

WASKESIU COMMUNITY COUNCIL MEETING MINUTES

Public Council Meeting: Monday, November 4th, 2013 - 9:00 am – 2:00 pm WCC and Parks Canada

Location: Hawood Inn, Waskesiu, SK

Attending: Randy Kershaw, Nancy Wood-Archer, Brent Hamel, Alan Fehr-PCA, Terry Schneider-PCA
Brian Morgan*, Jim Kerby*, Dustin Guedo-PCA*, Tim Neufeld-PCA, Brenda Georget-PCA* - * phone in

Regrets: Janice MacKinnon, Bryan Matheson

Agenda Topics:

1. Call to Order Brian Morgan **9:13 am**
Brian announced that after the In Camera session Randy Kershaw would Chair the remainder of the meeting on his behalf.
2. In-camera session
3. Adoption of Agenda Randy Kershaw
Carried
Jim Kerby/Brian Morgan
4. Approval of September 27th, 2013 Meeting Minutes Randy Kershaw
Carried
Jim Kerby/Brian Morgan
5. Business Arising from Minutes
- Cabin Development Guidelines – to be discussed when PCA representatives arrive
6. Correspondence
- Petition opposing Canada Posts’ proposed reduction of service to the Waskesiu Community by 7.5 hours per week.(Nancy and Brian researched this and decided to not recommend endorsing the petition to the WCC)
Brian Morgan thanked Nancy for her work on this.
7. Townsite Update Terry Schneider **9:30 am**
 - Spruce Health Monitoring Report 2013 - attached
Presented by Dustin Guedo, Ecologist
 - Law Enforcement Report 2013 - attached
Presented by Tim Neufeld, Park Warden Supervisor

Council asked what Tim’s major issues are and he replied that noise complaints are most prevalent and then boating: controlling no wake zones and making people aware of swimming areas, as well as a problem with garbage being dumped in the wrong places i.e.: recycling area.

 - Waskesiu Townsite Financial Report 2012/2013 – Revised report attached
Presented by Brenda Georget, Finance Manager

Brenda reported that the losses are due to land rents.

In future, Brenda could provide a 2 year report for easy comparison

Council requested that in future Brenda include a note identifying where there are significant changes in the budget and the reason for the changes.

% of business rent is tied to the gross revenue – PCA to provide the trends

Jim Kerby would like information on the following rents:

Rent from Cabin Area

Rent from Cottage Area

Rent from commercial leases that are based on % of gross revenue

Fixed rent from commercial leases

PCA will provide overall figures and breakdown in above 4 areas for Council to review.

Clarity was requested on Fleet renewal.

For future reports, Brenda offered to develop the costing sheet as a separate reference document -Townsite vs. non-townsite.

Brenda will re-send the complete document and include last years' budget for comparison.

A motion was made to thank PCA for providing this information and that the Budget be referred to the WCC Finance Committee for analysis.

Brian Morgan/Nancy Wood-Archer

Carried

- Prince Albert National Park Cabin Development Guidelines
A meeting was arranged with the Waskesiu Seasonal Residents Association (WSRA) and Waskesiu Community Council (WCC) representatives in Saskatoon on October 2, 2013. The WSRA noted they would take information discussed to a WSRA board meeting on October 19, 2013. After the October 19, 2013 meeting of the WSRA Board, Rob Phillips, the President of the WSRA advised the Park that he is authorized to sign off on the document if the final version of the Cabin Guidelines is in line with what has been discussed to date.
Gregg Rutten, Townsite Clerk, will be present to present the October 28, 2013 Draft version of the Prince Albert National Park Cabin Development Guidelines.
If there is agreement that the document is in good order Parks will adjust the Cabin Guidelines to read as the final version without draft watermark and prepare for signature by all parties. (Draft Version is an attachment via separate email)
Brian Morgan reported the Waskesiu Community Council Community Development & Planning Committee/Jim Kerby have had further discussions with WSRA on the Cabin Guidelines. An email from Jim Kerby was sent to Gregg Rutten and Terry Schneider today containing all the changes to the final draft of the Cabin Guidelines. Both WCC and the WSRA Board are prepared to adopt and sign the Cabin Guidelines in this form.
After a brief discussion, Brian Morgan requested Gregg Rutten to get back to the committee with the final version of the Cabin Guidelines as soon as possible.
- SaskTel – New “Stealth Tower” proposal
Licence of Occupation has been endorsed by SaskTel.
Colour of the tower has been confirmed. –Mountain Elk –dark beige
SaskTel will complete their public consultation process by November 4, 2013.
The fresh snowfall may hinder their fall 2013 construction plans.
- Street Lights – Winter 2013/14
See Attached “Draft” Map via separate email.
Majority of 170 SaskPower Street lights have been changed out.

