

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
SEPTEMBER 25, 2018**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor Philip Yetter led the Flag Salute at 7:00 P.M.

ROLL CALL: Present: Committeeman T. Dooley, Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman S. MacKenzie and Mayor Philip Yetter. Also Present: Administrator J. Caruso and Township Attorney F. McGovern.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor Philip Yetter stated items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – August 28, 2018

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- **Correspondence**

1. Hampton Township Fire and Rescue Inc. – September 6, 2018 Minutes
2. Sussex County Planning Board – July 9, 2018 Minutes
3. The New Jersey Planner – July/August 2018
4. Thank You Note from Mary Whitesell
5. Hampton Township Zoning Board of Adjustment – September 6, 2018 Agenda and August 2, 2018 Minutes
6. Hampton Township Planning Board – September 20, 2018 Agenda and July 19, 2018 Minutes

- **Reports**

1. Andover Joint Municipal Court Monthly Cashbook Report – August 2018
2. Shared Municipal Courts of Town of Newton and Township of Green – August 2018
3. Hampton Township Construction Official's Construction Permit Activity Report – July 2018
4. Hampton Township Treasurers Report – August 31, 2018

- **Resolutions**

1. Frankford Township Resolution Supporting An Increase In The Local Public Contract Law Bid Threshold
2. Resolution By The Sussex County Board Of Chosen Freeholders Expressing Their Opposition To The Legalization Of Recreational Marijuana By The State Of New Jersey

APPROVAL OF THE CONSENT AGENDA

Committeeman T. Dooley requested that Resolution #1 be removed from the Consent Agenda for further discussion.

A **MOTION** was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to remove Resolution #1 from the Consent Agenda for further consideration.

Resolution #1: Frankford Township Resolution Supporting An Increase In The Local Public Contract Law Bid Threshold:

Township officials discussed the magnitude of the bid threshold increase proposed in the resolution referenced above, which would increase from \$17,500.00 to \$50,000.00.

Township Administrator /CFO J. Caruso explained that the current bid threshold of \$17,500.00 requires municipalities to bid out projects with an aggregate cost over that amount if they do not employ the services of a Qualified Purchasing Agent. She stated that the bid process is expensive, as well as time consuming. Increasing the threshold to \$50,000.00 would save local governments time and money.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to accept and adopt Resolution #1 on the Consent Agenda.

REGULAR AGENDA

ORDINANCES

PUBLIC HEARING AND FINAL ADOPTION

ORDINANCE #2018-10 - AN ORDINANCE GRANTING MUNICIPAL CONSENT TO THE ISSUANCE OF A FRANCHISE TO SERVICE ELECTRIC CABLE T.V. OF NEW JERSEY, INC., TO CONSTRUCT, OWN, OPERATE, EXTEND AND MAINTAIN A CABLE TELEVISION SYSTEM IN THE TOWNSHIP OF HAMPTON, COUNTY OF SUSSEX, SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF SAID MUNICIPAL CONSENT AND PROVIDING FOR THE REGULATION AND USE OF SAID SYSTEM

Township Attorney F. McGovern stated that he made minor revisions to Ordinance 2018-10 in response to recent discussions with Service Electric Cable Television representatives. The revisions are minor and do not require an amendment.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay to adopt at Final Reading Ordinance #2018-10.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Tim Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

ORDINANCE #2018-11- AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF AN EASEMENT IN BLOCK 2707, LOT 12 IN ACCORDANCE WITH N.J.S.A. 40A:12-1, ET SEQ.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay to adopt at Final Reading Ordinance #2018-11.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Tim Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

ORDINANCE #2018-12 – AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF AN EASEMENT IN BLOCK 1403, LOT 7 IN ACCORDANCE WITH N.J.S.A. 40A:12-1 ET SEQ.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley to adopt at Final Reading Ordinance #2018-12.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Tim Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

ORDINANCE #2018-13 – AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO BE KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3501, LOT 44.09

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay to adopt at Final Reading Ordinance #2018-13.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Tim Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

ORDINANCE #2018-14 – AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO INCLUDE A NEW ZONE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3501, LOT 44.08

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie to adopt at Final Reading Ordinance #2018-14.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Tim Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

ORDINANCE #2018-15 – AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3603, LOT 7.02 AND BLOCK 3603, LOT 7.03

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay to adopt at Final Reading Ordinance #2018-15.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Tim Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

ORDINANCE #2018-16 – AN ORDINANCE REPEALING (1) HAMPTON TOWNSHIP ORDINANCE #2018-05, ENTITLED “AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108- THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO INCLUDE A NEW ZONE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3501, LOT 44.08” AND (2) HAMPTON TOWNSHIP ORDINANCE #2018-06, ENTITLED “AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108- THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO INCLUDE A NEW ZONE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3603, LOT 7.02 AND BLOCK 3603, LOT 7.03”

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie to adopt at Final Reading Ordinance #2018-16.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Tim Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

RESOLUTIONS

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION TO APPROVE LIQUOR LICENSE RENEWAL #1910-33-005-007 FOR HAMPTON DINER, INC.

The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of

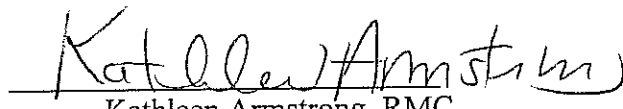
Hampton Diner, Inc. #1910-33-005-007 at a regularly scheduled Township Committee meeting held Tuesday, September 25, 2018, at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees for the 2018-2019 licensing term.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held September 25, 2018, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 9/25/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND OVERBILLED AMOUNT ON
BLOCK 101 LOT 12.01 FOR THE 2018 TAXES DUE TO COUNTY APPEAL**

WHEREAS, Leah C. Korver, Tax Collector, advises that Block 101 – Lot 12.01 – has overbilled taxes for 2018, and

WHEREAS, billing for the first half of 2018 is based off of one half of the prior year's taxes, and

WHEREAS, the billing for the first half of 2018 was calculated at the time the new tax rate was struck in July of 2017, and

WHEREAS, Mecca Farms c/o Todd Snyder paid the 1st and 2nd quarters of 2018 taxes, and

WHEREAS, an appeal was filed with the Sussex County Board of Taxation, and

WHEREAS, the appeal was granted, reducing the assessment for 2018, and

WHEREAS, there is now an overbilled amount sitting on the property record in the amount of \$403.44, and

WHEREAS, Mr. Snyder has requested this overbilled amount be refunded to the Estate of Gertrude Goodrich c/o Todd Snyder.

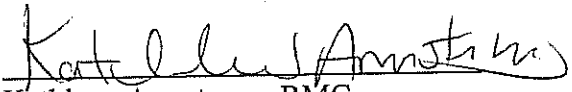
THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that approval be granted to refund the overbilled amount of \$403.44 for Block 101 – Lot 12.01.

Leah C. Korver, CTC
Tax Collector
September 25, 2018

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on September 25, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 9/25/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP COMMITTEE RESOLUTION WITH RESPECT TO THE
ADOPTION OF THREE ZONING ORDINANCE AMENDMENTS
WITH RESPECT TO AFFORDABLE HOUSING**

WHEREAS, The Hampton Township Committee introduced Ordinance 2018-13 with respect to amendment to the zoning Ordinance regarding Block 3501, Lot 44.09 and introduced Ordinance 2018-14 with respect to a zoning ordinance amendment to Lot 3501, Lot 44.08 and Ordinance 2018-15 with respect to Block 3603, Lot 7.02 and Lot 7.03; and

WHEREAS, the Hampton Township Committee having referred those Ordinances to the Hampton Township Planning Board for consideration as to consistency as to the Master Plan and for a recommendation by the Hampton Township Planning Board as to adoption; and

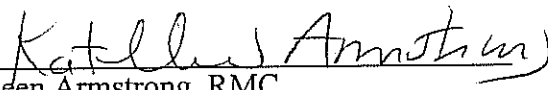
WHEREAS, the Hampton Township Planning Board has determined that the Ordinances are consistent with the Hampton Township Master Plan and having determined that it recommends the adoption of these Ordinances.

NOW, THEREFORE, BE IT RESOLVED by the Hampton Township Committee that it adopts on final reading Ordinances 2018-13, 2018-14 and 2018-15 at its meeting on September 25, 2018.

NOW, THEREFORE, BE IT FURTHER RESOLVED that all Ordinances inconsistent with the above referenced Ordinances are hereby repealed.

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Hampton Township Committee at its meeting on September 25, 2018.

By: 
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP PLANNING BOARD
RESOLUTION RECOMMENDING ADOPTION OF AMENDMENTS TO
THE HAMPTON TOWNSHIP ZONING ORDINANCE WITH RESPECT TO
AFFORDABLE HOUSING**

WHEREAS, The Hampton Township Committee referred three (3) proposed amendments to the Hampton Township Zoning Ordinance for review of the Ordinances for consistency with the Hampton Township Master Plan and to obtain the Hampton Township Planning Board's recommendation as to whether those Ordinances should be adopted; and

WHEREAS, the Hampton Township Planning Board considered those Ordinances at its meeting on September 20, 2018; and

WHEREAS, the Hampton Township Planning Board determined that the Ordinances were consistent with the Hampton Township Master Plan particularly the Housing Element and Fair Share Plan; and

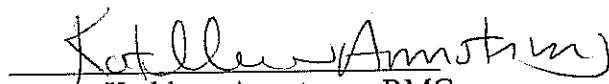
WHEREAS, the Hampton Township Planning Board made a determination that it recommends these Ordinances for adoption to the Hampton Township Committee;

NOW, THEREFORE, BE IT RESOLVED by the Hampton Township Planning Board that it recommends to the Township Committee that it adopt Ordinance Number 2018-13 with regard to Block 3501, Lot 44.09 and Ordinance Number 2018-14 with regard to Block 3501, Lot 44.08 and Ordinance Number 2018-15 with regard to Block 3603, Lot 7.02 and Lot 7.03.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held September 25, 2018, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 9/25/18


Kathleen Armstrong, RMC
Township Clerk

NEW BUSINESS

LETTER FROM CHRIS CARROLL, ATHLETIC DIRECTOR, KITTATINNY REGIONAL RE: REQUEST FOR USE OF HAMPTON TOWNSHIP RECREATION FIELDS

The Township Committee reviewed a letter from Kittatinny Regional High School Athletic Director C. Carroll requesting the use of the Hampton Township Recreation Fields. The Township Committee stated that the township has a policy requiring school officials to submit initial field requests to the Township Recreation Committee for review.

A brief discussion followed regarding field maintenance items that KRHS officials could provide to the township, if their request is granted. Mayor P. Yetter suggested that Township DPW Manager D. Bayles consider the matter further and make a recommendation to the Township Committee.

A MOTION was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, to table a decision regarding Mr. Carroll's request for field use until the matter has been reviewed by the Township Recreation Committee and Township DPW Manager D. Bayles.

APPLICATION FOR BLUE LIGHT PERMIT FOR MICHELLE CHATTAWAY

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman K. Gourlay, with all members in favor, to approve a Blue Light Permit Application for Hampton Township Fire & Rescue, Inc. Member Michelle Chattaway.

LETTER FROM LINDA DANESI AND THE EPILEPSY SERVICES OF NEW JERSEY SEEKING APPROVAL OF BIKE/RUN/WALK COURSE IN HAMPTON TOWNSHIP.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a request from Linda Danesi and the Epilepsy Services of New Jersey seeking the approval of a Bike/Run/Walk Course in Hampton Township.

**AWARD BID(S) FOR PROPOSED DRAINAGE PROJECTS IN HAMPTON
TOWNSHIP: FOREST DRIVE & SLEEPY HOLLOW ROAD INTERSECTION;
LAKEVIEW DRIVE & WITT LANE INTERSECTION; HORSESHOE DRIVE &
PINE ISLAND WAY; AND LAKEVIEW DRIVE**

