

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Sawicki, *Chairman*
William S. Clark, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Francesca J. Crane, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – January 27, 2022

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Public Notification: Executive Sessions were held on January 17, 2022 and January 27, 2022 to discuss personnel matters.

Action on Minutes of Previous Meeting(s)

- December 9, 2021 regular meeting

Public Comment / Presentation:

1. Frank Light – 303 Reeceville Road.

Reports:

1. Operator
 - a. Monthly Report.
 - i. Wet Well Cleaning CRPS & RRPS – Proposal from Franc Environmental dated 1/11/2022.
2. Engineer
 - a. Monthly Report – general operations.
3. Solicitor
 - a. Collection Policy.
 - b. Reserve at Cross Creek (Judd Builders).
 - c. Draft By-Laws.
4. Administrator
 - a. Monthly informational report.

New Business:

1. Resolution 02-2022 – Establishment of Budget for 2022.
2. Forming of Committees.
3. East Reeceville Road – dip in road.
4. Brandywine Hospital – effects of closure on revenue.
5. Administrator – performance evaluation.

Finances:

As of December 31, 2021:

1. Mid Penn Operating - \$137,644.89
2. Mid Penn Debt Service - \$3,038.04
3. Mid Penn Capital Reserve - \$836,030.95
4. Mid Penn DSRF - \$570,595.01
5. Mid Penn Grant Funding - \$44,882.46

6. Bills paid and to be ratified - \$ _____
7. Payroll for regular meeting for December 2021- \$4,576.74

Dates of Upcoming Meetings

1. Board of Supervisors on February 3, 2022 and **February 17, 2022** at 7:30 p.m.
2. Municipal Authority, on Thursday, February 24, 2022 at 7:00 p.m.

Adjournment (time: _____)