

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
AUGUST 9, 2021 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the August 9, 2021 Maple Creek Town Board Budget meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards on Friday, August 6, 2021.

Elected Officers present: Sue Griffin, Jim Young, John Knapp and Tory Much

Appointed Officer present: Lynette Gitter

Others present: JJ Hintzke, Jason Hintzke, Deb Radmer, Tom Stracey and Officer Felmer

Approval of July 12, 2021 Town Board minutes

Young made a motion, seconded by Griffin, to approve the July 12, 2021 Town Board minutes. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

Treasurer:

• **Monthly Financial Report**

The balances for all accounts as of July 31, 2021, are as follows: Checking - \$2,481.12; Investment Savings - \$344,485.18; and Town CD's - \$131,922.04. Total town funds - \$478,888.34. Stands as read subject to an audit with the clerk.

• **CD for ARPA Funds**

Treasurer Much researched some CD interest rates for the ARPA funds.

Community First—3 months/.3%, 12 months/.75%, 15 months/1%

Wolf River—6 months/.15%, 12 months/.25%

Griffin made a motion, seconded by Knapp, to put the ARPA funds in a CD at Community First for 15 months at 1% interest. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

Outagamie County Sheriff's officer report (if in attendance)

Nothing to report.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Glen Janke stated that there are tree branches in the culvert on County Rd W; south of Young Road. Someone should contact the County Highway department.

Specific matters for discussion and possible action:

A. Hintzke family CSM & special exception permit and re-zone

The CSM for the 4 Hintzke family parcels on Spurr Road needs a little review yet. However, they would like to re-zone 2 (two) acre portions of larger parcels from Exclusive Ag to General Ag. This has to be done before any building could take place. One of the 2 acre parcels would be for Jason Hintzke who is proposing building a shed for his snowplowing business. The County Zoning will have the final say on this re-zone, but needs the Town input for their review. After discussion, Young made a motion, seconded by Knapp, to approve the 2 (two) acre re-zoning request for the Hintzke parcels on Spurr Road from Exclusive Ag to General Ag. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED. Same as the rezone, in order to put a snowplowing business shed up in the General Ag area, Jason Hintzke needs to apply through County Zoning for a Special Exception Permit. They have the final say on the permit, but needs the town input for their review. Knapp made a motion, seconded by Young, to approve a Special Exception Permit for Jason Hintzke to erect a snowplowing business building on Spurr Road. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

B. Comprehensive Plan Addendum adoption—Ordinance No. 2021-2

The clerk submitted an ordinance for approval adopting the Comprehensive Plan Addendum. This is the final step after months of work. Knapp made a motion, seconded by Young, to approve Ordinance No. 2021-2 adopting “The Town of Maple Creek Comprehensive Plan Addendum.” Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

C. Minimum Lot Size Ordinance—Ordinance No. 2021-3

After several months of review and approval by the board to change the lot size back to 295’ of public road frontage and 2 acres, the clerk submitted Ordinance No. 2021-3 amending Section 8.04(4) Lot requirements. Knapp made a motion, seconded by Young, to approve Ordinance No. 2021-3 “Amending Code of Ordinances Chapter 8.04, Community Development, Minimum Lot Size.” Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

D. Cemetery Chairman request for new posting board for old cemetery

The Cemetery Chairman has requested a new posting board to be erected by the old cemetery at the town hall close to the Town Hall parking lot for easy viewing. The Cemetery Commission will detail this at their next meeting. The Chair wanted to know upfront if the Town Board was willing to finance the project. Jim and Donna Young worked on a new board by the cemetery on Fuerst/Hintz Road. After discussion, Griffin made a motion, seconded by Knapp, to hire Jim Young to put in a new posting board by the old cemetery for approximately \$500. Ayes 2, Opposed 0, Abstain 1. MOTION CARRIED.

E. Stormwater/Erosion Control permits issued from County for proposed new home

The town received information from County Zoning regarding a stormwater management/erosion control plan-permit for work to be done at W10357 County Road W. This is for Mark/Heather Braun in preparation for a new home. A building permit will be issued after the preliminary work is done.

F. Propane Prepay for Town Hall

After review of the Wolf River Propane prices and what was spent last year, Young made a motion, seconded by Griffin, to prepay for 800 gallons of propane for the town hall through Wolf River at \$1.539 per gallon. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

G. Roads

1. Affeldt Road—Culvert replacement, add’l culvert replacement estimate and paving estimate—Chair Griffin

Supervisor Knapp noticed that the culvert at the end of Affeldt, closer to County W, is also in bad shape. Chair Griffin received two estimates from the County to fix this. 1) The Affeldt Road culvert at County highway W estimate repair is \$7,750 which includes patching asphalt in with a grader which leaves three loads to grader patch the rest of the road. 2) Paving of Affeldt Road estimate is \$25,000. That is tack and paving 1 ¼ inch of 5-LT asphalt; shouldering not included. Chair Griffin’s opinion is that we do the culvert and grader patch. Young made a motion, seconded by Knapp, to replace the culvert on Affeldt Road close to County W along with 3 loads of grader patch for an estimate of \$7,700. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED. Chair Griffin will contact Chad from the County.

