

**CANYON COUNTRY CLUB ESTADOS  
HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
REGULAR SESSION  
September 23, 2016**

**MINUTES**

**MEETING:** The regular session of the Board of Directors of Canyon Country Club Estados Homeowners Association was held on Friday September 23, 2016 at 9:00 a.m. at the onsite meeting room.

**PRESENT:** Karen Park, President  
Margie Bunten, Vice President  
Rebecca Dyer, Treasurer (Via Phone)  
Bill Benjamin, Secretary  
Gerry Donnelly, Director (Via phone)

**ALSO PRESENT:** Jim Lewis and Jennifer Huntsman of Desert Management. Homeowner(s) were present per attached sign in sheet.

**CALL TO ORDER:** The meeting was called to order by President Karen Park at 9:00 a.m.

**EXECUTIVE SESSION:** Jim Lewis stated that the Board met in executive session to approve minutes, discuss owner issues and legal.

**GRANDMARK LANDSCAPE:** Elvis stated that he put two estimates together for desert scape and retrofit. Karen asked about the mowing days and the re-seeding. Elvis recommends re-seeding with a 3 seed blend then doing a pre-emergent in January. Karen asked for a report on when the trees will be trimmed.

**OPEN FORUM:** An owner asked when the pool heaters will be turned on. An owner stated that palm trees should be trimmed sooner than they were. An owner stated that trees in patios need to be trimmed. An owner stated he was upset from recent communications regarding the Board and management. An owner stated we should look into solar heating for the pools.

**SECRETARY'S REPORT:** Margie made the motion to approve the July 22, 2016 minutes, seconded by Bill. Motion carried.

**TREASURER'S REPORT:** Jim L. reported on the July and August 2016 financials and read the balance sheet and the income/expense statement. Karen made the motion to approve the July and August 2016 financials as presented, seconded by Margie. Motion carried. Jim L. stated that a CD is come due and recommended that the Board approve to move \$100,000.00 to a 6 month CD. Gerry made the motion to approve, seconded by Margie. Motion carried.

**CANYON COUNTRY CLUB ESTADOS**  
**September 23, 2016**  
**PAGE 2**

**DELINQUENCIES:** Jim L stated that he needs approval to place a lien on accounts 49-00007 and 49-00113. Karen made the motion to approve, seconded by Gerry. Motion carried.

**MANAGER REPORT:** Reviewed.

**WALK THROUGH REPORT:** Reviewed.

**UNFINISHED/FINISHED BUSINESS:** Reviewed.

**BUSINESS AT HAND**

**TENNIS COURT ESTIMATES:** Karen stated that we have a revised estimate from PSTC and she has questions. Karen and Margie to meet with PSTC. Tabled.

**COMMUNICATION POLICY:** Bill stated that owners should be allowed to communicate via mail, email or calls by having this open policy. Tabled until October.

**NEW BOARD PHOTO:** Tabled until October.

**COMMITTEES**

**LANDSCAPE:** Karen made the motion to approve re-seeding, seconded by Margie. Motion carried. The Board has discussed and decided to move forward with the retro fitting of the irrigation. Karen stated that some dead pine trees need to be removed by the east pool. Margie made the motion to have the dead pine trees removed and will plant drought resistant plants in a timely manner, seconded by Karen. Motion carried.

**POOLS:** The pool decks are cracking. Management to get bids.

**ARCHITECTURAL:** Nothing to report.

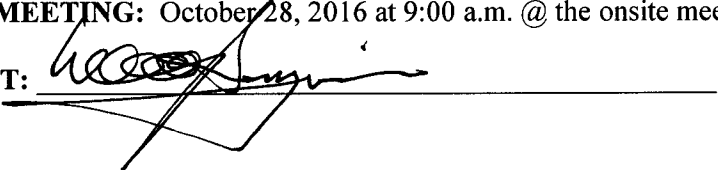
**CLUBHOUSE:** Nothing to report.

**CORRESPONDENCE:** Reviewed.

**ADJOURNMENT:** There being no further business before the Board of Directors, Margie made the motion to adjourn at 10:06 a.m., seconded by Bill. Motion carried.

**NEXT MEETING:** October 28, 2016 at 9:00 a.m. @ the onsite meeting room.

**ATTEST:**



A handwritten signature in black ink is written over a horizontal line. The signature is cursive and appears to be 'L. J. ...'.