

State Filing Year

2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

	<u>Start Year</u>		<u>End Year</u>
Fiscal Year	2017	-	2017

Authority Budget of:

Toms River Township Parking Authority

For the Period:

January 1, 2017 to December 31, 2017

www.tomsriverparkingauthority.com

Authority Web Address

Department Of



Community
Affairs

Division of Local Government Services

2017 AUTHORITY BUDGET

Certification Section

2017

The Township of Toms River
Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2017 TO December 31, 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2017 PREPARER'S CERTIFICATION

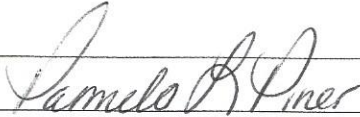
The Township of Toms River Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Pamela L. Piner		
Title:	Executive Director		
Address:	33 Washington Street Toms River, NJ 08753		
Phone Number:	732-240-2800	Fax Number:	
E-mail address	ppiner@tomsriverpa.com		

2017 APPROVAL CERTIFICATION

The Township of Toms River Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the The Township of Toms River Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 18th day of January, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Pamela L. Piner		
Title:	Executive Director		
Address:	33 Washington Street Toms River, NJ 08753		
Phone Number:	732-240-2800	Fax Number:	
E-mail address	ppiner@tomsriverpa.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.tomsriverparkingauthority.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- X A description of the Authority's mission and responsibilities
- X Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- X The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- X Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- X The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- X Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Pamela L. Piner

Title of Officer Certifying compliance

Executive Director

Signature



2017 AUTHORITY BUDGET RESOLUTION

The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

WHEREAS, the Annual Budget and Capital Budget for the Township of Toms River Parking Authority for the fiscal year beginning, 01/01/2017 and ending, 12/31/2017 has been presented before the governing body of the Township of Toms River Parking Authority at its open public meeting of January 18, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,164,658, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,164,658 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Toms River Parking Authority, at an open public meeting held on January 18, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Toms River Parking Authority for the fiscal year beginning, 01/01/2017 and ending, 12/31/2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Toms River Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 22, 2017.



 Pamela L. Piner

1/18/17

 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Michael Sutton	x			
Tariq Siddiqui	x			
Bill Beining	x			
Richard J. Banach	x			
Norvella Lightbody	x			
Brenda Tutela	x			

2017 ADOPTION CERTIFICATION

The Township of Toms River Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the The Township of Toms River Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the ___ day of, _____, _____.

Officer's Signature:			
Name:	Pamela L. Piner		
Title:	Executive Director		
Address:	33 Washington Street Toms River, NJ 08753		
Phone Number:	732-240-2800	Fax Number:	
E-mail address	ppiner@tomsriverpa.com		

2017 ADOPTED BUDGET RESOLUTION

The Township of Toms River Parking Authority AUTHORITY

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Toms River Parking Authority for the fiscal year beginning January 1, 2017 and ending, December 31, 2017 has been presented for adoption before the governing body of the Township of Toms River Parking Authority at its open public meeting of _____; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ \$1,164,658, Total Appropriations, including any Accumulated Deficit, if any, of \$1,164,658 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Township of Toms River Parking Authority, at an open public meeting held on _____ that the Annual Budget and Capital Budget/Program of the Township of Toms River Parking Authority for the fiscal year beginning, 01/01/2017 and, ending, 12/31/2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Executive Director

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent

Michael Sutton
Tarqui Siddiqui
Bill Beining
Richard J. Banach
Norvella Lightbody
Brenda Tutela

2017 AUTHORITY BUDGET

Narrative and Information Section

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

The Township of Toms River Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase. **The Township of Toms River Parking Authority was able to obtain the approval from the Township to implement a parking rate increase which has been in the planning since 2013. (Ordinance/Resolution attached).** This increase was approved by the Township Governing Body in June 2016 and put into effect on October 1, 2016. The implementation was delayed due to the installation of new parking equipment and technology. As compared to the 2016 Adopted Budget a modest increase of 6.2% in revenue is expected. However, the previous year's budget planned for a rate increase in the 2nd quarter which was deferred until the 4th quarter causing revenue to finish the year \$309,000 less than budgeted. The Parking Authority is actually expecting a 48% increase in revenue as a result of the increased rates, new equipment/technology, improved efficiency and an increase in parking demand. Administrative appropriations are expected to experience an increase of 11.5% in liability insurance due to the increase in coverage for new equipment purchased. Professional services were budgeted to be 46.1% lower than the 2016 budget mainly as a result of lower auditing fees contracted during the 2016/2017 bidding process. Telephone/Cellular Communication expense has been budgeted 26.2% below 2016's budget. This was new territory and an unknown factor during the 2016 budget process and was over budgeted as a result. The amount budgeted for this line item for 2017 should be more realistic. Cost for providing services appropriations has increased by 20.8% for repairs and maintenance. This line item includes anticipated costs for additional lots that will be under the Parking Authority's responsibility in 2017 as well as new costs for the new metering equipment. Utility cost have been budgeted 35.7 % below 2016 budget for no other reason than 2017 was based on actual utility costs as of October, 2016. Vending expenses have been budgeted lower by 13.5% as a result of a steady decline in vending sales during 2015 and 2016. The largest variance will be in "Principal Payments on Debt Service in Lieu of Depreciation" with an increase of 67.4%. The Parking Authority secured additional bank financing in 2016 for a new bucket loader and new metering equipment.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget. The proposed increase in revenue will not only sustain the increase in expenses as a result in the implementation of new metering technology and equipment but will also play a part in the beginning of the Parking Authority improving its current negative net position and moving into a positive net position during the next five years. Meter revenue has been budgeted higher by 25.6% due to the increase in parking rates. Fines/Penalties are expected to decrease as a result of improved compliancy due to restructured parking regulations and more efficient equipment.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **The current state of the local economy seems to continue to improve. The downtown area continues to experience growth in new businesses which is resulting in additional parking demand for both daily employees and visitors to the area. The Parking Authority is not submitting a Capital Budget for 2017. However, should this growth continue the Authority will begin to identify a long term plan for accommodating the additional parking demand.**
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. **The Authority will not be utilizing Unrestricted Net Position funds.**
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). **No transfers are expected to be completed.**
6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68) The proposed budget does not reflect any anticipated additional deficit from 2017. The Authority had a deficit from 2015 of \$202,827 of which \$83,895 was due to the implementation of GASB 68. The 2017 Budget includes \$79,209 in non-operating appropriations as funding towards the deficit. Once the 2016 audit is complete an anticipated deficit will be included in a funding plan to eliminate the deficit within the next five years.**
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

Township of Toms River, NJ
 Thursday, January 19, 2017

Chapter 477. Vehicles and Traffic

Part 1. Traffic Regulations

Article XXIII. Schedules

§ 477-65. Schedule VII: On-Street Metered Parking.

[Amended 12-8-2009 by Ord. No. 4231-09; 6-21-2016 by Ord. No. 4514-16]

In accordance with Article V, § 477-16, no person shall park a vehicle between the hours as stated below on any day (except Sundays and public holidays), upon portions of any street designated below, in any parking meter zone where parking meters have been installed, unless specific payments are made as designated in said § 477-18 of Article V.

Name of Street	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/ Credit)	Hours
Adaire Avenue	Between Water Street and Herflicker Boulevard, both sides	West 11706	16	700-715	8	1-2 hours: \$0.50/hour Third hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays Third hour: minimum of 3 p.m., except Sundays and holidays Fourth hour: Fifth hour: Sixth hour: Seventh hour: Eighth hour:	
Allen Street	East side of Allen Street beginning 30 feet from Washington Street and ending 196 feet from Washington Street	Allen 11704	8	500-507	8	1-2 hours: \$0.50/hour Third hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays Third hour: minimum of 3 p.m., except Sundays and holidays Fourth hour: Fifth hour: Sixth hour: Seventh hour: Eighth hour:	

Name of Street	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/.Credit)	Hours
Court House Lane	Between Washington Street and Sheriff Street, east side	11704	10	508-517	8	Seventh hour: \$3/hour Eighth hour: \$3.50/hour 1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays Fourth hour: \$1/hour Fifth hour: \$1.50/hour Sixth hour: \$2/hour Seventh hour: \$2.50/hour Eighth hour: \$3/hour Ninth hour: \$3.50/hour	Third minimum of 3 p.m., except Sundays and holidays	
Herflicker Boulevard	Between Adalfe Avenue and Irons Street	11706	33	716-748	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays Fourth hour: \$1/hour Fifth hour: \$1.50/hour Sixth hour: \$2/hour Seventh hour: \$2.50/hour Eighth hour: \$3/hour Ninth hour: \$3.50/hour	Third minimum of 3 p.m., except Sundays and holidays	
Hyers Street	Between a point of 65 feet north of the northerly curbline of Washington Street and Legion Court, east side	11710	11	680-690	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays Fourth hour: \$1/hour Fifth hour: \$1.50/hour Sixth hour: \$2/hour Seventh hour: \$2.50/hour Eighth hour: \$3/hour Ninth hour: \$3.50/hour	Third minimum of 3 p.m., except Sundays and holidays	
Main Street	Between Legion Court and Union Street, east side	11710	11	680-690	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays Fourth hour: \$1/hour Fifth hour: \$1.50/hour Sixth hour: \$2/hour Seventh hour: \$2.50/hour Eighth hour: \$3/hour Ninth hour: \$3.50/hour	Third minimum of 3 p.m., except Sundays and holidays	

