

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS MEETING**

Regular Meeting December 21, 2011

Present: Directors – Mr. Gunny Pagnotta, Mr. Bill Monck, Mr. Hank Asbury

Absent Directors – Mr. Dallas Adair, Mr. Jeff Oswald

Others – Chief Daniels, Deputy Chief Dave Mower, Captain Jim Beach, Captain Scott Carlton,
Engineer Wade Wills, Fire Fighter Zac Guadagno, Debra Eiland-Legal Counsel

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Gunny Pagnotta.

Mr. Pagnotta took roll call and introduced the Board Members that were present.

Mr. Pagnotta read the Statement of Conduct for Attendees at Board Meetings.

Motion to approve the agenda for December 21, 2011.

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| Motion: | Mr. Asbury |
| Second: | Mr. Monck |
| Aye: | Mr. Monck, Mr. Pagnotta, Mr. Asbury |
| Nay: | None |

Public Comments on Non-Agenda Items

None.

Minutes of November 16, 2011 Regular Meeting

Motion to approve meeting minutes of November 16, 2011 regular meeting.

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| Motion: | Mr. Asbury |
| Second: | Mr. Monck |
| Aye: | Mr. Monck, Mr. Pagnotta, Mr. Asbury |
| Nay: | None |

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Treasurers Report

Accounts Receivable Discussion. None.

Motion to approve accounts receivable for November 2011.

Motion: Mr. Asbury
Second: Mr. Monck
Aye: Mr. Monck, Mr. Pagnotta, Mr. Asbury
Nay: None

Accounts Payable Discussion. None.

Motion to approve accounts payable for November 2011.

Motion: Mr. Pagnotta
Second: Mr. Monck
Aye: Mr. Monck, Mr. Pagnotta, Mr. Asbury
Nay: None

Fire Chief's Report

Statistics. For the month of November 2011, Rye Fire responded to 34 calls for service of which 29 were EMS related and 5 were fire related. In comparison with previous years this is a 67% decrease from 2010 (57) and a 47% decrease from the five year average of 50. Year to date calls for service are 492 (368 EMS, 124 Fires) which is a decrease of 186 or 27% from 2010. In comparison to the past five years we are showing a decrease of 226 calls for service or 31%.

Holiday Door Judging. On December 13, Steve Bennett, Larry Archuleta and Joe Valdez judged the decorated doors at the Elementary School. This year's theme was "Christmas Around the World."

Vehicle Sale. On December 13, Steve Apgar, CEO of Apgar Ambulance purchased our former Med 22 for the price of \$7,500.

Old Business

Public Hearing – West Hatchet Ranch Inclusion

The public hearing was opened by Mr. Gunny Pagnotta for comments and questions for the potential inclusion of West Hatchet Ranch Phase 1 Inclusion into the Rye Fire Protection District. Chief Daniels noted that Ms. Cathy Ridell has provided updates, via E-Mail, to him for updates to the Board. They include a plot map of the area with possible cistern locations.

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Provided a listing of all Phase 1 property owners. Six (6) property Owners have offered locations for cisterns and Chief hasn't reviewed the locations for appropriateness of the sites. A search of the submitted petitions revealed that there were 28 valid signatures on 20 petitions. There are 60 lot Owners or 33%. State Law requires 20%. Chief Daniels noted 1 returned petition and based upon the address the owner lives overseas. The only exclusion request came from Mr. Michael Young requesting that he be excluded. Debra Eiland noted that all deadlines are being met and should be on the ballot. Mr. Gunny Pagnotta opened the floor to Public Comments or Questions. None were presented.

Vote to proceed with the West Hatchet Ranch Phase Inclusion.

Aye: Mr. Monck, Mr. Pagnotta, Mr. Asbury
Nay: None

New Business

East Hatchet Ranch Inclusion

Debra Eiland noted that nothing is pending and is on track.

Designation of Election Official

Motion to Appoint Chief Daniels as the Designated Election Official for West Hatchet Ranch Phase 1 Inclusion, East Hatchet Ranch Inclusion and General Election for Board of Directors.

Motion: Mr. Asbury
Second: Mr. Monck
Aye: Mr. Monck, Mr. Pagnotta, Mr. Asbury
Nay: None

Establishing Sick Leave Bank

Chief Daniels noted that all Full-Time Employees receive 8 hours sick leave per month. Individuals have approached Chief Daniels to establish a sick leave bank where staff can contribute sick leave to the bank for others to utilize. Chief Daniels asked the board to consider this request and will research and bring some recommendations back to the Board, in January. Chief Daniels will consult with Debra Eiland to ensure compliance.

Receive or Act on Board Correspondence

Mr. Gunny Pagnotta noted that he received electronically a letter from Mr. Dallas Adair with his resignation effective immediately. No hard copy was present and the exact date of the E-Mail was noted. Chief Daniels, as the Designated Election Official, recommended that the vacant seat

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of Mr. Adair be seated as soon as possible because of the upcoming elections. The Board has 60 days from the date of the E-Mail to fill the position.

Mr. Bill Dye has submitted information clarifying the mill levy that was approved last board meeting. DOLA will possibly need to be notified.

Executive Session

Mr. Pagnotta noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be to receive advice from attorney regarding adoption of a personnel action form and general personnel policies concerning privacy and discuss personnel matters concerning Scott Carlton and Zac Guadagno. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to adjourn regular meeting of December 2011 to executive session was made at 7:27 p.m.

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| Motion: | Mr. Pagnotta |
| Second: | Mr. Monck |
| Aye: | Mr. Monck, Mr. Pagnotta, Mr. Asbury |
| Nay: | None |

Discussions were:

- Received advice regarding adoption of a personnel action form.
- Received advice regarding privacy.
- Discussed personnel matters with Scott Carlton and Zac Guadagno.

Following Executive Session, the Board returned to regular session at 10:01 p.m. The room was opened back up to the public.

Adjournment

Motion to adjourn was made at 10:02 p.m.

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| Motion: | Mr. Pagnotta |
| Second: | Mr. Monck |
| Aye: | Mr. Monck, Mr. Pagnotta, Mr. Asbury |
| Nay: | None |

Dated this 22nd day of December 2011.

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Submitted by Jim Beach, Captain