a problem the way things are. Mayor Comerford said he would reach out to Jupiter Island and other towns for feedback and bring it back to the Commissioners.

Tracy Siani thanked Commissioner Keim for bringing the signs in Town up for discussion. Marie Rosner complimented and thanked the Police Department, more specifically Officer William Aguillon, for the calm manner in which he handled a child who recently accidentally discharged a weapon and injured himself. Sharon Steel thanked Lt. Schultz for his help today with setting up a meeting for the Garden Club.

3. Vote: to approve Consent Agenda
  - a. September 2020 General Operating Fund Budget Report and Financial Statements
  - b. Minutes from September 14, 2020, 1<sup>st</sup> Public Hearing on Budget & Taxes.
  - c. Minutes from September 14, 2020, Regular Commission Meeting.
  - d. Minutes from September 28, 2020, 2<sup>nd</sup> Public Hearing on Budget & Taxes
  - e. Cash Flow Report- Vice-Mayor

Motion: Vice Mayor Block made a motion to approve the Consent Agenda.

Second: Commissioner Keim seconded the motion.

Motion passed 5-0.

4. Commission/Staff Reports

- a. Town Administrator- Mr. Lucas reminded everyone that the Election is on November 3, 2020, and early voting starts October 19, 2020, at 200 Military Trail in Jupiter.
  - b. Chief of Police- Chief Pruitt was absent from the meeting. Lieutenant Schultz gave a short report in his place. Lt. Schultz reminded everyone to bring a flashlight when walking after dark and always lock their vehicles.
  - c. Town Attorney- Mr. Doney reminded everyone that the Zoom meetings would be coming to an end on November 1, 2020, and in-person meetings will resume. The Mayor said he is already working on a plan to ensure social distancing is still followed and that meetings will be safe to attend.
  - d. Commissioners: No Reports
  - e. Vice-Mayor: No Reports
  - f. Mayor Comerford-Mayor Comerford said he is working on having the next Commission meeting at the Beach Club, where the windows and doors could be open, chairs could be spread out, and fans would be on for social distancing, and masks would be required still. The next meeting is on November 9, 2020.
5. Discussion: Variance versus Waiver. Attorney Doney and Building and Zoning Coordinator William Whiteford explained the difference between the variances and the waivers; the difference is the legal notices and requirements prior to being heard for each. Variances have a strict notification process prior to the Commissioners hearing it, and waivers are heard by the Building and Zoning Committee without being heard by the Town Commission. The Town passed an Ordinance allowing the Building Consultant and Building and Zoning Committee to allow waivers to only screen enclosures and pool set-backs.
  6. Discussion: Approve New Government Auditor. Vice Mayor Block, the chairman of the Audit Committee, said the Committee met and reviewed the only bid submitted for a new auditing company. Vice Mayor Block gave a brief overview of the current auditor and a summary of reasons the Town is unhappy with their services. The Audit Committee met with the prospective new company Grau & Associates and are happy to recommend them to be awarded the contract for auditing services.  
Motion: Commissioner Armato made a motion to appoint Grau & Associates as the Town's Auditors.  
Second: Commissioner Busto seconded the motion.  
Motion passed- 5-0
  7. Discussion and Vote: 102 Lighthouse Drive. Mayor Comerford read the application for the variance and gave an overview of what the residents were requesting. Bill Whiteford explained why a variance was required; they are requesting the location of the dock in a different location.  
Motion: Vice Mayor Block made a motion to approve the variance for 102 Lighthouse Drive.  
Second: Commissioner Busto seconded the motion. Motion passed 5-0.
  8. Vote: Second Reading- Ordinance 06-2020.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY BY AMENDING CHAPTER 8 GARBAGE AND REFUSE, SECTION 8-4 COLLECTION OF YARD TRASH NOT SUITABLE FOR CONTAINERS, IN ORDER TO CREATE A NEW SUBSECTION B TO PROVIDE RESTRICTIONS FOR

PLACING OF YARD TRASH IN THE EVENT OF AN APPROACHING TROPICAL STORM EVENT; BY AMENDING CHAPTER 9 NUISANCES, SECTIONS 9-2 THROUGH 9-6 IN ORDER TO PROVIDE ADDITIONAL REQUIREMENTS FOR THE TRIMMING AND MAINTENANCE OF TREES AND VEGETATION PRIOR TO HURRICANE SEASON; PROVIDING FOR A NOTICE FROM THE TOWN REQUIRING ABATEMENT OF TREES AND VEGETATION IN NEED OF MAINTENANCE OR PRUNING; PROVIDING FOR ABATEMENT BY THE TOWN AND IMPOSITION OF A LIEN IN THE EVENT A PROPERTY OWNER FAILS TO ABATE THE NUISANCE; PROVIDING AN APPEAL AND HEARING PROCEDURE; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Motion: Vice Mayor Block made a motion to pass the Ordinance 06-2020 Second Reading.

Second: Commissioner Armato seconded the motion.

Motion passed 5-0.

9. Vote: Approve Purchase of a Vehicle Utilizing Infrastructure Surtax Funds. Mayor Comerford gave an overview of the Surtax money, explaining how the Town receives this tax money monthly, and it's set aside for infrastructure projects, equipment, and roadways. The Town has been putting aside this money for at least two fiscal years. Chief Pruitt has worked out a deal to purchase a \$50,000.00 vehicle for \$28,000.00. There was a brief discussion regarding the number of vehicles the Police Department will have, the vehicles' condition, and the need to replace them. All Commissioners are in favor of replacing the vehicles and purchasing this one now.

Motion: Vice Mayor Block made a motion to approve the purchase of a new police vehicle.

Second: Commissioner Armato seconded the motion. Motion passed 5-0.

10. Wrap-up and Adjourn:

Motion: Vice Mayor Block made a motion to adjourn the meeting at 8:03 PM.

Second: Commissioner Armato seconded the motion.

Motion passed 5-0.

Approved by:

\_\_\_\_\_  
Mayor Daniel J. Comerford III

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Clerk Jude M. Goudreau

\_\_\_\_\_  
Date

#### STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, and FL 33469 - telephone 746-3787.