**Canton Community Center Board Meeting Agenda**

210 N 7th Street, Canton MO 63435

March 26th, 2018 7:00pm

**MEETING (at Oak Hill Inn & Suites)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Title | Present | Name | Title | Present |
| Jeremy Tryon | Pres | x | Michael Hartman | Board |  |
| Crystal Nelson | V-Pres | x | Julie Spurgeon | Board | x |
| Katie Farr | Secretary | x | OPEN | Board |  |
| Lindsey Dover | Treasurer | x | Delani Dover | Jr Member | x |
| Betty Hudnut | Board | x |  | Guest |  |
| Kirby Clark | Board | x |  | Guest |  |
| Melissa Pierce | Board | x | Tom Pollet | Committee |  |

1. Roll Call – Meeting called to order at 7:06 am
2. Review of Minutes – Kirby motions to approve, Crystal seconds – Motion approves.
3. Treasure Report
   1. Donation $4880.98
   2. Investors - $2848.42
   3. Checking - $1027.07
4. Update on Remodel
   1. Change Orders to be recorded for minutes – No change orders
   2. Payments to be recorded for minutes – one new payment
   3. Health Department application – 30 days to review – for kitchen to be certified
5. March and April Fundraisers
   1. April-Lasagna update – Meat donated from Wellness Meats – Thursday tables will be set up – arrive at 8:15 am to set up. Arrive at the church at 9 am to put lasagna together and cook on Friday. Few more items left to be donated – Jeremy will check with Pizza Hut – Melissa will talk with the Eagles about ice.
   2. May-fundraiser – tabled for now
   3. June 9th Glow Run
      1. Jot form approval – Katie motions to approve the Silver plan – Lindsey seconds, motion approved.
      2. Designs: Crystal passed around designs – written vote. Kirby motions to do white shirts, Melissa approves – motion approved.
      3. Alderman meeting to present road closures will be on April 16th at 7:00 – Jeremy and Kirby will attend
      4. Pre registered and paid fee - $20 for adult, $10 for kid. Will take registrations through 2 weeks before – extended sizes will be $2-3 extra. Registration after that deadline will be $25 for adults and $15 for kids.
      5. Ideas for lighting the path – possibly buying utility flags that glow – come with ideas to replace glow tape
6. Board Member Opening
7. Farmers Market marketing – Kirby will talk to Brad/Jerry Davis about putting sign on White street – will need to cover up May and put June on the start date. Melissa has all the famers market stuff. 1st and 3rd Saturday – 8-12 pm. Will need to make sure sign reflects this change. Farmers Market can expand to items that are homemade/home grown. NO pre-made items – no mass marketing items (i.e. thrity-one, sentsey, etc). Vendors will need to fill out an application - $5 fee to plug in any items or to use refrigeration inside.
8. Approval to order
   1. Remodel committee, permission to approve orders?
      1. 10 Tables and 60 Chairs - $2436.60 (includes 2 TVS)
      2. Kitchen supplies
         1. How stocked do we want to be? Advertise to the public that if you bring a new kitchen item worth $25 or less – put in drawing for one month free. $26 or more, put in a drawing for three free months. Creating an Amazon wish list for the community center.
         2. Kitchen items needed for certification – thermometers - $30.43 – board approves
      3. TV x2 – included in the amount above
      4. Sound system - $189.85 from Amazon
      5. Founder/donor tree wall
      6. Office/Cleaning Supplies – mop head, dust pain, broom – members will donate
      7. Cordless phone – purchased from Amazon - $118.35.
      8. Key box - $15.69
      9. Thermostat lock box - $14.18
      10. Lindsey motions to approve all of the purchase, Crystal seconds, motion passes.
9. Samantha Otte Fund
10. Membership committee update
    1. Prices reviewed - $20 single ($110 bi-annual, $200 annual), $30 single plus one dependent ($165 bi-annual, $300 annual), $40 single plus two dependents ($220 bi-annual, $400 annual), $50 family (2 adults and up to 4 children) ($275 bi-annual, $500 annual), Military and students – single membership - $15 (no discounts for bi-annual/annual – could offer school year specials), $5 family packages for military/students plus extra people, CCC board members – Free for first year – half off after the second year. Discounts for paying bi/weekly and annually. Child is 18 and under. Katie motions to approve changes, Kirby seconds, motion approves.
    2. Freezing accounts – Julie motioned to scrap the freeze, Kirby seconded, motion approved.
    3. Membership set up fee/application is $10
    4. Membership Computer Program – Committee will figure out a program and present it to the board, Betty motions for this, Julie seconds, approved.
11. Rental committee update - Katie motions to change rental time frames from two to four hours, Crystal seconds, motion passes.
12. Business Incubator update – Committee is fine on everything.
13. Instructor update -Tabled. $20 for instructors and capped out at 20 ppl. If no one shows for a class – instructor is paid $10 for the first class – 2nd class and no one shows, then paid nothing. Crystal motioned, Melissa approved, motion passed. Instructors pay for background checks.
14. Any Other Business appropriate at this time
15. Soft Opening date: \_\_\_\_\_\_
16. Grand Opening date:\_\_\_\_\_
17. Board Adjournment – Betty motions to adjourn at 9:24 pm, Melissa seconds, approved.

**We meet every 4th Monday of the month at 7 pm and/or special meetings within 48 hour notice.**

**NEXT REGULAR MEETING 4/23/2018 @ 7:00 P.M. @ Canton Community Center**

**REMODEL UPDATE:**

* Payments:

1. Farr Construction:
   1. Bill, $31595.96,
   2. Total Payment $28436.38 (10% retained till project is 50% complete)
2. Total Payments
   1. this period (Board meeting to board meeting) $28436.38,
   2. Our Portion: $9,384.38
   3. Total repayment, $54.40
   4. Life of Grant Process: $45026.24
   5. Our Portion: $33044.66
   6. Total Repayment: $55.40

* Change Orders:
  + No Change orders issued this period