

Luzerne County Flood Protection Authority
FY2020 Operations & Maintenance Budget
Operations Fund (V2 12.17.19)

Expenditures		ACTUAL EXPENDITURES FY2018	ADOPTED BUDGET FY2019	ACTUAL EXPENDITURES FY2019 (12.3.19)	PROPOSED BUDGET FY2020	
Object Code	Expense Description					
510.15	WAGES NON-REPRESENTED	\$ 214,754.55	\$ 263,630.00	\$ 238,831.93	\$ 270,044.00	x Executive Director + Secretary + Deputy Director + Supervisor + 40% mitigation specialist.
510.20	WAGES REPRESENTED	\$ 217,221.93	\$ 228,573.00	\$ 207,052.75	\$ 237,295.00	x 7 active union employees. 27 Payrolls in 2020 (26 pay periods typically).
510.25	PER DIEM	\$ 13,175.00	\$ 14,400.00	\$ 9,755.00	\$ 17,640.00	x 4 per diems x 3 months x 4 weeks/month x 30 hours/week x \$12/hour; returning experienced workers @ \$12.50/hr.
510.35	OVERTIME	\$ 4,537.07	\$ 15,000.00	\$ 2,436.91	\$ 15,000.00	x This line item is to cover overtime costs for emergency responses to flooding events.
520.10	SOCIAL SECURITY - FICA	\$ 26,925.53	\$ 30,517.00	\$ 27,239.65	\$ 31,455.00	x Salary x 0.062 per employee.
520.15	MEDICARE	\$ 6,297.10	\$ 7,137.00	\$ 6,370.55	\$ 7,357.00	x Salary x 0.0145 per employee.
520.20	UNEMPLOYMENT COMP.	\$ 3,812.46	\$ 4,218.00	\$ 3,745.77	\$ 4,218.00	x 3.7% of 1st \$10,000.00 (\$370 x 12 employees = \$4,440)
530.10	HEALTH INSURANCE OPT-OUT	\$ 2,125.00	\$ 1,500.00	\$ 2,880.00	\$ 3,000.00	x 2 employees x \$1,500 (payout in July).
530.15	UNIFORM SERVICE	\$ 5,296.98	\$ 4,000.00	\$ 4,164.60	\$ 5,600.00	x Dempsey Uniform Service: 8 employees (\$2,980); Sharper Embroidery (\$200); Penn-Lee (\$2,380; \$170/emp x 7 employees x 2).
530.16	RANDOM DRUG TESTING	\$ 86.00	\$ 300.00	\$ 251.00	\$ 320.00	x Assume 2 drug tests per quarter (\$40 per test).
530.30	HEALTH INSURANCE	\$ 136,798.16	\$ 187,400.00	\$ 164,380.25	\$ 168,352.00	x Annual health cost (medical + vision) = \$191,309. 88/12 cost share: FPA \$168,352; Staff \$22,957.
530.40	LIFE INSURANCE / AD&D	\$ 5,473.25	\$ 6,500.00	\$ 5,592.00	\$ 6,500.00	x PMAA Trustees Insurance Fund. FY2019 actual cost = \$5,705 for 12 employees.
530.45	PENSION/RETIREMENT	\$ 3,225.00	\$ 25,736.00	\$ 25,756.00	\$ 32,221.00	x From PMAA 2020 Minimum Municipal Obligation Worksheet (\$32,221).
530.50	WORKER'S COMPENSATION	\$ 12,099.92	\$ 15,000.00	\$ 14,324.77	\$ 15,000.00	x Municipal Risk Management WC Pooled Trust. 10/2019 to 9/2020 amount \$14,280 (\$14,026 for 12 employees + \$254 payroll audit).
540.14	OFFICE SUPPLIES	\$ 4,174.52	\$ 5,200.00	\$ 6,066.00	\$ 5,200.00	x This line item is to cover misc. office supplies (toners, pens, papers, staplers, etc.). FY2019 EOY \$5,264.
540.15	SMALL OFFICE EQUIPMENT	\$ 617.00	\$ 500.00	\$ 215.42	\$ 1,000.00	x This line item is to cover high end office supplies (computers, printer, phones, etc.).
540.16	MATERIAL & SUPPLY REQUISITION	\$ 19,604.19	\$ 25,000.00	\$ 28,743.59	\$ 28,000.00	x This line item is to cover misc. equipment parts & supplies, etc. FY2019 EOY forecast \$30,428.
540.17	OFFICE FURNITURE & EQUIPMENT	\$ 4,221.49	\$ 2,000.00	\$ 471.27	\$ 2,000.00	x Significant office furniture purchases are not anticipated for FY2020.
540.64	VEHICLE FUEL - GAS /DIESEL	\$ 14,339.26	\$ 16,000.00	\$ 14,381.15	\$ 16,500.00	x This line item is to cover gas fuel for FPA fleet. FY2019 EOY forecast is \$15,666.
540.70	SMALL TOOLS & MINOR EQUIP.	\$ 445.24	\$ 5,000.00	\$ 5,110.64	\$ 5,000.00	x This line item is to purchase misc. tools and minor equipment.
540.73	POSTAGE	\$ 637.17	\$ 800.00	\$ 524.78	\$ 800.00	x This line item is for postage supplies (stamps) + shipping costs.
550.14	ACCOUNTING & AUDITING SERVICES	\$ 61,953.79	\$ 58,000.00	\$ 52,056.46	\$ 58,500.00	x Grevera accounting/payroll services (\$46K) + QB desktop payroll/Splashtop (\$1,500) + audit services (\$11,000).
550.15	OTHER CONTRACTUAL SERVICES	\$ 35,710.58	\$ 50,000.00	\$ 16,941.75	\$ 50,000.00	x This line covers levee landscape (\$24,801), USGS (\$1,600), backflow tests (\$1,000), etc. Totals \$27,401
550.16	GEN. CONSTRUCTION CONTRACTS	\$ 238,138.95	\$ 97,700.00	\$ -	\$ 150,000.00	x 12 Tubes Drainage Structure access platform painting scheduled for FY2020 (\$150,000).
550.17	MANAGEMENT/CONSULTING SVCS.	\$ 41,041.81	\$ 45,000.00	\$ 4,379.95	\$ 48,000.00	x NER (\$34,200); GIS/Mapping (\$4,000); Mercer Sales (\$1,450); Brozena (\$3,000); IT support (\$1,000); Go Daddy (\$3,000 for 3-years).
550.18	ENGINEERING/SURVEYING	\$ 61,757.86	\$ 65,000.00	\$ 53,458.54	\$ 68,000.00	x Closure Structure Mod.: BLE final design (\$20,000); Delaney Street: A+E final design (\$22,650); NLD Survey: BLE (\$25,350).
550.19	LEGAL SERVICES	\$ 52,830.00	\$ 55,000.00	\$ 25,764.28	\$ 35,000.00	x This line item is for solicitor service costs to the Authority. FY2019 EOY forecast is \$28,658.
550.22	TELEPHONE	\$ 7,853.43	\$ 8,250.00	\$ 7,309.74	\$ 8,800.00	x Levee shed (\$1,578), Office+Internet+Fax (\$4,363), Mobile (\$2,814). FY2019 EOY forecast is \$8,412.
550.28	MILEAGE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ 500.00	x Staff generally uses Authority vehicles for professional travel.
550.30	ADVERTISING	\$ 4,776.78	\$ 5,000.00	\$ 2,476.30	\$ 3,000.00	x Legal notices for the Authority.
550.32	PRINTING	\$ 135.00	\$ 700.00	\$ -	\$ 700.00	x This line item is for envelopes, plain grey paper, business cards & misc. printing.
550.34	RENT EXPENSE	\$ 75,155.34	\$ 77,850.00	\$ 76,658.76	\$ 79,380.00	x This line item is to cover rent at 300 Laird Street (\$78,192) + Thomas C Thomas warehouse (\$1,188).
550.36	INSURANCE - PROPERTY/LIABILITY	\$ 53,314.00	\$ 54,974.00	\$ 54,974.00	\$ 60,024.00	x Property insurance coverage HDH Group (\$47,374); Public Officials liability (\$9,599); cyber liability (\$3,051).
550.37	MARKETING & GOV. OUTREACH	\$ -	\$ -	\$ -	\$ 5,000.00	x Outreach to local state legislators in support of grant funding.
550.38	ELECTRICITY	\$ 116,561.75	\$ 140,000.00	\$ 71,057.54	\$ 115,000.00	x Electricity usage at 13 pump stations + other FPA facilities. FY19 EOY forecast = \$76,108.
550.40	GAS	\$ 1,318.93	\$ 1,500.00	\$ 1,290.02	\$ 1,500.00	x Gas heat at levee maint. shed + 300 Laird St. warehouse. FY2019 EOY forecast \$1,478.
550.41	SEWER	\$ 193.36	\$ 800.00	\$ 258.84	\$ 500.00	x Levee maintenance building: WVSA (\$220); Forty Fort sewer maintenance fee \$204.
550.42	SANITATION	\$ 4,692.50	\$ 5,700.00	\$ 5,132.27	\$ 6,300.00	x Portable toilets at 3 pump stations (Reeves Rent-A-John, \$2,646) + levee shed 8 cy dumpster (Waste Management, \$3,649).
550.43	WATER	\$ 3,821.78	\$ 4,200.00	\$ 3,348.99	\$ 4,200.00	x Water service to the pump stations + levee shed. FY2019 EOY forecast is \$3,652.
550.45	REPAIRS/MAINT. - BLDGS.	\$ 34,371.77	\$ 57,000.00	\$ 4,829.42	\$ 10,000.00	x Misc. repairs to FPA buildings.
550.47	REPAIRS/MAINT. - MACH. & EQUIP.	\$ 13,121.74	\$ 20,000.00	\$ 11,296.43	\$ 20,000.00	x This line item is for repairs to turf mowers + other equipment. FY2019 EOY forecast is \$12,252.
550.52	LEASE/MACH. & EQUIP.	\$ 1,817.90	\$ 6,000.00	\$ -	\$ 6,000.00	x Rental of specialty equipment and/or machinery for maintenance operations.
550.72	REPAIRS/MAINT. - VEHICLES	\$ 2,136.97	\$ 3,500.00	\$ 2,680.25	\$ 3,500.00	x This line item is for repairs to levee vehicles. FY2019 EOY forecast is \$3,110.
550.80	PEST CONTROL	\$ 720.00	\$ 730.00	\$ 660.00	\$ 730.00	x Pest Rangers to provide pest control services at levee maintenance shed at \$60/month.
550.81	HERBICIDES	\$ 22,401.99	\$ 25,000.00	\$ 15,855.90	\$ 25,000.00	x This line item is for the purchase herbicides to spray on the levee riverside stone armor.
560.29	LICENSING FEES	\$ 447.00	\$ 1,000.00	\$ 633.00	\$ 1,000.00	x PA PE license renewal (\$0); CFM application/exam (2 x \$100); CFM biennial renewal (\$120); pesticide certification (\$500), etc.
560.60	DUES/MEMBERSHIPS	\$ 1,854.00	\$ 3,400.00	\$ 2,614.00	\$ 3,400.00	x Annual membership in PMAA (\$2,100), NSPE (2 x \$299), ASFP (3 x \$160), PAFPM (\$100), & ASDSO (\$55).
560.64	MEETINGS/CONF/TRAINING FEES	\$ 359.00	\$ 2,000.00	\$ 589.13	\$ 3,000.00	x Costs associated with training opportunities for staff to retain and develop new skills in support of their respective positions.
565.00	MISCELLANEOUS EXPENSE	\$ 6,171.79	\$ 8,000.00	\$ 1,966.56	\$ 5,000.00	x This line item is for misc. expenses (ex: immunizations) that don't fit other object code expense descriptions.
590.14	REFUNDS	\$ -	\$ 1,000.00	\$ 126.86	\$ 1,000.00	x Nominal amount for possible levee fee refunds.
599.46	MACHINERY & EQUIP > \$5000	\$ -	\$ 55,300.00	\$ 23,586.64	\$ 92,000.00	x 2020 Chevrolet Silverado 2500 4x4 Doublecab (\$38,395); plow attachment (\$5,812); Harper ATM 72LC turf mower (\$46,871).
599.47	CAPITAL ASSET IMPROVEMENT	\$ 54,540.00	\$ -	\$ -	\$ 10,000.00	x Test/repair three (3) GE 735/737 multilin feeder relays at pump stations; replace two (2) Siemens hydorranger controllers at stations.
600.00	MOVING EXPENSES	\$ 1,825.00	\$ -	\$ -	\$ -	x Not used.
Total Expenditures		\$ 1,594,889.84	\$ 1,711,015.00	\$ 1,208,239.66	\$ 1,747,536.00	
NET INCOME		\$ 385,907.18	\$ 28,251.00	\$ 493,433.73	\$ 10,430.00	

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Revenues

ACTUAL REVENUE FY2018	ADOPTED BUDGET FY2019	ACTUAL REVENUE FY2019 (12.3.19)	PROPOSED BUDGET FY2020
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Object Code	Revenue Description				
425.10	GRANT INCOME	\$ 101,030.80	\$ -	\$ -	\$ -
445.10	OTHER INCOME	\$ 49,460.87	\$ 2,000.00	\$ 12,986.04	\$ 2,000.00
455.13	INTEREST INCOME	\$ 11,937.89	\$ 10,000.00	\$ 21,118.38	\$ 12,000.00
470.32	OTHER FEES AND LICENSES	\$ 1,796,845.25	\$ 1,717,266.00	\$ 1,642,909.90	\$ 1,717,266.00
480.00	OCCUPANCY LICENSE AGREEMENTS	\$ 21,522.21	\$ 10,000.00	\$ 17,159.07	\$ 26,700.00
490.00	TRANSFER FROM LEVEE RAISING FUND	\$ -	\$ -	\$ 7,500.00	
	Total Revenues	\$ 1,980,797.02	\$ 1,739,266.00	\$ 1,701,673.39	\$ 1,757,966.00

2019 YTD Interest \$18,641.92 (9/3/19).
 Levee Fee anticipated revenue = \$1,866,593 x 92%.