

Wake HOA Management

Pool Key Information

- Each property is allowed one active pool key.
- With the purchase of a new home, one pool key is provided to the homeowners at no additional charge.
- For resale properties the pool key should be transferred during closing to the new owners.
- A replacement pool key is \$10.00.

To request a replacement pool key please fill out the following information.

Your Name: _____

Community Name: _____

Address: _____

I approve the \$10 fee for a replacement pool key be added to my account.

Mail or pick up

Please mail the key to me.

Payment must be received before key is mailed.

I will pay \$10 fee by accessing my account at WakeHOA.com

I will mail a check to my homeowners association 10224 Durant Road Ste 209 Raleigh NC 27614. Please make check payable to your homeowners association with pool key in the memo line.

I will make an appointment to pick up the key in person at Wake HOA Management.

Payment must be received before or at time of pick up.

I will pay \$10 fee by accessing my account at WakeHOA.com

I will pay with a check in person. Please make check payable to your homeowners association with pool key in the memo line. (No cash accepted)

Return completed form to info@WakeHOA.com or mail to Wake HOA Management 10224 Durant Road Suite 209, Raleigh NC 27614