2. Pribbernow Road & Schweitzer Road—Smearpatch update—Chair Griffin

The Schweitzer pothole is done. Supervisor Knapp suggests either 2 loads of grader patch over the section of Pribbernow Road that needs fixing or should half the road be done? Knapp made a motion, seconded by Young, to put two loads of grader patch on Pribbernow Road by the fountain. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED. Chair Griffin will contact Chad from the County.

3. Mentzel Road crackfilling—Fahrner—Supervisor Knapp

The north side of the road and the west end have alligator cracking. Supervisor Knapp contacted Crackfilling Service. They are no longer in the area and should be contacted in the spring. He also got an estimate from Fahrner Asphalt Sealers. They are out of Kaukauna and go until early November. They would blow everything clean and recommend using cracked granite on this road for a total estimate of \$7,240. After discussion, the board decided to wait until next year to do any crackfilling.

4. Pothole patch report—Supervisor Knapp

All have been done.

5. Sign replacements—Fuerst, Hanke and River Roads

Young made a motion, seconded by Griffin, to order Fuerst and River Road signs through the County. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

Also, a stop ahead sign/post was knocked down by a farmer mowing the ditch on Hanke Road near County Road W. Supervisor Knapp said the post was rotted at the ground and should be replaced. Knapp made a motion, seconded by Young, to hire the County to replace and install the post and stop ahead sign on Hanke Road. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

6. Road Counter update—Supervisor Young

Supervisor Young has been putting the road counter out on different town roads. The north end of Hintzke recorded 39 for the day and the south end of Hintzke recorded 32. The counter is now on Stilen Road.

7. Road Closure procedures—Insurance

Ben Albrecht from Rural Mutual (our insurance carrier) states in an email that if we were to shut down a road, we need to have the proper signage for drivers to navigate and make sure there is an alternate route in the event of an emergency. Also, Supervisor Knapp contacted the town's association and they highly suggest getting a copy of the homeowner's insurance.

8. Rob Schweitzer request to close Schweitzer Road Sept 25th from Cty D to Buboltz Rd

More information is needed before this can be approved. This is tabled until next month.

9. WISLR report due in December—Special TB work meeting October 18th at 6 p.m.

State one day workshop available: Aug 17, 19, 24, & 26—Anyone interested?

Knapp made a motion, seconded by Young, to approve all 3 board members attending this virtual workshop for \$60 each. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED. The clerk will post this in case all board members will be at the Town Hall for the training.

H. WTA Fall Workshops—Applications due September 4

None of the board are interested at this time.

8) Report of officers:

A. Clerk:

- Report on Sales Tax Distribution—We received a deposit of \$9055 as part of the County ½ % sales tax.
- Report on Fire Dues Distribution—We received a deposit of \$2,116.91, 47% goes to NL fire dept., and 53% goes to the BC fire dept.
- Report on Redistricting—The redistricting process has started. The clerk attended a meeting hosted by the County. This will need to be done by the end of October at the latest in time for the Spring Primary.

B. Raft: none

C. Constable: none

D. Cemetery: There was a comment that the new cemetery mowers are doing a good job.

E. Building Inspector: none

9) Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

There was a question on the Hintzke parcel.

10) Complaints and/or Correspondence--No action taken

- Letter from Recycling & Solid Waste regarding 2022 projected rates. The rates are projected to increase by \$2 per ton to \$52 per ton. This rate includes the curbside recycling fee and is applied equally to all 32 municipalities within the County.
- Received 2 Notice of Timber Cutting Permits—Gordon Schroeder, section 4, parcel no. 16005400 and Danny Buser, section 4, parcel no. 16005500.

11) Review and payment of vouchers

Vouchers for checks numbering 11758 to 11787 were submitted for review and payment. An additional payment will be made by direct debit from checking for the August IRS withholding tax.

12) Future Agenda Items: Discussion/Action on future agenda items?

- Road closure-Rob Schweitzer-Sept 25th
- Redistricting

13) Adjournment/Calendar: Town Board meeting, September 13th at 6:30 p.m., free tire pick-up Sept. 17th to Sept. 20th at town hall

Knapp made a motion, seconded by Young to adjourn at 8:30 p.m. Ayes-3, Opposed-0, Abstain-0. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 9th day of August 2021,

And were entered in this record book by: _____, Clerk Gitter

And were approved this 13th day of September 2021 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp