



# Little Waltham Memorial Hall

## Chairmans Annual Report 2020 - 2021

### Our Constitution, Governance, Administration and Finance

Little Waltham Memorial Hall is a Charitable Trust and is managed by a Committee of official Trustees elected at the Annual General Meetings who hold the titles of Chairman, Secretary, Treasurer and Booking Secretary. Together with these elected officials, the committee also comprises representative and independent trustees made up from the Hall's many regular user groups. We meet Bi-Monthly to continually appraise our facility and the running of it.

The object of the Charity is to maintain Little Waltham Memorial Hall for the benefit of the Parish of Little Waltham, providing a Hall facility, at affordable cost, for the local community. This being in accordance with the Charities Constitution dated 13<sup>th</sup> November 1979.

### Financials

Financially the Hall continues to rely on its hiring income to function and provide capital that can be used to maintain the building and its facilities. We are grateful to have many long standing regular user groups who contribute in this way, these include the daily PreSchool, RCCG Sunday Church, LW Drama group, LW Gardening Club and LW Good Companions amongst many others and we thank them for their continued support. Due to these groups the Hall benefits from having a busy calendar with regular constant use.

As with all facilities and businesses both large and small, Little Waltham Memorial Hall has been subjected to many challenges over the past year due to the Covid 19 pandemic. Closure causing a lack of income being a major object for the committee to manage. Along with that came expenditure from introducing all necessary safety measures in accordance with Government guidelines. However, once they were in place we were fortunate in being able to mitigate some of the affects by opening for both the PreSchool and the Church, allowing us to enable some income. Our ability to continue was also hugely supported by our own reserves and the use of available government assistance. We have therefor managed to 'hold our own' throughout this period.

We enjoy a good working relationship with the Little Waltham Parish council and avail our facilities at times to assist. We also make the hall available for Polling days as they occur. Occasional private hirers also help with the income.

Jaclyn, our Hon Treasurer has kept her finger firmly on the pulse throughout as is evident by the immaculate and concise accounts that accompany this report. We are very fortunate to have her on the committee and our thanks go out to her.

### Management

Throughout this year, there have been a variety and multitude of rules and legislation to handle. The resolve and hard work by the elected officials in respect of managing these difficult times has been exemplary and of paramount importance to our continuance, my great appreciation and thanks goes out to them.

We are looking forward now to re-opening fully once more as the lifting of restrictions allow. We still have many immediate challenges in front of us but have a positive and healthy optimism for the future. We have plans and projects to put back into action that had been put on hold over the last year. These include modernisation of the Kitchen and new entrance doors amongst many other aspects of the facility. We hope to finish these in time for spring of 2023 which will be our Centenary year.

In the meantime, We maintain updated news and contact information amongst other details, all on our website at [www.lwmemhall.uk](http://www.lwmemhall.uk) so please visit and check in regularly

As always at the Annual General Meeting, all elected personnel on the committee have to resign their office, but I am sure they all stand as I do ready for re-election.

Thank you all for attending this meeting and I hope that Little Waltham Memorial Hall will benefit once more, in the coming year, from your kind input and support

sincerely

*Gordon Condie*

**Chairman  
Little Waltham Committee Trust**