

DEER CREEK VILLAGE CLUBHOUSE PRE-INSPECTION WALK-THROUGH

Date of Event: _____ Time of Event: _____

HOMEOWNER NAME AND PHONE NUMBER: _____

KITCHEN:

- All Countertops, cabinets and appliances clean & sanitized.
- Fridge, freezer, microwave and the oven clean inside and out, empty of food & drinks.
- Kitchen sink & disposal clean, all kitchen utensils clean & returned to drawers, cabinets.

RESTROOMS:

- Countertops, mirrors and commodes clean & sanitized.
- Trash emptied and clean liners.
- Toilet paper, paper towels and soap.

TABLES, CHAIRS, TV, FIREPLACE, WINDOWS AND REMOTES:

- Tables & Chairs clean.
- Tables and Chairs in the storage closet.
- TV and Tuner Off, Fireplace and Mantle clean.
- Rugs to their original spaces.
- Remotes on the top of the tuner.
- Glass surfaces including windows clean and no fingerprints remain.

DECORATIONS:

- No decorations, balloons, tape or streamers.

ALL FLOORS:

- No spills [] kitchen [] main room [] bathroom [] hallway.
- Rugs clean.

TRASH:

- Trash & liners [] kitchen [] bathroom.
- No litter outside or in adjacent yards and parking lot.

STORAGE CLOSET

- Tables and chairs correctly stored

Walk-Thru Completed:

Homeowner _____
Signature/Date

Deer Creek Village Clubhouse Committee _____
Name/Signature

Date _____ Time _____

Copy of Walk Thru Checklist to HOA Board on _____