Name of Street	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/ .Credit)	Hours
Main Street	Between Water Street and Washington Street, both sides	Water 11709	25	637-661	3	hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	
Robbins Street	Between Washington Street and Water Street, west side	11705	10	627-636	3	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays		
Washington Street	Between Court House Lane and Hooper Avenue, both sides	Court 11704	17	518-534	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour		
Washington Street	Between Court House Lane, north side; and between Court House Lane and Robbins Street, south side	Hyers 11705	27	500-626	3	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays hour: \$1/hour		
Washington Street	Between Street and Robbins Street, south side	Main 11709	7	662-668	3	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays hour: \$1/hour		
West Water Street	Between Adaire Avenue and Lein Street, south side	11711	7	691-697	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays hour: \$1/hour Fourth hour:		

Name of Street	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/.Credit)	Hours
						\$1.50/hour		Fifth
						hour: \$2/hour		Sixth
						hour: \$2.50/hour		
						Seventh hour:		
						\$3/hour		Eighth
						hour: \$3.50/hour		

Chapter 477. Vehicles and Traffic

Part 1. Traffic Regulations

Article XXIII. Schedules

§ 477-66. Schedule VIII: Off-Street Metered Parking.

[Amended 6-21-2016 by Ord. No. 4514-16]

In accordance with Article V, § 477-16, no person shall park a vehicle, between the hours as stated below, on any day (except Sundays and public holidays) in any parking meter zone where parking meters have been installed, unless specific payments are made as designated in said § 477-18 of Article V.

Lot ID	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit)	Hours
A.	Lot 25 in Block 658, as shown on the Tax Map of the Township of Toms River which premises is situated on the westerly side of Irons Street, between West Water Street and Snyder Avenue	11715	101		4 hours free	N/A	N/A	8:00 a.m. to 5:00 p.m. (except Sundays and holidays)
B.	(Reserved)							
C.	Lot 9 in Block 668, as shown on the Tax Map of the Township of Toms River which premises is situated on the southwest corner of the intersection of East Water Street and Robbins Parkway	11702	91	401-491	8	\$0.75/hour	Must purchase minimum of 3 hours	8:00 a.m. to 5:00 p.m. (except Sundays and holidays)
D.	(Reserved)							
E.	Lot 4 in Block 569, as shown on the Tax Map of the Township of	11707	115	900-1014	8	\$0.75/hour	Must purchase minimum of 3 hours	8:00 a.m. to 5:00 p.m. (except Sundays and holidays)

Lot ID	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit) Hours
F.	Toms River, which premises is located off of and south of West Water Street, between Irons Street and South Main Street, which premises borders on premises commonly known as "Garfinkle Park"						
G.	(Reserved) Lot 3A in Block 658, as shown on the Tax Map of the Township of Toms River, which premises is situated on and north of Snyder Avenue, west of Main Street, except that 8 nonmetered stalls shall be reserved for cars of first aid squad members to be used while on official business. Where unmetered parking is permitted as aforesaid in reserved parking stalls by first aid personnel, any vehicle parked therein must have displayed thereon an identification sticker for that purpose, which sticker shall be issued by the Parking Authority of the Township of Toms River, and which sticker shall be valid only so long as the person to whom it is issued continues in his or her first aid position and is on official business		47	1200-1246	8	Permit only	Permit only 8:00 a.m. to 5:00 p.m. (except Sundays and holidays)
H.	Lot 10 in Block 569, as shown on the Tax Map of the Township of Toms River situated on the southeast corner of the intersection of		90	800-889	8	\$0.75/hour	Must purchase minimum of 3 hours 8:00 a.m. to 5:00 p.m. (except Sundays and holidays)

Lot ID	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit)	Hours
PG1	West Water Street and Irons Street Toms River Township Municipal 11701 Parking Garage (at the intersection of Water Street and Horner Street) 1st level (bottom)		67	101-167	8	\$0.75/hour	Must purchase minimum of 3 hours	8:00 a.m. to 8:00 p.m. (except Sundays and holidays)
PG2	Toms River Township Municipal 11701 Parking Garage (at the intersection of Water Street and Horner Street) 2nd level (middle)				3	\$0.75/hour	Must purchase maximum time only from 5:00 p.m. through the public on Saturdays only (except Sundays and holidays)	6:00 a.m. to 5:00 p.m. Monday through Friday; open to the public on Saturdays only (except Sundays and holidays)
PG3	Toms River Township Municipal 11708 Parking Garage (at the intersection of Water Street and Horner Street) 3rd level (top)		95	001-095	3	\$0.75/hour	Must purchase maximum time only from 8:00 a.m. to 5:00 p.m. (except Sundays and holidays)	8:00 a.m. to 5:00 p.m. (except Sundays and holidays)
I.	Lot 1.04, Block 570, as shown on the Tax Map of the Township of Toms River, situated south of West Water Street and east of the Garden State Parkway; notwithstanding anything contained herein, regulations shall be enforced herein 7 days a week, including holidays		524	500-523	24	\$2/24 hours	N/A	24 hours/7 days, including Sunday

TOWNSHIP OF TOMS RIVER PARKING AUTHORITY

OFF STREET PARKING

LOT A

Location: Irons Street at Snyder Avenue
Parking Spaces: 101
Decal Cost: \$135 Annually (used for Downtown Business Employees)
Cost to Park: Free (General Public)
Parking Limit: 4 Hours
Meter Type: None
Handicap Spaces: 4

LOT B

Location: Robbins Street, South Side of Wilsey Way
Parking Spaces: 31 (12 spaces dedicated to Firehouse #1, Ord. 2558-88)
Decal Cost: \$504 Annually
Cost to Park: \$.75/Hour
Parking Limit: 3 Hours
Meter Type: Single Space
Handicap Spaces: 0

LOT C (Water Street Bar & Grill / Huddy Park Lot)

Location: South Side of East Water Street at Robbins Parkway
Parking Spaces: 93
Decal Cost: \$308 Annually
Cost to Park: \$.75/Hour
Parking Limit: 6 Hours
Meter Type: Pay Station (3)
Handicap Spaces: 6

LOT D

Location: North Side of Water Street at East Side of Robbins Street
Parking Spaces: 22
Decal Cost: \$504 Annually
Cost to Park: \$.75/Hour
Parking Limit: 3 Hours
Meter Type: Single Space (3)
Handicap Spaces: 0

LOT E (Post Office Lot - Behind Lot H)

Location: South Side of West Water Street at Irons Street
Parking Spaces: 115
Decal Cost: \$336 Annually
 \$196 – Post Office Employees
Cost to Park: Decal Only
Parking Limit: N/A
Meter Type: None
Handicap Spaces: 3

LOT G (First Aid Station Lot)

Location: North Side of Snyder Lane at Irons Street
Parking Spaces: 47
Decal Cost: \$280 Annually
Cost to Park: Decal Only
Parking Limit: N/A
Meter Type: None
Handicap Spaces: 0

LOT H (Parking Authority Property – Block 569 Lots 3 and 10)

Location: South Side of West Water Street at Irons Street
Parking Spaces: 113
Decal Cost: \$336 Annually
Cost to Park: \$.75/Hour
Parking Limit: 12 Hours
Meter Type: Pay Station (1)
Handicap Spaces: 3

WILSEY WAY (Commercial Plates Only)

Location: West Bound Side of Wilsey Way
Parking Spaces: 7 (5 marked commercial only)
Decal Cost: N/A
Cost to Park: \$.25/30 Minutes
Parking Limit: 30 Minutes
Meter Type: Single Space
Handicap Spaces: N/A

MUNICIPAL PARKING GARAGE

PG1 (Lower Level)

Parking Spaces: 90
Decal Cost: \$504 Annually
Cost to Park: \$.75/Hour
Parking Limit: 8 Hours
Meter Type: Pay for Space (2)
Handicap Spaces: 6

PG2 (Middle Level)

Township Employee Parking Only
Handicap Spaces: 4

PG3 (Upper Level)

Parking Spaces: 95
Decal Cost: N/A
Cost to Park: \$.75/Hour
Parking Limit: 3 Hours
Meter Type: Pay for Space (2)
Handicap Spaces: 6

ON STREET PARKING

ALLEN STREET

Parking Spaces: 8

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Seventh Hour: \$3.00

Eighth Hour: \$3.50

Parking Limit: 8 Hours

Meter Type: Single Space

Handicap Spaces: N/A

COURT HOUSE LANE

Parking Spaces: 10

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Seventh Hour: \$3.00

Eighth Hour: \$3.50

Parking Limit: 8 Hours

Meter Type: Single Space

Handicap Spaces: N/A

HYERS STREET

Parking Spaces: 11

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Seventh Hour: \$3.00
Eighth Hour: \$3.50
Parking Limit: 8 Hours
Meter Type: Single Space
Handicap Spaces: N/A

MAIN STREET

Parking Spaces: 39
Decal Cost: N/A
Cost to Park:
First Hour: \$.50
Second Hour: \$.50
Third Hour: \$1.00
Fourth Hour: \$1.50
Fifth Hour: \$2.00
Sixth Hour: \$2.50
Seventh Hour: \$3.00
Eighth Hour: \$3.50
Parking Limit: 8 Hours
Meter Type: Single Space
Handicap Spaces: N/A

ROBBINS STREET

Parking Spaces: 10
Decal Cost: N/A
Cost to Park:
First Hour: \$.50
Second Hour: \$.50
Third Hour: \$1.00
Fourth Hour: \$1.50
Fifth Hour: \$2.00
Sixth Hour: \$2.50
Seventh Hour: \$3.00
Eighth Hour: \$3.50
Parking Limit: 8 Hours
Meter Type: Single Space
Handicap Spaces: N/A

SNYDER AVENUE

Parking Spaces: 3

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Seventh Hour: \$3.00

Eighth Hour: \$3.50

Parking Limit: 8 Hours

Meter Type: Single Space

Handicap Spaces: N/A

WASHINGTON STREET

Parking Spaces: 51

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Seventh Hour: \$3.00

Eighth Hour: \$3.50

Parking Limit: 8 Hours

Meter Type: Single Space

Handicap Spaces: N/A

WEST WATER STREET

Parking Spaces: 8

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Seventh Hour: \$3.00

Eighth Hour: \$3.50

Parking Information By Location

Updated: 06/24/2016

Parking Limit: 8 Hours
Meter Type: Single Space
Handicap Spaces: N/A

ADAFRE AVENUE

Parking Spaces: 17
Decal Cost: N/A
Cost to Park:
First Hour: \$.50
Second Hour: \$.50
Third Hour: \$1.00
Fourth Hour: \$1.50
Fifth Hour: \$2.00
Sixth Hour: \$2.50
Seventh Hour: \$3.00
Eighth Hour: \$3.50
Parking Limit: 8 Hours
Meter Type: Single Space
Handicap Spaces: N/A

HERFLICKER BOULEVARD

Parking Spaces: 32
Decal Cost: N/A
Cost to Park:
First Hour: \$.50
Second Hour: \$.50
Third Hour: \$1.00
Fourth Hour: \$1.50
Fifth Hour: \$2.00
Sixth Hour: \$2.50
Seventh Hour: \$3.00
Eighth Hour: \$3.50
Parking Limit: 8 Hours
Meter Type: Single Space
Handicap Spaces: N/A

2016 Parking Fine Schedule

Meter time expired	\$15.00	After 10 days	\$30.00
Over parked	\$30.00	After 10 days	\$60.00
Not parked in designated lines:	\$15.00	After 10 days	\$30.00
Not parked front end in	\$25.00	After 10 days	\$50.00
Parking in reserved area	\$20.00	After 10 days	\$40.00
Parked in area not designated for parking	\$20.00	After 10 days	\$40.00
Failure to deposit proper coin or coins in meter, or turn handle to operate	\$20.00	After 10 days	\$40.00
Not parked in direction of traffic	\$20.00	After 10 days	\$40.00
Parking commercial vehicle on top deck	\$37.50	After 10 days	\$75.00
Parked in a handicap spot without proper Identification	\$250.00		
Parked in a fire lane	\$130.00		

After 30 days all unpaid violations are issued a municipal summons and become a receivable of the Township of Toms River Municipal Court.

AUTHORITY CONTACT INFORMATION 2017

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	The Township of Toms River Parking Authority		
Federal ID Number:	22-2034429		
Address:	33 Washington Street		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	732-240-2800	Fax:	

Preparer's Name:	Pamela L. Piner		
Preparer's Address:	33 Washington Street		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	732-240-2800	Fax:	
E-mail:	ppiner@tomsriverpa.com		

Executive Director:	Pamela L. Piner		
Phone: (ext.)	732-240-2800	Fax:	
E-mail:	ppiner@tomsriverpa.com		

Account:	Bellu Memoli, LLC		
Phone: (ext.)	732-240-3366	Fax:	
E-mail:	cmemoli@bellumemoli.com		

Auditor:	Frank Holman		
Name of Firm:	Homan, Frenia, Allison PC		
Address:	680 Hooper Avenue Building B, Suite 201		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	732-797-1333	Fax:	732-797-1022
E-mail:			

AUTHORITY INFORMATIONAL QUESTIONNAIRE

The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 16
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$473,073
- 3) Provide the number of regular voting members of the governing body: 7 (1 vacancy)
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://tomsriverparking.com/files_public/disclosure.htm before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees. All salary increases are based on individual performance evaluations. They are recommended by the Operations Manager and the Executive Director. All salary increases are presented to the Board of Commissioners for their review and approval by recorded vote. The Township of Toms River Parking Authority is a non-union entity.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel No
 - Travel for companions No
 - Tax indemnification and gross-up payments No
 - Discretionary spending account No
 - Housing allowance or residence for personal use No
 - Payments for business use of personal residence No
 - Vehicle/auto allowance or vehicle for personal use No
 - Health or social club dues or initiation fees No
 - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer) Travel reimbursement procedure attached.
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE
TRAVEL EXPENSE REIMBURSEMENT FOR THE ANNUAL NJ
PARKING INSTITUTE CONVENTION

SEPTEMBER 28, 2011

WHEREAS, the Township of Toms River Parking Authority had the need to create a procedure defining expense reimbursement for the annual NJ Parking Institute convention, and;

WHEREAS, the following guidelines were drafted and submitted to the Board of Commissioners for approval:

- Each employee and commissioner attending the convention will be reimbursed \$50.00 per day to cover miscellaneous expenses (mileage, parking, meals)
- Reimbursements will be paid at the public meeting following the convention.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Toms River Parking Authority, County of Ocean, and State of New Jersey that the submitted expense reimbursement procedure for attendance at the annual NJ Parking Institute convention be adopted and put into enforcement.

MOTION: *Vice Chairman James Siddiqui*
2nd Motion: *Vice Treasurer John Meenan*
AIF

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**
The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Schedule of Health Benefits - Detailed Cost Analysis

Toms River Township Parking Authority

For the Period January 1, 2017 to December 31, 2017

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee		Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year			Current Year	Current Year			
Active Employees - Health Benefits - Annual Cost											
Single Coverage	4		\$ 13,512		\$ 54,048	3	\$ 13,193	\$ 39,580	\$ 14,468	36.6%	
Parent & Child					-					#DIV/0!	
Employee & Spouse (or Partner)	3		28,740		86,220	3	28,061	84,183	2,037	2.4%	
Family	3		35,748		107,244	3	34,826	104,477	2,767	2.6%	
Employee Cost Sharing Contribution (enter as negative -)					(27,569)				(27,569)	#DIV/0!	
Subtotal	10				219,943	9		228,239	(8,296)	-3.6%	
Commissioners - Health Benefits - Annual Cost											
Single Coverage					-					#DIV/0!	
Parent & Child					-					#DIV/0!	
Employee & Spouse (or Partner)					-					#DIV/0!	
Family					-					#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)					-					#DIV/0!	
Subtotal	0				-	0				#DIV/0!	
Retirees - Health Benefits - Annual Cost											
Single Coverage					-					#DIV/0!	
Parent & Child					-					#DIV/0!	
Employee & Spouse (or Partner)					-					#DIV/0!	
Family					-					#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)					-					#DIV/0!	
Subtotal	0				-	0				#DIV/0!	
GRAND TOTAL	10				\$ 219,943	9		\$ 228,239	\$ (8,296)	-3.6%	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Note: Remember to Enter an amount in rows for Employee Cost Sharing

2017 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Toms River Township Parking Authority
 For the Period January 1, 2017 to December 31, 2017

REVENUES	FY 2017 Proposed Budget										\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted		
	Operation		N/A		N/A		N/A		FY 2016 Adopted				All Operations	All Operations
	#1	#2	-	-	-	-	-	-	Budget	Total All				
Total Operating Revenues	\$ 1,164,658	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,164,658	\$ 1,097,079	\$ 67,579	6.2%	
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!	
Total Anticipated Revenues	1,164,658	-	-	-	-	-	-	-	-	1,164,658	1,097,079	67,579	6.2%	
APPROPRIATIONS														
Total Administration	231,519	-	-	-	-	-	-	-	-	231,519	269,558	(38,039)	-14.1%	
Total Cost of Providing Services	764,522	-	-	-	-	-	-	-	-	764,522	768,181	(3,659)	-0.5%	
Total Principal Payments on Debt Service in Lieu of Depreciation	73,773	-	-	-	-	-	-	-	-	73,773	44,068	29,705	67.4%	
Total Operating Appropriations	1,069,814	-	-	-	-	-	-	-	-	1,069,814	1,081,807	(11,993)	-1.1%	
Total Interest Payments on Debt	15,635	-	-	-	-	-	-	-	-	15,635	15,272	363	2.4%	
Total Other Non-Operating Appropriations	79,209	-	-	-	-	-	-	-	-	79,209	-	79,209	#DIV/0!	
Total Non-Operating Appropriations	94,844	-	-	-	-	-	-	-	-	94,844	15,272	79,572	521.0%	
Accumulated Deficit	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	1,164,658	-	-	-	-	-	-	-	-	1,164,658	1,097,079	67,579	6.2%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!	
Net Total Appropriations	1,164,658	-	-	-	-	-	-	-	-	1,164,658	1,097,079	67,579	6.2%	
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0	\$ 0	#DIV/0!

Revenue Schedule

Toms River Township Parking Authority
 For the Period January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget						FY 2016 Adopted Budget		<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Operation #1	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
<i>Service Charges</i>										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges							-	-	-	#DIV/0!
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees							-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters	590893						590,893	470,540	120,353	25.6%
Permits	90967						90,967	90,185	782	0.9%
Fines/Penalties	86333						86,333	114,189	(27,856)	-24.4%
Other	16000						16,000	16,000	-	0.0%
Total Parking Fees	784,193						784,193	690,914	93,279	13.5%
<i>Other Operating Revenues (List)</i>										
Commissions - Bus Tickets	307830						307,830	338,325	(30,495)	-9.0%
Vending	59184						59,184	57,578	1,606	2.8%
ATM Surcharges	13451						13,451	10,262	3,189	31.1%
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	380,465						380,465	406,165	(25,700)	-6.3%
Total Operating Revenues	1,164,658						1,164,658	1,097,079	67,579	6.2%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue							-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned							-	-	-	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest							-	-	-	#DIV/0!
Total Non-Operating Revenues							-	-	-	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$1,164,658	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						\$1,164,658	\$ 1,097,079	\$ 67,579	6.2%	

Prior Year Adopted Revenue Schedule

Toms River Township Parking Authority

FY 2016 Adopted Budget

	Operation #1	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	-	-	-	-	-	-	-
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters	470,540						470,540
Permits	90,185						90,185
Fines/Penalties	114,189						114,189
Other	16,000						16,000
Total Parking Fees	690,914	-	-	-	-	-	690,914
<i>Other Operating Revenues (List)</i>							
Commissions - Bus Tickets	338325						338,325
Vending	57578						57,578
ATM Surcharges	10262						10,262
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	406,165	-	-	-	-	-	406,165
Total Operating Revenues	1,097,079	-	-	-	-	-	1,097,079
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned							-
Penalties							-
Other							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
TOTAL ANTICIPATED REVENUES	\$1,097,079	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,097,079

Appropriations Schedule

Toms River Township Parking Authority
For the Period January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget						Total All Operations	FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Operation #1	Operation #2	N/A	N/A	N/A	N/A		Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS											
<i>Administration - Personnel</i>											
Salary & Wages	\$ 42,661					\$ 42,661	\$ 46,019	\$ (3,358)	-7.3%		
Fringe Benefits	40,077					40,077	39,389	688	1.7%		
Total Administration - Personnel	82,738	-	-	-	-	82,738	85,408	(2,670)	-3.1%		
<i>Administration - Other (List)</i>											
Liability/Auto/Umbrella Insurances	36,281					36,281	32,550	3,731	11.5%		
Office Expense	52,500					52,500	58,350	(5,850)	-10.0%		
Professional Services	28,500					28,500	52,880	(24,380)	-46.1%		
Telephone/Cellular Communications	25,000					25,000	33,870	(8,870)	-26.2%		
Miscellaneous Administration*	6,500					6,500	6,500	-	0.0%		
Total Administration - Other	148,781	-	-	-	-	148,781	184,150	(35,369)	-19.2%		
Total Administration	231,519	-	-	-	-	231,519	269,558	(38,039)	-14.1%		
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages	370,000					370,000	382,414	(12,414)	-3.2%		
Fringe Benefits	247,122					247,122	252,167	(5,045)	-2.0%		
Total COPS - Personnel	617,122	-	-	-	-	617,122	634,581	(17,459)	-2.8%		
<i>Cost of Providing Services - Other (List)</i>											
Repairs and Maintenance	82,000					82,000	67,900	14,100	20.8%		
Tools/Small Equipment	12,000					12,000	-	12,000	#DIV/0!		
Utilities	18,200					18,200	28,300	(10,100)	-35.7%		
Vending	30,200					30,200	34,900	(4,700)	-13.5%		
Miscellaneous COPS*	5,000					5,000	2,500	2,500	100.0%		
Total COPS - Other	147,400	-	-	-	-	147,400	133,600	13,800	10.3%		
Total Cost of Providing Services	764,522	-	-	-	-	764,522	768,181	(3,659)	-0.5%		
Total Principal Payments on Debt Service in Lieu of Depreciation	73,773	-	-	-	-	73,773	44,068	29,705	67.4%		
Total Operating Appropriations	1,069,814	-	-	-	-	1,069,814	1,081,807	(11,993)	-1.1%		
NON-OPERATING APPROPRIATIONS											
Total Interest Payments on Debt	15,635	-	-	-	-	15,635	15,272	363	2.4%		
Operations & Maintenance Reserve						-	-	-	#DIV/0!		
Renewal & Replacement Reserve	79,209					79,209	-	79,209	#DIV/0!		
Municipality/County Appropriation						-	-	-	#DIV/0!		
Other Reserves						-	-	-	#DIV/0!		
Total Non-Operating Appropriations	94,844	-	-	-	-	94,844	15,272	79,572	521.0%		
TOTAL APPROPRIATIONS	1,164,658	-	-	-	-	1,164,658	1,097,079	67,579	6.2%		
ACCUMULATED DEFICIT						-	-	-	#DIV/0!		
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,164,658	-	-	-	-	1,164,658	1,097,079	67,579	6.2%		
UNRESTRICTED NET POSITION UTILIZED											
Municipality/County Appropriation						-	-	-	#DIV/0!		
Other						-	-	-	#DIV/0!		
Total Unrestricted Net Position Utilized						-	-	-	#DIV/0!		
TOTAL NET APPROPRIATIONS	\$1,164,658	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,097,079	\$ 67,579	6.2%		

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$53,490.70 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$53,490.70

Prior Year Adopted Appropriations Schedule

Toms River Township Parking Authority

FY 2016 Adopted Budget

	Operation #1	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 46,019						\$ 46,019
Fringe Benefits	39,389						39,389
Total Administration - Personnel	85,408	-	-	-	-	-	85,408
<i>Administration - Other (List)</i>							
Liability/Auto/Umbrella Insurance	32,550						32,550
Office Expense	58,350						58,350
Professional Services	52,880						52,880
Telephone/Cellular Communications	33,870						33,870
Miscellaneous Administration*	6,500						6,500
Total Administration - Other	184,150	-	-	-	-	-	184,150
Total Administration	269,558	-	-	-	-	-	269,558
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	382,414						382,414
Fringe Benefits	252,167						252,167
Total COPS - Personnel	634,581	-	-	-	-	-	634,581
<i>Cost of Providing Services - Other (List)</i>							
Repairs and Maintenance	67,900						67,900
Tools and Small Equipment	-						-
Utilities	28,300						28,300
Vending Inventory	34,900						34,900
Miscellaneous COPS*	2,500						2,500
Total COPS - Other	133,600	-	-	-	-	-	133,600
Total Cost of Providing Services	768,181	-	-	-	-	-	768,181
Total Principal Payments on Debt Service in Lieu of Depreciation	44,068	-	-	-	-	-	44,068
Total Operating Appropriations	1,081,807	-	-	-	-	-	1,081,807
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	15,272	-	-	-	-	-	15,272
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	15,272	-	-	-	-	-	15,272
TOTAL APPROPRIATIONS	1,097,079	-	-	-	-	-	1,097,079
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,097,079	-	-	-	-	-	1,097,079
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other							-
Total Unrestricted Net Position Utilized							-
TOTAL NET APPROPRIATIONS	\$1,097,079	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,097,079

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$54,090.35 \$ - \$ - \$ - \$ - \$ - \$ - \$54,090.35

Debt Service Schedule - Principal

Toms River Township Parking Authority

If Authority has no debt X this box

Operation #1	Fiscal Year Ending In							Total Principal Outstanding	
	Adopted Budget Year 2016	Proposed Budget Year 2017	2018	2019	2020	2021	2022		Thereafter
Santander Bank	\$ 9,429	\$ 9,921	\$ 10,439	\$ 10,984	\$ 11,557	\$ 3,420	\$ -	\$ -	\$ 46,321
Ford Credit	5,513	5,850	6,208	1,072	-	-	-	-	13,130
Kansas State Bank	22,914	48,296	50,253	52,291	42,206	37,670	39,168	26,974	296,859
Wells Fargo	6,212	9,706	10,194	10,706	11,243	3,872	-	-	45,721
Total Principal	44,068	73,773	77,094	75,053	65,006	44,962	39,168	26,974	402,031
Operation #2									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
TOTAL PRINCIPAL ALL OPERATIONS	\$ 44,068	\$ 73,773	\$ 77,094	\$ 75,053	\$ 65,006	\$ 44,962	\$ 39,168	\$ 26,974	\$ 402,031

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's	Standard & Poors
Fitch	
Bond Rating	
Year of Last Rating	

Debt Service Schedule - Interest

Toms River Township Parking Authority

If Authority has no debt X this box

Operation #1	Adopted Budget Year 2016	Proposed Budget Year 2017	Fiscal Year Ending in					Total Interest Payments Outstanding
			2018	2019	2020	2021	2022	
Santander Bank	\$ 2,625	\$ 2,133	\$ 1,615	\$ 1,070	\$ 496	\$ 2,607	-	\$ 7,921
Ford Credit	960	623	266	7	-	-	-	896
Kansas City Bank	10,075	10,851	8,891	15,744	4,879	3,387	1,888	46,037
Wells Fargo	1,612	2,028	1,541	1,029	491	40	-	5,129
Total Interest Payments	15,272	15,635	12,313	17,850	5,866	6,034	1,888	59,982
Operation #2								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
TOTAL INTEREST ALL OPERATIONS	\$ 15,272	\$ 15,635	\$ 12,313	\$ 17,850	\$ 5,866	\$ 6,034	\$ 1,888	\$ 59,982

2017
The Township of
Toms River Parking
Authority

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the The Township of Toms River Parking Authority, on the _____ day of _____, _____.

OR

It is hereby certified that the governing body of the The Township of Toms River Parking Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): **No additional capital improvements are expected during 2017.**

Officer's Signature:			
Name:	Pamela L. Piner		
Title:	Executive Director		
Address:	33 Washington Street Toms River, NJ 08753		
Phone Number:	732-240-2800	Fax Number:	
E-mail address	ppiner@tomsriverpa.com		

2017 CAPITAL BUDGET/PROGRAM MESSAGE

The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01-01-2017 TO: 12-31-2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Add additional sheets if necessary.

Proposed Capital Budget

Toms River Township Parking Authority
For the Period January 1, 2017 to

December 31, 2017

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Capital Grants Sources	
<i>Operation #1</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
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Total	-					
<i>N/A</i>						
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Total	-					
<i>N/A</i>						
Type in Description	-					
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Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
TOTAL PROPOSED CAPITAL BUDGET		\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Toms River Township Parking Authority

For the Period January 1, 2017 to December 31, 2017

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2017	2018	2019	2020	2021	2022
<i>Operation #1</i>							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>Operation #2</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Toms River Township Parking Authority
 For the Period January 1, 2017 to December 31, 2017

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation #1</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
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Total	-					
<i>N/A</i>						
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Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance check	-	-	-	-	-	-

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.