

MINUTES OF SMHEC'S BOARD OF GOVERNORS' MEETING
HELD ON SEPTEMBER 29, 2016

(APPROVED BY THE SMHEC BOARD OF GOVERNORS ON NOVEMBER 17, 2016)

Attendance at the September 29, 2016 Meeting of the SMHEC Board of Governors:

Present were Joseph Anderson (Chairman), Denise Barnes, William Chambers, Mike Colina, Rose Frederick, Michelle Guidry, George Hurlburt, Glen Ives (by phone), Chris Kaselemis, Wilson Parran, Sarah Rosier, Rebecca Salsbury (by phone) and Mel Powell.

Approval of Minutes for the May 26, 2016 Meeting of the Board of Governors:

Minutes for the May 26, 2016 Meeting of the Board of Governors were distributed and read by members present and unanimously approved (M/S by Wilson Parran and Mike Colina).

Committee Reports:

Curriculum Committee Report:

Mike Colina presented the recommendations of the Curriculum Committee at its Meeting on May 26, 2016 for Board approval of the following academic programs:

1. Proposal from Webster University for an M.S. in Cybersecurity Degree.
2. Proposal from Webster University for a Graduate Certificate in Cybersecurity-Threat Detection.

Following discussion, the two academic programs were unanimously approved by the Board (M/S by Mike Colina and Bill Chambers).

Audit and Finance Committee Report:

Wilson Parran presented SMHEC's Financial Reports for May and June 2016, and for July and August 2016. The reports were unanimously approved (M/S by Bill Chambers and Wilson Parran).

Third Building Committee Report:

The Executive Director reported that Cooper – Carry had been selected as the architectural firm for the Third Classroom and Engineering Building project and that steps were underway for the evaluation of Construction Management firms for the project. He also reported that initial meetings had been held at both UMCP and at SMHEC to discuss schematic designs presented by Cooper –Carry directed to decisions regarding classroom capacities and equipment requirements for the Third Building.

Succession Planning Committee Report:

Committee Chair Mike Colina described a Draft Interim Succession Report distributed to the Board, together with an Emergency Backup Plan for principal staff for SMHEC.

Action Item:

The Annual Self-Assessment of the Executive Director was carried over until the next meeting of the SMHEC Board of Governors.

Executive Director's Reports:

The Executive Director reported on Training and Special Events Activities at SMHEC for FY 2016.

He also reported on SMHEC's submission on June 30, 2016, of its Annual Proposal to the Maryland Higher Education Commission (MHEC) for Funding for Operations in FY 2018.

The Executive Director also reported on a visit to SMHEC on June 10, 2016, by R. Michael Gill, Maryland Secretary of Commerce.

He also reported on testimony regarding SMHEC's FY 2018 State Funding Request to the Finance Committee of the Maryland Higher Education Commission on September 22, 2016.

The Executive Director also reported on plans to meet with Colonel Richard Burns, the new UMUC Vice President for Regional Higher Education Centers at SMHEC, on September 30, 2016.

He also reported on plans for SMHEC's Open House for the Fall 2016 Semester Held on June 29, 2016, and on plans for a Spring 2017 Semester Open House scheduled for November 2, 2016

With no additional matters before the Board, the Meeting adjourned at 6:30 P.M.