

Hanscom Spouses Club

"Request for Donation"

Please fill out form completely and send to:

Hanscom Spouses Club
ATTN: 2nd Vice-President (Welfare Donation Request)
General Delivery
75 Grenier St. Unit 8888
Hanscom AFB, MA 01731

Name of Organization:	Point of Contact:
Mailing Address:	E-mail address: Duty phone number: Home phone number:
2. How much money are you requesting?	
3. Project name and/or use of donation:	
4. Who will benefit from this donation?	
5A. Explain how the money will be spent. 5B. Please prioritize the items in case we cannot fund the entire project.	
6. To whom should a check be written?	
7. When do you need the money?	
8. Whom else are you asking for assistance?	

Signature: _____ Date: _____