

TRUSTEES
ERIC ROLUFS
JOHN TARESH
BRIAN MCKENZIE

**OFFICE OF
BOARD OF TRUSTEES
RECLAMATION DISTRICT 1001**

1959 CORNELIUS AVENUE
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TRUSTEES/Officers
JAMES HUDSON, *President*
MICHAEL DADDOW, *Vice-President*

**BOARD MEETING MINUTES
REGULAR BOARD MEETING
JANUARY 22, 2025
9:00 AM**

1. CALL TO ORDER

President Hudson called the meeting to order at 9:02 a.m.

2. APPROVAL OF AGENDA

Trustee Taresh motioned and Trustee McKenzie seconded the motion to approve the agenda for the January 22, 2025, Board Meeting. Motion carried.

3. ROLL CALL

Trustees Present: James Hudson, President
John Taresh
Eric Rolufs
Brian McKenzie
Trustees absent: Michael Daddow, Vice- President
Staff Present: Kim Reese, Manager/Clerk
Public Present: Tom Engler, MBK Engineers

4. BOARD MINUTES

Trustee Taresh motioned and Trustee Rolufs seconded the motion to approve the minutes of the December 18, 2024, Regular Board Meeting. Motion carried.

5. CORRESPONDENCE

No correspondence

6. PUBLIC COMMENT

No public comment

7. MONUMENT RIGHT OF WAY SCOPE AND FEE FOR THE AUXILIARY PUMP STATION REAL ESTATE ACQUISITION SUPPORT.

Trustee Rolufs motioned and Trustee McKenzie seconded the motion to approve payment of fee for real estate acquisition support necessary for the Auxiliary Pump Station project. Motion is approved unanimously.

8. MONUMENT RIGHT OF WAY SCOPE AND FEE FOR THE NATOMAS CROSS CANAL NORTH LEVEE REAL ESTATE ACQUISITION SUPPORT.

Trustee McKenzie motioned and Trustee Rolufs seconded the motion to approve payment of fee for the Natomas Cross Canal North Levee real estate acquisition support. Motion is approved unanimously.

9. REVIEW SUBMITTALS RECEIVED FOR CONSTRUCTION MANAGEMENT & ENGINEERING DURING CONSTRUCTION SERVICES IN SUPPORT OF THE AUXILIARY PUMP STATION PROJECT

In support of Construction Management and Engineering during construction of the Auxiliary Pump Station project, RD 1001 publicly advertised a Request for Qualification (RFQ) for these services. The first RFQ submittal period closed December 4, 2024 with one response received from Wood Rodgers. A second RFQ advertisement was publicly noticed with a submittal deadline of January 8, 2025. No submittals were received during the second RFQ advertisement period. After review of RFQ submittal and Statement of Qualifications rating forms, completed by Tony Deus and Tom Engler, MBK Engineers, Trustee Taresh motioned and Trustee Rolufs seconded the motion to select Wood Rodgers for Construction Management and Engineering during Construction Services in support of the Auxiliary Pump Station Project. Motion is approved unanimously.

10. REVIEW SUBMITTALS RECEIVED FOR GRANT AND PROJECT MANAGEMENT OF THE AUXILIARY PUMP STATION PROJECT

In support of Grant and Project Management for the Auxiliary Pump Station Project, RD 1001 publicly advertised a Request for Qualification (RFQ) for these services. The first RFQ submittal period closed December 4, 2024 with one response received from MBK Engineers. A second RFQ advertisement was publicly noticed with a submittal deadline of January 8, 2025. No submittals were received during the second RFQ advertisement period. The submittal was reviewed by an Ad Hoc committee, consisting of Trustee John Taresh and Trustee Brian McKenzie. Trustees McKenzie and Taresh each completed a Statement of Qualifications Rating Forms, with an average final score of 4.375 out of 5 possible points. Forms are available for review. After discussion, and based on the final review by Trustees McKenzie and Taresh, Trustee Rolufs motioned and Trustee McKenzie seconded the motion to select MBK Engineers for Grant and Project management of the Auxiliary Pump Station Project. Motion is approved unanimously.

11. MAINTENANCE AND OPERATIONS REPORT

Pumping Plant

- 150 as needed

Mowing

- None

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Projects

- Rodent control, beaver and squirrel management ongoing
- Replacing signs, district wide
- Focusing on drainage – monitoring ditches, laterals and canals
- Replaced pump motor for fire suppression tanks for Spyder and Tiger Mowers
- Re-plumbed 300 gallon tank used for spraying of primrose
- Removed fallen oak tree from Bear River levee

Upcoming Projects

- Begin spraying road tops, gates, and rails
- Brush trimming and tree cutting
- Rodent control ongoing
- Painting gates and rails
- Continue monitoring ditches/laterals (drainage system)

Breakdowns

- Serviced turbo in 1999 F-350 – new high pressure fuel lines, intake boots, clamps

12. CLOSED SESSION

No Closed Session

13. MANAGERS REPORT

ASSESSMENT UPDATE

Unpaid parcels

2022-2023: 1 parcel remains outstanding from 22/23

2023-2024: 10 parcels still outstanding. - will send registered letters and record Deeds soon

2024-2025: 25 parcels remain unpaid

PROJECT UPDATE

HMGP (Hazard Mitigation Grant Program)

- RFQ's were published a second time in the Appeal Democrat, no response. Responses from the first advertisement are all we have received
- Swainson Hawk survey to begin this week

FMAP

- FMAP funding may not be available this year

FEMA

- Have begun to receive reimbursements from FEMA for 23/24 Winter event
- .78" rain for the month of January, to date
- New gate and pipe railing on Pacific Ave.
- Replaced leaking pressure tank with two more efficient bladder style tanks
- Yearly audit has been postponed until after tax season

14. FINANCIAL REPORT

Financial reports were distributed.


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15. APPROVAL OF WARRANTS

Trustee Taresh motioned and Trustee Rolufs seconded the motion to approve warrant #5378 in the amount of \$ 100,000.00, for replenishment of operating funds along with checks 1448 through 1464. Motion approved unanimously.

16. ADJOURNMENT

President Hudson adjourned the meeting at 9:58 a.m.



James Hudson, President



Kimberly Reese, Clerk of the Board