The map describes a proposal for illuminating the community from December 1, 2013 to March 1, 2014.

Council asked how flexible will SaskPower be if we need some changes?

PCA will contact SaskPower for an answer.

Jim Kerby requested to have some lights to remain turned on while construction was being done on portions of Prospect Point this winter.

PCA noted they would consider this request.

Alan suggested perhaps all of Prospect Point area should be dimmed

- **Tree Spade Project 2013**
Contract has been awarded for transplanting 35 trees in the Townsite this fall. Work was to be completed by end of October 31st, 2013. It was not, and given the weather conditions will not allow for it to be continued in 2013, arrangements will be made to complete this contract in the spring of 2014.
- **Cabin Area Swales**
Project tendering for swales was completed in October 2013 and a contract was awarded for construction of swales on Kingfisher/Jay and Bluebird/Chickadee.
Some tree removal has been done. Balance of work to be completed in 2014.
- **Waskesiu Camp Kitchens**
Work is substantially complete on upgrading camp kitchens #5 and #6 in the day use area. Invitations are being solicited from local design firms for the conversion of camp kitchen #7 (across from the Visitor Centre) into a multi season facility.
Jim Kerby reminded Terry Schneider that funds for the last 3 camp kitchens will not be forwarded to PCA until the final camp kitchen is completed. Parks Canada has suggested to the Foundation that the design used at Paignton Beach could be used at Birch Bay. No specific timelines, project management plans, or construction parameters were set for starting and completing the Birch Bay and multi-season camp kitchen projects, however the parties both intend to have the Birch Bay camp kitchen and the multi-season camp kitchen (across from the Visitor Centre) completed before the fall of 2014.
More discussion is required.
- **Community Vision**
Tabled to next meeting
- **Elk Street**
In the spring of 2013 Townsite developed an "Application to Transfer Ownership of Mobile Home" document and shared this along with a Conditions of Sale document with Elk Street mobile home owners. This process has resulted in ownership of two mobile homes to exchange hands between eligible occupants. A land appraisal process for all of the mobile home residential lots on Elk Street should be completed by a third party consultant by the end of November 2013. Results from this appraisal will assist in guiding future land occupancy arrangements on Elk Street that will be shared with the WCC.

Council asked when the winter security gates will go up in the Cabin area?

PCA replied that they will go up this week.

8. Committee Reports

Budget/Finance

– Janice MacKinnon

- No report given, Janice was absent from meeting.

Community Relations & Business Relations – Nancy Wood-Archer

The Remembrance Day program is organized for Nov 11th. RCMP will attend in red serge, Wardens will also attend in full uniform. Ceremony will be held outside at the Nature Center. A Social will be held after at the Hawood.

The Waskesiu Ski Club has met again. The Info/Admin building will continue to be closed on weekends this winter, therefore skis & snowshoes are for lend from the Hawood Inn again this year. As of this week, the trails are all groomed.

The Fishing Shack on Waskesiu Lake is approved. Fishing licenses will also be sold from The Hawood, as the PANP Visitor Center is closed.

Roofing work is slated to start at the indoor rink in November. The Waskesiu Chamber of Commerce will be overseeing project and raising funds. Parks Canada has committed some financial help with respect to the building.

November 3rd and 4th brought a snow fall measuring 16 inches, along with a 30 hour power outage in Waskesiu.

Community Development & Planning

– Jim Kerby

The committee is continuing to work on the Cabin Guidelines and the Community Visioning Process.

Essential Services – Policing and Fire

– Randy Kershaw

- Fire Chief reports for Sept. and Oct. were circulated

Vegetation Management

– Brian Morgan

Vegetation Management Report was presented by Dustin Guedo

Jim Kerby reported that excess funds raised by the Waskesiu Foundation from the Lobstick Fundraising Event totaled approximately \$8500. These funds will be enable WFI to partner with PCA to be used for highly visible and helpful reforestation options (such as perhaps fencing and tree spading larger trees that are recognizable) or other visible projects – i.e.: flower beds, etc. to beautifying the townsite.

The Waskesiu Foundation

– Jim Kerby

The WFI is proceeding with their own visioning process which will include finishing off the Camp Kitchen Renovation Program, hopefully by the end of 2014.

The new playground project is at the top of the Projects list. They are waiting to determine budgeting. Also working with the Waskesiu Golf Course on some additional projects to assist them. The Foundation may also be approached to work with the Waskesiu Ski Club.

Terry Schneider requested if there was an early timeline for submission to Park for the playground? Jim reported that a timeline is still not finalized but hope that at the next WFI board meeting, the Board will have chosen 3 potential visions, and will also know what price range and size and then the committee will meet with PCA representatives. The Foundation is

looking at launching fundraising campaign in February of 2014. Depending on fundraising, they are looking at construction ending by spring of 2015 at the latest.

Brian asked PCA about the status of the redevelopment of Nature Centre timeline. PCA replied that 2016 is projected date.

An update was requested on the slumping of land behind the Nature Centre.

PCA reported that the slump behind the Nature Centre has been looked at by engineers and waiting for a contract. Plans are that it will be worked on this winter. Water levels have dropped and things are looking good for the winter.

9. New Business

- Visioning process-discussion regarding next steps

Brent Hamel will liaise with the Waskesiu Chamber of Commerce and Jim Kerby will do the same with the WSRA executive, regarding their associations' respective input into this process. A target date for a community meeting needs to be set, perhaps it could be at/or around WCC's AGM in August, 2014.

Brian Morgan stated that prior to seeking a good deal of community input and response, which is absolutely imperative, to the work that has been done to date by WCC and Parks Canada that a number of steps have to be taken:

- Flush out descriptions of the proposed draft priority items
- Determine "ball park" levels of costing
- Determine potential source(s) of funding
- Determine chronological staging of implementation

Brian Morgan stated that we don't want to lose momentum over the winter. He asked Terry and Alan in their view, how we could collaboratively keep this going.

Alan replied that he would like the group to set target dates and establish a process. Being ready for community meetings and input by summer would be a real challenge for PCA.

Brian suggested to get input from the community we would need to provide some details as suggested in the above steps recognizing that it is critical that the business community and the community at large are given full and ample opportunity to provide both input and reaction.

Brian will arrange a further discussion with Jim Kerby and Brent Hamel, the WCC Community Planning Committee, and they will develop tentative draft timelines and present to Alan.

Jim Kerby suggested a meeting of community leaders/key stakeholders be scheduled for the spring and include a wide cross section of community groups to get their input, then take that information to the wider community later in the summer. This should help us determine what roles everyone will play.

Looking at a completion of the Visioning Process plan in 2015. A spring meeting would be jointly facilitated by PCA and WCC.

- PANP Roundtable – report to Council by Jim Kerby.

All Prince Albert National Park stakeholders were invited to this year's Roundtable. The format of the meeting this year was basically informational reports presented to the stakeholders by PCA.

Jim personally thanked PCA for their reporting on PCA's involvement with the Waskesiu Foundation. He appreciated hearing what PANP had plans to do in the future.

Some attendees were a bit unclear on how open PANP will be this winter season and what the PANP Winter Offer consisted of.

PCA reported there will be some promotion done to let everyone know of their plans.

Alan reported that this year at the Roundtable the format was changed and shortened.

Reporting back to stakeholders was the basis of the roundtable. Next year there will be more dialogue with stakeholders and not just information sharing.

10. Lunch and Special Guest **12:00 noon**
- Meet Tracey Desjardens, new DMO Executive Director – cancelled due to snow storm.

11. Next Meeting – January 17, 2014

12. Adjournment **12:18 pm**
Brent Hamel *Carried*