Township Administrator J. Caruso stated that there is adequate funding in the Township's 2018 Capital Road Program to authorize the drainage projects listed above, with the exception of Horseshoe Drive and Pine Island Way, which would require an easement in order to move forward. In addition, it would be a costly project due to rock in the area. Committeeman D. Hansen suggested budgeting for the Horseshoe Drive and Pine Island Way Project in FY 2019.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to award a contract between Hampton Township and Bob Viersma & Sons, Inc. of Allamuchy, New Jersey for \$29,549.00 to do drainage work at the intersection of Forest Drive and Sleepy Hollow Road per the specifications prepared by Township Engineer Harold E. Pellow.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to award a contract between Hampton Township and Bob Viersma & Sons, Inc. of Allamuchy, New Jersey for \$32,948.00 to do drainage work at the intersection of Lakeview Drive and Witt Lane Road per the specifications prepared by Township Engineer Harold E. Pellow.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to award a contract between Hampton Township and Your Way Construction, Inc. of Irvington, New Jersey for \$35,413.45 to do drainage work at the intersection of Lakeview Drive per the specifications prepared by Township Engineer Harold E. Pellow.

UPDATES TO THE HAMPTON TOWNSHIP CODE, CHAPTER 76 AND CHAPTER 33

A MOTION was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to amend Chapter 76 and Chapter 33 in the Hampton Township Code for the purpose of maintaining consistency regarding township policies relating to alcoholic beverages in the Hampton Township Park, as recommended by Township Attorney F. McGovern.

**SUPPLEMENTAL INFORMATION PERTAINING TO THE LEGALIZATION OF
RECREATIONAL MARIJUANA**

The Township Committee reviewed a New Jersey League of Municipalities Bulletin regarding potential legislation that would provide an Opt-In/Opt-Out Local Option Tax if recreational marijuana is legalized.

TREE REMOVAL ON POSSAGHI ROAD

Township Administrator J. Caruso stated that DPW Manager D. Bayles obtained quotes to remove dead tree on Possaghi Road. The lowest quote submitted was from McCullough Tree Service, who safely removed the large tree on September 21, 2018.

**HAMPTON TOWNSHIP FIRE & RESCUE, INC.
(HTVFR)**

Township Administrator J. Caruso stated that she recently attended a HTVFR Officer's Meeting with Township Committeeman S. MacKenzie. The officials discussed matters relating to jurisdiction that sometimes arise when a specific first responder from a neighboring Mutual Aid town arrives at accident scenes in Hampton Township. HTVFR officials requested that Township Attorney F. McGovern contact the municipalities that are currently providing Mutual Aid services in Hampton Township to discuss the issue further.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, for Township Attorney F. McGovern to contact the legal

representatives for Fredon Township and Stillwater Township to discuss the matter referenced above.

DISCUSSION

Township Committeeman D. Hansen stated that HTVFR would be hosting a Spaghetti Dinner on September 28, 2018 to benefit two longstanding HTVFR members, who are battling cancer. The Dinner starts at 6:30 P.M. at the Newton VFW.

Committeeman D. Hansen stated that HTVFR Officers plan to attend and participate in the Sussex County Firemen's Parade on October 6, 2018, in Franklin Borough.

Committeeman D. Hansen stated that Recycling Coordinator K. Hansen recently attempted to contact the owners of several charitable clothing bins to discuss matters relating to noncompliance. Hampton Township Code requires owners to collect the bin contents on a regular basis. Certain bins are overflowing and creating an accumulation of clothing on the ground around the containers. Representatives from Lowes Home Center and Wal-Mart contacted Ms. K. Hansen to express concerns about the unpleasant esthetics and requested that the noncompliant companies remove their bins.

Committeeman D. Hansen explained that the majority of bin owners are not complying with an ordinance that the Township Committee adopted last year to combat this problem. The ordinance requires owners to empty their bins and keep the surrounding area free of debris. He suggested rescinding the ordinance next year and adopting an ordinance prohibiting the bins.

PUBLIC SESSION

Mr. T. L'Estrange presented information about the persecution and imprisonment of Falun Gong practitioners and other prisoners of conscience in China. He stated that the Chinese government is using barbaric methods to harvest prisoner's organs prior to putting them to death "to fuel the country's lucrative transplantation industry".

