

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 70**  
Minutes of Meeting of Board of Directors  
March 2, 2016

The Board of Directors ("Board") of Harris County Water Control and Improvement District No. 70 ("District") met at 2935 Foley Road, Crosby, Harris County, Texas 77532 on March 2, 2016, in accordance with the duly posted notice of said meeting, with a quorum of Directors present, as follows:

Nora Caufield, President  
Kenneth Michael Higgins, Vice President  
Steve Kimes, Secretary  
Randall Keith Adams, Assistant Secretary

and the following absent:

None.

Also present were Eddie Robinson, Bob Ideus, Pam Graham, Bobby Crippens, Terry Stevens, and G. Taylor Goodall, Jr.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board considered the minutes of the meeting held on February 3, 2016. After a brief review and discussion, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously approved the minutes as presented.

2. The Board then considered the attached Order Declaring Unopposed Candidates Elected and Canceling Election originally scheduled for the first Saturday in May, 2016. The Board reviewed a secretary's certificate certifying that all candidates for office of director are unopposed, and the deadline for filing an application to be a candidate has expired. After discussion, upon motion made by Director Adams, seconded by Director Kimes, the Board voted unanimously to approve and execute the Order as presented.

3. In the absence of the tax assessor/collector, Mr. Goodall distributed a tax assessor/collector's report, a copy of which is attached. The District's 2015 collection rate is 93.21%. After a brief review and discussion, upon motion made by Director Kimes, seconded by Director Adams, the Board unanimously approved the tax assessor/collector's report as presented and authorized issuance of the checks contained therein.

4. There was presented the attached Resolution Authorizing Challenge to the Appraisal Roll. The attorney noted that the preliminary tax roll comes out in May, and the tax assessor has a limited amount of time to review the roll and challenge any errors or omissions that are found. The tax assessor should be authorized to make such challenges on the District's behalf. Upon motion made by Director Higgins, seconded by Director Kimes, the Board voted unanimously to approve the Resolution as presented.

5. In the absence of Don Guillory, Eddie Robinson presented an operator's report, copy attached. The sewer main at 2223 Foley Road was repaired and several meter boxes and lids were replaced. The oil and filters were changed on the track hoe and the aerators cleaned at the old clarifier. The water use report was submitted to the Texas Water Development Board and the Tier II report to the TCEQ. The operators hung 16 door hangers and locked out one customer, as well as replaced the belts on the blowers at the old clarifier. A water and sewer tap was made on Steelepoint Drive and the contractor realigned the air header to the blowers on the new clarifier. A CSI inspection was conducted at 18626 Canyon Cove, and Chlorinator Maintenance replaced both regulators on the old clarifier. Crawford Technical found an issue with the breaker box at the old clarifier and the Board engaged in lengthy discussion regarding the bids for annual generator maintenance and service. After discussion, it was decided that the Board should accept the proposal from J & J Generator Service for annual maintenance. Subject to that review and discussion, upon motion by Director Higgins, seconded by Director Kimes, the Board requested that an item for approving the final contract with J & J for generator service be placed on the April agenda, and approved the operator's report as presented.

6. Bob Ideus presented a bookkeeper's report, copy attached. The District's operating fund balance is \$1,394,964.39. After a brief review and discussion, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously approved the bookkeeper's report and authorized issuance of the checks contained therein.

7. Pam Graham presented a billing and collections report, copy attached. The District collected \$37,562.17 during the month. After a brief review and discussion, upon motion by Director Adams, seconded by Director Higgins, the Board unanimously approved the billing and collections report as presented.

8. The Board considered the contract with AVR for additional bill payment options. After a brief review and discussion, upon motion made by Director Adams, seconded by Director Kimes, the Board approved the contract with AVR, subject to final receipt of the necessary 1295 form.

9. In the absence of the District engineer, Eddie Robinson presented an engineer's report. After a brief review and discussion, upon motion made by Director Adams, seconded by Director Kimes, the Board unanimously approved the engineer's report as presented.

10. The Board considered public comments. There was an inquiry into the cancelled election and it was reported that the District saved approximately \$10,000 to \$15,000 as a result of the cancelled election. The Board discussed the lot for sale next to the District water plant and after brief review and discussion, upon motion made by Director Kimes, seconded by Director Adams, the Board unanimously authorized Director Kimes to contact the seller's representatives regarding the District's potential purchase of the lot for \$20,000.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 70**

Minutes of Special Meeting of Board of Directors

March 16, 2016

The Board of Directors ("Board") of Harris County Water Control and Improvement District No. 70 ("District") met at 2935 Foley Road, Crosby, Harris County, Texas 77532 on March 16, 2016, in accordance with the duly posted notice of said meeting, with a quorum of Directors present, as follows:

Nora Caufield, President.  
Kenneth Michael Higgins, Vice President  
Steve Kimes, Secretary  
Randall Keith Adams, Assistant Secretary

and the following absent:

None.

The President called the meeting to order and declared it open for such business as might regularly come before it.

The purpose of the meeting is to approve the Unimproved Property Contract (UPC) and Addendum for Property Subject to Mandatory Membership in a Property Owners Association (Addendum). The District's attorney has reviewed and approved the language in the UPC and Addendum. The UPC properly reflected (i) the purchase price of \$20,000.00 for the property known as Lot 21, Block 3, Lake Shadows Section 2 or 3311 Indian Mound Trail (the "Property"); (ii) an earnest money deposit by the District in the amount of \$500.00 due at signing; (iii) the District is to obtain a survey within 7 days of signing; and (iv) the seller is to provide a title policy at the seller's expense. Director Adams made a motion to approve purchase of the Property followed with Director Kimes seconding the motion. Director Higgins abstained. The motion carried and the UPC and Addendum were signed.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary