

Rancho Santa Teresa Swim & Racquet Club 286

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February 2016 Minutes
Rancho Santa Teresa Swim and Racquet Club
Board of Directors Meeting
Monday, February 22, 2016

Board Members Present: Norm Collier, Vic Haddad (Treasurer), Christine Francis (Secretary), Jack Winchester, Bill King, Lars Samson, and Dirk Seidel

Board Members Absent: None

Staff present: Alana Martinez, Jerry Bozzo, Jessica Silva

Guests Present: None

Call to order: Norm calls the meeting to order at 7:00 pm

Review January board meeting minutes.

Motion: Lars moves to approve January minutes as amended, Dirk seconds. Passed unanimously.

Staff Reports

Club Manager: Jerry presents his report to the board. We have a bid for a new chemical feed tubing and Stenner Pump parts. Jerry did some replumbing on the wading pool today, and tested the heater. No bids have come in so far to repair the leaking roof under the tiles on the outside eaves. Every 10 x 10 will be \$1,000 to replace, roughly. The tiles look good, and the roof looks very good everywhere else. Jerry and Norm looked at a pool, Los Gatos Swim and Racket Ball Club, that makes chlorine on site from salt, it's about the same cost as what we spend on chlorine right now. Jerry did talk to Cindy about the ice machine, and she will drop \$200 off the invoice.

Alana presents her monthly report. Alana has been working on the Spring mailer, that comes out next month. The new gate code will be on a business card, attached to the letter so people will hopefully save it. Alana will be working with Jessica on the lists for the mailer in the next couple of weeks. Feb. 6th-March 16th there are no rentals so the redecorating will happen during this time. There are 15 past dues right now, and Alana is working on payment plans with a couple of the residents. One of the payments is set up with a bank, there will be an automatic payment sent until caught up. We will give Alana a date for the Spring meeting before the end of this Board Meeting.

Jessica Silva presents her report. This past weekend, the interviews for Office Aid and Lifeguard went well. We have a list of new employees the interview team would like to hire for this summer. The Easter Egg Hunt will happen on March 26th, and the new Easter Bunny suit is ordered, and will be delivered to Christine's house before the Easter Egg Hunt. The matter of the cost of private swim lessons vs. group swim lessons is discussed. The matter of employees directly offering lessons for cash to parents outside of the club's knowledge is grounds for termination.

Directors Reports

President's Report: Norm

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Treasurer's Report: Vic presents his report. The 990 Tax form from Daniel will be finalized with Vic's changes soon. The couches have been put into the Trower report. The matter of where to put the couches is discussed. Should it be in the budget, or on the Trower report is discussed.

Christine: Gives a rundown of the remodel plans that include carpet for the Lounge, and interior paint. Budget is discussed. The various painting and carpet bids are discussed.

Lars: Nothing

Dirk: Nothing

Bill: Nothing

Jack: Nothing

Open/ Old Business

Bill makes a motion that we hire the proposed list of employees that Jessica and the hiring committee have approved at the pay rate proposed by Vic as amended. Vic seconds. Passed by majority. Lars is opposed.

Ernie and Full Moon DJ wants to increase the events by \$50.00 each.

Dirk makes a motion that DJ Ernie's new prices will be approved. Lars seconds. Passed unanimously.

Alana has a call into the Salvation Army for the couches. It is estimated that each couch is worth \$250 each, for tax purposes. They will be by on March 1 to see if the couches are in good condition.

The annual Spring Meeting will be March 20th.

New Business

Lars makes a motion that we accept the bid for Sunwest Painting minus the popcorn removal. Christine seconds. Passed by majority.

The roof has a leak on the north side of the building over the eaves. The matter is discussed. We have one bid in writing, and one pending with a verbal bid that falls closely with our written bid.

Bill makes a motion to accept the Lindy Roofing Co bid as written. Lars seconds. Passed by majority.

Lounge carpet is due to be replaced, and S&G Carpets have given us three different price ranges to work with.

Lars makes a motion that \$1500 is approved for new lounge carpet, the exact carpet to be decided by the committee. Dirk seconds. Passed unanimously.

Jerry discusses replacing the chemical feed tubing and Stenner Pump Parts. We have about a month before this is critical. We have a bid from Aquatic Commercial Industries.

Lars makes a motion that we approve the bid from ACI. Vic seconds. Passed unanimously.

Bathroom stalls are due to be replaced in the Trower report. If we do not replace them, the painters would have to paint them, and that would change the quote for painters. We have a bid for new bathroom stalls.

Lars moves that we approve up to \$7,000 to replace the bathroom stalls. Bill seconds. Passed unanimously.

Bill would like to open up the club to a candidate forum for the upcoming elections, as Ash's position will be up for a new candidate in the fall. RSTSRC cannot endorse a candidate, or write any checks.

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Jack will be out of town for the next two meetings.

Our next Board Meeting will be Monday, March 21, 2016

Meeting adjourned at 9:15 pm, move to Executive session.

Respectfully Submitted By: Christine Francis, Board Secretary.

Date: _____