

The regular meeting of the Kinderhook Township Board was called to order by Wayne Barnes, Supervisor, on Monday, February 26, 2018 at 7:30 p.m. at the Kinderhook Township Hall. The pledge was recited to the American flag. Wayne Barnes, Supervisor, Jody Lewis, Trustee, Gary Stetler, Trustee, Cynthia Carpenter, Clerk and Teri-Jo Duncan-Smith, Treasurer were present.

The minutes of January 29, 2018 were approved as presented.

Correspondence:

- Michigan Gas Notice of Hearing was reported.

Commissioner's Report:

- The Commissioner presented the February report including:
  - Airport Manager
  - Pension – OPEB Reporting
  - Jail issues – water damage wasn't as much as expected.
  - Commission on Aging report

Sheriff's Report:

- The Sheriff was not present.

Fire Report:

- Dale Woodward presented 2017 Fire Department statistics including 183 runs, 61 were for Kinderhook Township; 34 medical 1<sup>st</sup> responder calls; and 27 fire calls.

Financial Report:

- Clerk Carpenter reported February's operating expenses to be \$10,482.86 and revenues for the month at \$30,414.14. Trustee Lewis motioned with support from Trustee Stetler to accept the Clerk's report and pay the bills; motion carried.
- Clerk Carpenter reported that the January Reconciliation is complete.
- Treasurer Smith did not have a January report. She plans to meet with Paul Plant to discuss her account.

Zoning Report:

- Ron Patch reported January there was 1 permit and 1 violation; and 1 inquiry regarding the Township's marijuana policy.

Cemetery Report:

- No burials were done this month.

Old Business

- Mileage Policy – recommend changing the format from ordinance to policy.
- Audit – after investigation by Supervisor Wayne Barnes, he signed the contract and returned to Mr. Plant.
- MTA Conference – Jody Lewis and Ron Patch will be attending from Kinderhook Township.

New Business:

- Township Mail – Clerk Carpenter asked the Board to place all mail for the clerk on her chair so as not to get misplaced.
- Additional payment – Zeta One has submitted a quote for a new laptop for Zoning Administrator Ron Patch. Clerk Carpenter questioned the \$780.00 set up fee for a \$729.00 laptop. Trustee Stetler made a motion to approve the additional expense with support from Trustee Lewis; motion carried.
- BS&A Software – Russ Siler, Assessor reported that he needs at least 5 gig available for the 2018-2019 updates. He is fairly certain he has enough room on his computer. Assessment change notices are about to be sent out.
- Treasurer Smith reported her laptop is making “noises” and she may need a new laptop also.
- Supervisor Barnes reported that no follow up budget meeting will be necessary.
- Trustee Lewis reported the Planning Commission Master Plan is being reviewed by the Committee. There are no recommend changes to be made at this time.

Citizens Comments:

- No comments were made.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Cynthia Carpenter, Clerk