

RECORD OF PROCEEDINGS

**Minutes of Franklin Township
Franklin County, Ohio**

Regular Meeting

Held at 2193 Frank Road

October 4, 2018

Chairman Horn called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on October 4, 2018, at 2193 Frank Road.

Chairman Horn gave the welcome.

Opening Prayer:

Pastor Womack, Police Department Chaplain, led the opening prayer.

Chairman Horn led in the Pledge of Allegiance.

Roll Call: Fleshman, yes; Horn, yes; Alex, yes.

Horn made a motion for the following minutes to be approved. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes, Alex, yes.

- Special Meeting on September 20, 2018
- Regular Meeting on September 20, 2018
- Special Meeting on September 26, 2018 (Quarterly)

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-191

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves payroll \$133,814.21 and bills in the amount of \$149,860.99, for a total of \$283,675.20 from check number 48038 to 48221.

Horn moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-192

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to pay Jerry Spears Funeral Home & Crematory in the amount of \$750.00 for indigent burial fund for Michael A. Watkins.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-193

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fiscal Officer to move \$19,034.41 from House Bill 50 line item in General Fund to Gasoline Tax Fund under the Road Department.

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Alex moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-160 (amended)

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Road Department to cut the grass and weeds at 3548 Plainview Drive, Parcel ID: 140-002036-00 and to assess the cost to the property taxes as outlined in House Bill 50 legislation.

Alex moved for the adoption of the following resolution. Horn seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-190

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept the real estate purchasing contract for 2173 Frank Road.

ROAD DEPARTMENT REPORT:

Road Superintendent, Jim Stevens shared that the Road Department has a large sign installation project pending in the “triangle”. The installation equates to about 29 to 32 Stop signs being erected in various location within the neighborhood between Harrisburg Pike and Brown Road. Stevens continued with sharing how complex this project is due to size and that the Road Department does not have the correct tools to install each pole. Stevens presented to the Board a quote to purchase a hydraulic sign post pounder.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-194

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Road Superintendent to purchase a hydraulic signage pole pounder not to exceed \$2,600.00.

Barry Rowat, audience member thanked Jim Stevens and the Road Crew for assisting his household in removing yard waste due to storm damage on his property. Rowat also informed Stevens that the guardrail at the end of Longwood is missing.

Mary Niemeyer, audience member stated that the gravel between her mailbox and Brown Road has washed away and a large hole has formed. Stevens stated that Brown Road is a County roadway and it is the County’s responsibility to repair and maintain such issues.

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Mike Blevins, audience member asked Stevens if he had any updates on the metal road plate at the northwest corner of Ransburg Avenue and Harrisburg Pike. Stevens had no updates on the plate to report to Mr. Blevins.

Horn asked Stevens if there was an update on the work being done on Harrisburg Pike near Jackson Street. Stevens indicated that Columbia Gas is unable to locate the underground gas line at this time so the project is pending.

POLICE DEPARTMENT REPORT:

Chief Byron Smith shared that he is faced with a challenge related to the traffic camera implementation. Smith indicated that Michael Meeks of the Franklin County Traffic Engineer's Office will not approve of the traffic camera signs to be installed on any County roadway throughout the Township. Smith requested from the Board permission to speak with the Township attorney about this issue. Per the Ohio Revised Code signage must be placed throughout the enforcement area to educate motorists.

Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-195

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Police Chief to contact the Township legal team to discuss options on placing speed camera signs throughout the Township including roadways owned by Franklin County but are located in Franklin Township.

Fleshman asked if there were any updates on the motorist who was speeding on Lowell Drive as was reported at the last meeting. Smith said, no motorists fitting that description were witnessed by officers while monitoring Lowell Drive.

FIRE DEPARTMENT REPORT:

Chief James Welch reported that he met with the City of Columbus and Grandview Heights to discuss their continued partnership in a renewal of the fire contract for the Village of Valleyview.

Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-196

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fire Chief to re-enter into the existing fire contract (no changes) with the Village of Valleyview for the next three years, effective January 1, 2019 – December 31, 2021.

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Welch shared that the Township fire trucks will be out on the evening of October 31, 2018, handing out candy on Beggar's Night 2018, as time permits in between runs.

Alex discussed what the Board needs to do to research the cost for paving the parking lot at Station 192. The Road Superintendent, Jim Stevens reminded the Board that he presented (3) three quotes to them in previous years but the Board declined those quotes.

The Board agreed to let Stevens pursue obtaining paving quotes for not only Station 192 as well as Station 193 to determine if it is more cost effective to pave both locations.