Mr. T. L'Estrange distributed a packet to township officials, which included a sample Proclamation unanimously passed by the U.S. House of Representatives in 2016 condemning the practice of State-sanctioned organ harvesting in China. Mayor P. Yetter suggested that Mr. L'Estrange contact Township Administrator J. Caruso prior to the next meeting to discuss the matter further.

The Township Committee thanked Mr. L'Estrange for attending and providing materials for their review.

Township Recreation Committee Member K. Rotondi referred to a matter discussed earlier in the meeting regarding Kittatinny Regional High School's (KRHS) field use request. Ms. Rotondi stated the KRHS officials continually fail to comply with policies adopted by the Township Committee requiring all sports organizations to submit mandatory documentation to the Township Recreation Committee at the beginning of each season. The policy also requires mandatory attendance at the Recreation Committee Meeting each February; however, the high school has never sent a representative.

Committeeman K. Gourlay stated that it is necessary for high school officials to communicate with the Township Recreation Committee in order to properly coordinate game and practice schedules. Ms. Rotondi agreed and expressed frustration with school officials, who continually bypass the Recreation Committee when requesting fields. Furthermore, the high school can adequately rest their fields because they have the benefit of utilizing recreation fields. The township is not always afforded the same opportunity due to the large number of organizations using the facilities.

Township officials all agreed that KRHS officials must meet the same requirements that recreation teams must abide by, including mandatory attendance at the Recreation Committee Meeting each February. Mayor P. Yetter suggested that both the Township Committee and the Township Recreation Committee send a letter to KRHS Athletic Director C. Carroll explaining they will not approve his field use request until all of the township's requirements have been satisfied.

A MOTION was made by Committeeman D. Hansen and Committeeman K. Gourlay, with all members in favor, for the Township Committee and the Township Recreation Committee to send a letter to Kittatinny Regional High School Athletic Director C. Carroll explaining that field use requests will be honored once all township requirements associated with field usage have been satisfied by the requesting entity. Furthermore, the most current field use request from Mr. Carroll will be tabled pending further discussion.

Township Recreation Committee Member K. Rotondi requested that the township assign each Recreation Committee member an email address for the purpose of conducting Recreation business. The request stems from an earlier discussion at the Township Committee Meeting held on August 28, 2018 concerning emails being subject to the Open Public Records Act (OPRA). At the meeting, township officials explained that emails received by a government entity are a public record (N.J.S.A. 47:1A-1.1). Recreation members are currently using their personal emails to conduct business for the Recreation Committee, which makes their email accounts subject to OPRA.

Township Administrator J. Caruso stated that she has already requested email addresses for the Township Committee and is waiting for Tellurian IT Representative R. Boyle to contact her with a proposal. She agreed to requests additional addresses for the Recreation Committee. Administrator J. Caruso noted that text messages relating to township business are also subject to OPRA.

Township Attorney F. McGovern addressed Ms. Rotondi's concerns and recommended using caution when communicating in writing on behalf of the Recreation Committee. The written communication is considered a public document under OPRA. He stated that written communications are subject to public exposure, regardless of who owns the equipment used to communicate. Mr. McGovern suggested that Ms. Rotondi relay this information to the members of the Recreation Committee to make them aware of the risks involved with expressing sentiments not intended for public viewing.

Township resident Ms. K. Denzer-Weiler read a statement regarding a religious hate crime in Hampton Township that occurred on September 22, 2018. The perpetrator targeted a Jewish family by painting a swastika on their garage door and vandalizing a Representative Josh Gottheimer campaign sign located on the front lawn. Ms. K. Denzer-Weiler condemned the actions taken by the perpetrator and stated, "the individual does not represent the gracious and kind people of Hampton Township".

Committeeman K. Gourlay expressed concern and stated that no one on the Township Committee condones these actions. He stated that in his opinion this type of activity is not a pervasive problem in Hampton Township, adding that this was likely an act carried out by one individual.

Mayor P. Yetter stated that someone claiming to be Representative Josh Gottheimer called his home over the weekend to discuss the incident. Mayor P. Yetter requested additional information from the caller, who agreed to call him back with the answers. Mayor P. Yetter stated that he did not hear from the man again.

Township Administrator J. Caruso commented that giving attention to negative actions sometimes fuels the perpetrator's bad behavior. She added that it appears to be an isolated incident.

Township resident Ms. J. Giovanetti read a statement condemning the recent hate crime in Hampton Township. In response to recent events, she organized a rally promoting unity and acceptance in the community scheduled to take place on September 29, 2018 at 3:00 P.M. in the Municipal Park. Ms. J. Giovanetti invited township officials and residents to participate in the rally. Committeeman K. Gourlay stated that he would be out of town and unable to attend the event.

PUBLIC SESSION CLOSED

BILLS

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION TO PAY BILLS

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid:

EMP ID	EMPLOYEE NAME	CHECK TYPE	CHECK DATE	CHK#/DD ID	DIRDEP AMOUNT	NET AMOUNT
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	09/11/2018	2541001384	1339.91	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	09/11/2018	2541001385	1151.40	0.00
103	CARUSO, JESSICA M	DIRECT DEPOSIT	09/11/2018	2541001386	4490.53	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	09/11/2018	2541001387	1073.35	0.00
40	WHITESELL, MARY	DIRECT DEPOSIT	09/11/2018	2541001388	1063.15	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	09/11/2018	2541001389	1178.58	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	09/11/2018	2541001390	1159.77	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	09/11/2018	2541001391	1647.14	0.00
64	BELLIS JR, RUSSELL H	DIRECT DEPOSIT	09/11/2018	2541001392	1268.93	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	09/11/2018	2541001393	1088.29	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	09/11/2018	2541001394	991.73	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	09/11/2018	2541001395	1249.12	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	09/11/2018	2541001396	1494.72	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	09/11/2018	2541001397	1265.14	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	09/25/2018	2681001398	1339.91	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	09/25/2018	2681001399	1151.40	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	09/25/2018	2681001400	1073.40	0.00
40	WHITESELL, MARY	DIRECT DEPOSIT	09/25/2018	2681001401	1063.15	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	09/25/2018	2681001402	1190.60	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	09/25/2018	2681001403	1044.82	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	09/25/2018	2681001404	1647.14	0.00
64	BELLIS JR, RUSSELL H	DIRECT DEPOSIT	09/25/2018	2681001405	1268.93	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	09/25/2018	2681001406	1089.26	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	09/25/2018	2681001407	993.97	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	09/25/2018	2681001408	1249.12	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	09/25/2018	2681001409	1494.72	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	09/25/2018	2681001410	1265.14	0.00
7	HAYES, EDWARD R	PAYROLL	09/11/2018	9145	0.00	0.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	09/11/2018	9146	0.00	235.00
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	09/11/2018	9147	0.00	386.87
104	HUBER, ROBERT W	PAYROLL	09/25/2018	9148	0.00	126.19
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	09/25/2018	9149	0.00	235.00
XMAS	MARY WHITESELL	AGENCY	09/25/2018	9150	0.00	500.00

HAMPTON TWP. COMMITTEE
MEETING MINUTES

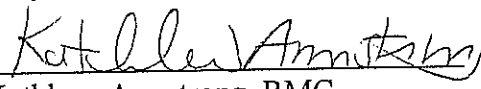
SEPTEMBER 25, 2018

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
9/13/2018	167343	513 HAMPTON BD. OF EDUCATION	450,165.00			(Transfer)
9/14/2018	25630844	858 STATE OF NEW JERSEY	17,811.51			(Transfer)
9/14/2018	25630854	858 STATE OF NEW JERSEY	11,282.25			(Transfer)
9/20/2018	118109104	1043 PAYCHEX OF NEW YORK LLC	283.62			(Transfer)
9/25/2018	12135	610 AMBASSADOR MEDICAL SERVICES, INC	112.00			
9/25/2018	12136	1085 AMERICAN WEAR	340.00			
9/25/2018	12137	510 CAMPBELL SUPPLY CO. OF SUSSEX COUNT	533.62			
9/25/2018	12138	1087 CHARLES LUXTON	91.29			
9/25/2018	12139	501 CHELBUS CLEANING CO. INC.	325.00			
9/25/2018	12140	902 CHRISTINE RAMBERGER	184.22			
9/25/2018	12141	877 CLIFFSIDE BODY CORP.	320.40			
9/25/2018	12142	505 DELTA DENTAL OF NJ, INC.	1,463.11			
9/25/2018	12143	506 DOLAN & DOLAN, P.A.	8,059.95			
9/25/2018	12144	585 DOVER BRAKE & CLUTCH CO. INC.	42.31			
9/25/2018	12145	1171 ESTATE OF GERTRUDE GOODRICH	403.44			
9/25/2018	12146	509 FAIRCLOUGH FUEL, INC	90.63			
9/25/2018	12147	905 GARDEN STATE LABORATORIES, INC.	60.00			
9/25/2018	12148	636 HAMPTON TWP FIRE & RESCUE, INC.	21,000.00			
9/25/2018	12149	381 HAROLD E. PELLOW & ASSOC., INC.	195.00			
9/25/2018	12150	1076 HEYER, GRUEL & ASSOCIATES	4,462.50			
9/25/2018	12151	794 J.K. HVAC SERVICE, INC	145.00			
9/25/2018	12152	281 JERSEY CENTRAL POWER & LIGHT	1,220.47			
9/25/2018	12153	516 JOHNNY ON THE SPOT, INC	351.75			
9/25/2018	12154	518 KITTATINNY REGIONAL HIGH SCHOOL	554,091.60			
9/25/2018	12155	591 LAFAYETTE AUTO PARTS SUPPLY, INC	29.70			
9/25/2018	12156	522 LOWE'S COMPANIES, INC.	216.80			
9/25/2018	12157	552 MARY WHITESELL	212.70			
9/25/2018	12158	319 MGL PRINTING SOLUTIONS, LLC	407.00			
9/25/2018	12159	525 MONTAGUE TOOL & SUPPLY CO., INC	114.83			
9/25/2018	12160	328 MORRIS ASPHALT SUPPLY, LLC	39,516.67			
9/25/2018	12161	1092 MORRIS ASPHALY CO., INC.	54,142.20			
9/25/2018	12162	355 N.J. HERALD INC.	232.80			
9/25/2018	12163	357 N.J. STATE LEAGUE OF MUNICIPALITIES	49.00			
9/25/2018	12164	536 NORTH EAST PARTS GROUP	210.70			
9/25/2018	12165	927 PENTELEDATA	59.95			
9/25/2018	12166	888 POSITIVE PROMOTIONS	3,142.23			
9/25/2018	12167	1083 RELIABLE WOOD PRODUCTS, LLC	64.43			
9/25/2018	12168	684 SANDYSTON TOWNSHIP	3,028.00			
9/25/2018	12169	684 SANDYSTON TOWNSHIP	18,576.50			
9/25/2018	12170	490 SERVICE ELECTRIC BROADBAND CABLE	19.95			
9/25/2018	12171	569 STORR TRACTOR COMPANY	55.10			
9/25/2018	12172	628 SUSSEX COUNTY MUA	322.75			
9/25/2018	12173	577 T.A. MOUNTFORD, CO. INC.	720.00			
9/25/2018	12174	1025 VALERIE GALIZIA	28.00			
9/25/2018	12175	773 VERIZON WIRELESS SERVICES, LLC	573.80			
9/25/2018	12176	535 W.E. TIMMERMAN CO., INC.	1,559.91			
9/25/2018	12177	478 WASTE MANAGEMENT OF NEW JERSEY, INC	36,497.66			
9/25/2018	12178	611 WELDON QUARRY CO., LLC	2,807.81			
9/25/2018	12179	1007 WILDFLOWERS WITH TAMI	90.63			
9/25/2018	12180	715 ZEP MANUFACTURING CO.	185.22			
9/25/2018	2018010	217 CENTURY LINK	756.94			(Transfer)
9/25/2018	113362219	514 HAMPTON TWP. PAYROLL ACCOUNT	60,052.61			(Transfer)
			756,356.63			
			540,351.93	Bank Transfers		
			1,296,708.56			

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on September 25, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.


Date 9/25/18


Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adjourn the meeting at 8:00 P.M.

Respectfully submitted,



Kathleen Armstrong, RMC
Township Clerk