

POCONO WOODLAND LAKES, HOA
MONTHLY BOARD OF DIRECTORS MEETING

Meeting Minutes

July 16, 2017

I. Call to order

Karen DeMaio called to order the regular meeting of the BOD at 10:15am on July 16, 2017 at Community Clubhouse.

II. Roll call

Raymond Liebold conducted a roll call. The following persons were present: Karen, Joanne, John, Ray, Rich, Dave, Frank, Marti, Bill. 1st Alternate is Lori present.

**III. Approval of minutes from last meeting: Motion by Save and 2nd by John.
MOTION PASSED unanimously.**

IV. Open issues

- a) President report. See attached report.
- b) Tres report: we are way ahead in collecting dues, we have plenty of money in the bank.
- c) Public safety report: see attached report
- d) Recreation: Meet on Monday, upcoming event is wine cheese BYOB and Flick and Float. Christmas in July was a hit.
- e) HR: has upcoming meeting.
- f) Rules & Regs: Meeting is July 18th.
- g) Grievance: Meet last wed. Have 1 case pending.
- h) Roads & Planning: Had meeting with Matt Star attending. Discussed a plan for pot holes, shoulder, line striping, flooding issues, as well as a work order system to keep track of things. Looking at options for Aspen Drive, such as speed bumps, signage. Safety issues at the pond need to be looked into. As well as the basement floor of the clubhouse. Aspen gate had the control operators installed. With Aspen Gate, we are trying to protect homeowners not hurt them. We upgraded the software for the gate for a mobile app. The dump project is moving forward.

- i) Budget: N/A
- j) Nomination: N/A
- k) Alliance: have not attended.
- l) Welcome Wagon: have visited 7 new Homeowners.
- m) QUESTION AND ANSWER SESSION.

V. New business

- a) NONE

VI. Adjournment

Karen DeMaio adjourned the meeting at 11:28am.

Minutes submitted by: Raymond Liebold

President's Report

Board Meeting 7/16/2017

We had a very successful July 4th BBQ and Flea Market for our residents on Sunday, July 2nd. Served over 300 hamburgers/hotdogs with all the extras. We had a DJ, games, prizes and more. Thank you to the Recreation Committee for putting this on. Thank you also to our residents who donated food items to the local food pantry. We had a 50/50 raffle and proceeds went to Food pantry, along with the winner our very own Maintenance employee John Redmond who donated his winnings back to the food pantry.

Amenity badges/vehicle stickers had been extended to July 8th. All residents at this time must have 2017/2018 amenity badges and car stickers in use.

We had a recent inspection by the PA Department of Agriculture regarding our concession stand. We passed the inspection and are able to serve hot food.

Public Safety has commenced training with their new hires. They have been very busy and speeding along Aspen continues to be an issue. Last Saturday, was a motor vehicle incident involving a resident and non- resident with PSP, Fire and Ambulance called. The Public Safety Committee is taking this very seriously and has been meeting regularly to discuss solutions.

Gate project is continuing to move along. We just signed off on an upgrade with our vendor Triad to provide a mobile command app and video monitoring.

Swim Team held their annual Swim a Thon on July 2nd and Coin Toss on July 9th.

Our Office Assistant, Sandy Kirwan has resigned so we are looking fill that position.