FISCAL DEPARTMENT REPORT:

Assistant Fiscal Officer, Robyn Watkins asked the Board for an update on the draft version of the Employee Handbook the Board was reviewing. Alex and Horn said they would like to have a separate meeting to discuss the handbook.

Fleshman made a motion for the Board to schedule a separate meeting to discuss the employee handbook. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes, Alex, yes.

Ms. Watkins shared with the Board that there are (3) three people making bank deposits. Ms. Watkins continued by asking if the Board find this a good use to time and taxpayer dollars to have (3) three staff members going to the same bank in the same week. Fleshman responded by saying as soon as the Auditor of the State's Office (ASO) sends a letter stating the deposits can go back to the Fiscal Department he would then support the idea. Ms. Watkins stated that the ASO will not send a letter because the Township cannot provide documentation that legislation was passed to remove the task from the Fiscal Department. Alex and Horn agreed that this issue needs fixed.

Alex made a motion for the Board to approve that all bank deposits will be made by the Fiscal Department, effective immediately. Fleshman seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Ms. Watkins updated the Board that she has created a Resolution Index which is located on the public drive on the computer so all staff can see resolution numbers and the purpose of the resolution. If an actual resolution is needed then staff can contact the Fiscal Department with the Resolution number and the resolution will be forwarded electronically.

Janet Ward, audience member asked the Board if the Township ever uses the County Prosecutor's Office versus the Township attorney. Alex answered that he contacts the County Prosecutor's Office often to handle various issues.

Mike Blevins, audience member encouraged the Board to address the Employee Handbook before December 31, 2018. Blevins asked for a commitment from the Board. The Board did not commit.

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Fiscal Officer, Lisa Morris reminded the Board that they rejected utilizing the Prairie Township Handbook as a template for Franklin Township in the past. Horn says the prior Board found discrepancies within the previous handbooks which were presented.

Alex feels that a Township Administrator should handle processing the handbook. Alex would like to involve the department heads to include them in the development of the handbook.

BUILDING DEPARTMENT REPORT:

Administrative Coordinator, Jessica Rice asked the Board to review the new Township website and provide feedback.

Ms. Rice explained that if the Township newsletter makes it to the printers on Monday, October 8th, 2018, it will arrive at residential homes before the Township Clean-Up Day. Ms. Rice shared that a 2' x 3' plaque acknowledging the Village of Briggsdale exhibit will be delivered to the Township to display.

TRUSTEE REPORTS:

Chairman Horn updated the audience that the November 15, 2018 Regular Meeting of the Board of Trustees is being moved to Wednesday, November 14, 2018 at 6:30 p.m.

Horn made the following motion to move the November 15, 2018 meeting to November 14, 2018. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.

Fleshman made the following motion to allow staff administrative staff members to take the day after Thanksgiving off by using either a vacation or personal day. If the secretary and their back-up both take the day off the Board approves for the office to be closed for the day.

Vice-Chairman Alex shared that the Franklin County Public Health has reported that opioid overdoses have increased drastically in the last 7 to 10 days. With the increase in overdoses the Township is hosting an Opioid Crisis Public Meeting on Monday, October 15, 2018 beginning at 5:30 p.m. at Station 192.

Fiscal Officer, Lisa Morris asked to speak related to how Sergeant Moore assisted in installing a printer for her. The Sargent spent 4.5 hours working with the Auditor's Office to match the printer software with the State of Ohio Unified Account Network (UAN) system. Ms. Morris expressed her desire to ensure Sergeant Moore received compensation for helping her be able to complete payroll as scheduled.

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Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.

Resolution 18-197

BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves Sgt. Todd Moore to be paid 4.5 hours of overtime from the general fund, for assisting with IT services for the Fiscal Department. The assistance provided payroll and bills to be processes on time due to installing a new printer and software.

Trustee Fleshman provided an update on the Township logo project involving Franklin Heights High School. *Fleshman* indicated he is waiting on a call back from the teacher of the digital imaging class.

Janet Ward, audience member asked the Board why they would pay a Sergeant for doing IT work when the Township hired an IT company. *Fleshman* indicated that this was a one-time incident due to the limited time available to process payroll.

With no further questions from the audience, Alex made a motion to adjourn. Fleshman seconded the motion. A vote was taken: Horn, yes; Fleshman, yes; Alex, yes.

The meeting adjourned at 7:55 p.m.

Ralph Horn, Chairman

Aryeh Alex, Vice-Chairman

John Fleshman, Trustee

Lisa Morris, Fiscal Officer or
Robyn Watkins, Assistant Fiscal Officer

Minutes were taken and typed by: Robyn Watkins
Minutes approved by Board of Trustees on 10/19/2018