**Tuesday, August 9, 2022**

**REGULAR BOARD MINUTES, 4:00PM**

**CALL TO THE PUBLIC:**

**Anyone interested in making a Call to the Public for this meeting is asked to complete a Call to Public form BEDH-E Public Participation at Board Meetings and e-mail or present in person a copy of BEDH-E to kvansteen@hesd.net prior to 4:00PM on the day of the meeting at Cedar Hills School at Hackberry Elementary School District Board Room. Address: 9501 Nellie Dr., Kingman, AZ 86401.**

**If a large group of people present for Call to the Public, it is asked that the group members appoint one person to speak on behalf of the group. Comments from individuals and/or groups will be limited to a 3 minute time limit.**

**HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3**

**PURSUANT to A.R.S. 38-431.02, NOTICE HEREBY GIVEN TO THE MEMBERS OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3, GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THAT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD WILL HOLD A MEETING OPEN TO THE PUBLIC ON**

**Tuesday, August 9, 2022**

**REGULAR BOARD MEETING**

**4:00 PM**

**AT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3**

**GOVERNING BOARD ROOM**

**CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401**

THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO A.R.S. 38-431 (A)(1) FOR DISCUSSION/CONSIDERATION OF PERSONNEL OR A.R.S. 38-431 (A)(3) FOR LEGAL ADVICE FROM THE DISTRICT’S ATTORNEY ON ANY MATTER ON THIS AGENDA.

# **REGULAR BOARD AGENDA:**

**1.** CALL TO ORDER: Leanne Donason called meeting to order at 4:00pm.

**2**. ROLL CALL: Leanne Donason, Lorie Cote, Tammy Herrera, Joni Bullock,

 Michael MacDonald, Karen Van Steen, Clint Owen - arrived 15

 minutes late

**3.** PLEDGE OF ALLEGIANCE: The Pledge of Allegiance

**4.** MOMENT OF SILENCE

**5.** \* ACTION CONSENT AGENDA ITEM:

Approval of Previous Meeting Minutes of June 14, 2022

 Lorie Cote made a motion. Leanne Donason seconded it. Passed in favor 3-0.

**6.** \* ACTION CONSENT AGENDA ITEM:

Approval of Previous Meeting Minutes of July 12, 2022

Tammy Herrera made a motion. Lorie Cote seconded it. Passed in favor 3-0.

**7.** \* ACTION CONSENT AGENDA ITEM:

Approval of Previous Special Meeting Minutes of July 21, 2022

Tammy Herrera made a motion. Leanne Donason seconded it. Passed in favor 3-0.

**8.** CALL TO THE PUBLIC: Call to the Public (3 Minutes Per Person)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(H). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address the Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

**9.** REPORTS: INFORMATIONAL ITEMS:

A. BUSINESS MANAGER: AZ. Auditor General: HESD 18-Month Follow-Up Report See full report on www.hesd.net

B. SCHOOL BOARD REPORT: None

C. ADMINISTRATOR’S REPORT & RECOGNITIONS:

 -Introduce Staff & Students

 Total of 59 students enrolled

 -August Calendar, Menus, Newsletter, Schedules

 -Back To School Night: August 17, 2022

 -Papa Murphy’s Fundraiser

 August 22-25, online sales only, use code GIVE40

-Book Mobile

 4th Tuesday of each month

-Beyond Textbooks: BT Conference

-Arizona Rural Schools Association: ARSA Conference

-Positive Behavior Interventions & Supports: PBIS: MIGHTY MUSTANGS

-Mohave County Department of Public Health, AZ Health Zone, Community Health Education Specialist

-Yearbook

 8th grade teachers working together to make yearbook with 8th grad

-Date for pictures by United Portraits

 September 27th is picture day

Clint Owen came in.

**10.** Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Hackberry Elementary S.D. #3 front office, 9501 Nellie Dr. Any Board member may request an item be pulled off the agenda for further discussion.

**A.** \* ACTION CONSENT AGENDA ITEM:

Approval of Expense Vouchers: **2236, 2301, 2302**

 Lorie Cote made a motion. Tammy Herrera seconded it.

 Motion passed in favor 4-0.

**B.** \* ACTION CONSENT AGENDA ITEM:

Approval of Payroll Vouchers: **2137, 2201, 2202**

 Tammy Herrera made a motion. Lorie Cote seconded it.

 Motion passed in favor 4-0.

 **C.** \* ACTION CONSENT AGENDA ITEM:

Approval of Revised Budget

 The reason for the revision is because the legislature did not pass a state budget by June 3rd,

 so districts had to prepare their proposed budgets on FY23 preliminary budget forms. The

 FY 23 September revised budget has been prepared on the final budget forms based on the

 state budget that was passed on June 23rd.

Lorie Cote made a motion. Tammy Herrera seconded it.

Motion passed in favor 4-0.

**11.** \* ACTION CONSENT AGENDA ITEM:

Cedar Hills School Permission Slip for Talking Circles

 Approval of consent form to be signed by parents giving permission for

 counselor to conduct various support groups.

 Tammy Herrera made a motion. Lorie Cote seconded it.

 Motion passed in favor 4-0.

**12.** INFORMATIONAL ITEM AGENDA ITEM:

Discussion of Student and Staff Dress Code:

 Suggestion was made that a survey be given to parents to get their input on

 the idea of t-shirt uniforms. Also if we decide to use uniforms it should be

 At the beginning of the year.

**13**. INFORMATIONAL ITEM AGENDA ITEM:

Discussion of Policy EF-R - Food Services: Pricing, posting, and expenses:

F. No person is permitted to take food or garbage from the food service program for personal use.

Discussion was made on school’s policy to give garbage to someone that wants to feed it to their animals. Food service director made the point that the Health Dept. would have to be asked that question. Once they are called, they might then scrutinize the school closer. Board decided to not give garbage away.

**14.** \* ACTION CONSENT AGENDA ITEM:

Approval of Deb Warren to be a Qualified Evaluator

 Motion made by Lori Cote. seconded by Tammy Herrera.

 Motion passed in favor 4-0.

**15.** \* ACTION CONSENT AGENDA ITEM:

Approval of Michael MacDonald to be a Qualified Evaluator pending training

 Motion made by Tammy Herrera. Seconded by Lorie Cote.

 Motion passed in favor 4-0.

**16.** \* ACTION CONSENT AGENDA ITEM:

Approval of Student Council Advisors: Alyse Cherry, Alva Jeffries, Alyssa Prince, Ashley Woodward, Christina Ramirez, Michael MacDonald

 Advisors will split responsibilities between them.

 Motion made by Tammy Herrera. Seconded by Clint Owen.

 Motion passed in favor 4-0.

**17.** INFORMATIONAL ITEM AGENDA ITEM:

First Read of Policy Services Advisory No. 716:

JLDAB - Referrals to Other Agencies

JLDAB-R - Referrals to Other Agencies

JLDAB-E - Referrals to Other Agencies

Recommendation for board members to read.

**18.** \* ACTION CONSENT AGENDA ITEM:

Approval of agenda format

 Tabled until board reviews different formats.

**19.** \* ACTION AGENDA ITEM:

Adjournment

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need accommodation for this meeting, please contact the Cedar Hills School office at (928) 692-0013.