

## CORPORATION OF THE MUNICIPALITY OF NEEBING

BY-LAW NUMBER 2016-006(as amended by By-laws 2016-027, 2016-038 and 2018-002)

Being a By-law to set Fees for Municipal Services.

**Recitals:**

1. The *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes Ontario's municipalities to establish user fees for various municipal services.
2. Several different by-laws currently establish fees and charges for municipal services. Council considers it expedient to contain all user fees within a single by-law, with the exceptions of the fees for: Building Permits; the fees associated with the Crooks Cemetery; and the fees for use of Blake Hall.
3. Blake Hall Rental/Use Fees are contained in By-law 878-2011, as amended or replaced from time to time.
4. Building Permit fees are contained in By-law 810-2009, as amended or replaced from time to time.
5. Crooks Cemetery fees are contained in By-law 951-2012, as amended or replaced from time to time.

**ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NEEBING HEREBY ENACTS AS FOLLOWS:**

1. **Short Title:** This By-law is referred to as the "User Fee By-law".
2. **Administration Fees:** The Schedule to this By-law establishes fees for various services offered by the Corporation.
3. **Exemption:** Residents of Neebing age 65 and over are exempt from payment for photocopying or scanning documents set out in the Schedule to this By-law.
4. **Interest:** Any fees payable under this By-law, or any other by-law of the Municipality of Neebing that sets out fees for permits, purchases, licences or other matters, that are not paid at the time they are due, are subject to interest at one and one-quarter (1.25%) per cent per month, compounded.
5. **Addition to Tax Rolls:** Where applicable, the Municipality of Neebing may add uncollected fees payable under this By-law, or any other by-law of the Municipality of Neebing that sets out fees for permits, purchases, licences or other matters, to the tax roll for property owned by the person who owes the fees, and collect them in like manner as municipal taxes are collected. As at the time they are added to the tax roll, the interest rate specified in Section 4 shall cease to apply, and interest and penalties applicable to unpaid taxes shall apply instead.

6. Amendment to By-law 2014-006 (Marriage): Section 4 of By-law 2014-006 is repealed and the following is substituted in its place:
- “Fees for Service**: Fees payable to the Municipality of Neebing for marriage solemnization services are set out in By-law 2016-006. Fees must be paid a minimum of three (3) business days prior to the service. If the fee is not paid, the service is subject to cancellation.”
7. First Amendment to By-law 2015-017 (Landfill Site): Schedule “A” to By-law 2015-017 is repealed.
8. Second Amendment to By-law 2015-017 (Landfill Site): The phrases
- “in Schedule “A” to this By-law”; and  
 “in Schedule “A” for disposal of Waste”;  
 “in Schedule “A””; and  
 “appended to this By-law as Schedule “A”
- are each replaced with the phrase “in By-law 2016-006” wherever each occurs throughout the by-law, being:
- a) the opening sentence of Section 7;
  - b) the first and last paragraphs of Section 7.1;
  - c) Section 7.2; and
  - d) Section 7.5; and
  - e) the third paragraph of Section 8; and
  - f) Section 10.
9. First Amendment to By-law 2014-029 (Kennels): Section 2.05 of By-law 2014-029, which reads as follows:
- “Licence Fees & Term**: Licences are valid for the calendar year and must be renewed annually. The fee for a Licence is twenty-five (\$25.00) dollars. Where a new Licence (and not a renewal of an existing Licence) is issued after October 1 in any year, the Licence fee payable is thirty-five (\$35.00) dollars and the Licence shall be valid until December 31 of the following year.”
- is amended by
- a) deleting the phrase “twenty-five (\$25.00) dollars” and replacing it with the phrase “set out in By-law 2016-006”; and
  - b) by deleting the phrase “thirty-five (\$35.00) dollars” and replacing it with the phrase “set out in By-law 2016-006”.
10. Second Amendment to By-law 2014-029 (Kennels): Section 3.05 of By-law 2014-029, which reads as follows:

**“Re-Inspection Fee:** When a re-inspection is required to confirm compliance with a condition or an order imposed or because the Applicant or Operator failed to appear at a scheduled inspection, a re-inspection fee of twenty-five (\$25.00) dollars may be imposed.”

is amended by deleting the phrase “of twenty-five (\$25.00) dollars may be imposed” and replacing it with the phrase “as set out in By-law 2016-006 will be imposed”.

- 11. **Amendment to By-law 561-2002 (Fire):** By-law 561-2002, being a by-law to establish a volunteer emergency services department, is amended by deleting Appendix “B” and replacing it with the following:

Appendix “B” to  
By-law 561-2002  
Compensation for the Fire Department

By-law 2016-006, being the Municipality of Neebing User Fee By-law, provides for fees for service and/or or cost-recoveries on behalf of the Neebing Emergency Services. It also provides for the fees for the issuance of fire permits.

The Fire Chief shall apply for compensation offered through the Ministry of Transportation for Ontario (or such other agency that assumes the role currently undertaken by the Ministry) for attendance at all motor vehicle accidents that occur on Provincial Highways. Compensatory rates, procedures, forms and applications are all established by the Province for this compensation.

- 12. **Amendment to By-law 562-2002 (Fire Permits):** Section 7 of By-law 562-2002, which reads as follows:

“The cost of such permit to be not less than \$5.00 and not more than \$15.00 except for yearly cooking and incinerator permits where there will be no charge for said permits.”

is repealed, and the following is substituted:

“Fees for permits, where applicable, are set out in By-law 2016-006.”

- 13. **Amendment to By-law 697-2005 (Trailer Siting):** Section 4 of By-law 697-2005, which reads as follows:

“The fee for such licence shall be the sum of twenty dollars (\$20.00) for every month or portion of a month that the trailer or recreation vehicle is located in the Municipality.”

Is amended by substituting “as set out in By-law 2016-006” for the phrase “the sum of twenty dollars (\$20.00)”.

14. Repeals: The following by-laws are repealed in their entirety:

- a) 117-84 (trailer licences);
- b) 304-1994 (building permit fees – older);
- c) 759-2008 (Hall fees, planning fees);
- d) 911-2011 (Landfill site fees – older);
- e) 944-2012 (haul permit fees).

15. Effective Date: This By-law shall take effect on the date that it is passed.

**ENACTED AND PASSED IN COUNCIL** this 17<sup>th</sup> day of February, 2016 as witnessed by the corporate seal of the Corporation of the Municipality of Neebing and the hands of its proper Officers duly authorized in that behalf.

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Ziggy Polkowski, Mayor

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Erika Kromm, Treasurer/Deputy Clerk

**Schedule One to By-law 2016-006: User Fees**

The fees set out in the third column of the table below apply to the services described in the second column of the table below.

<b>Service</b>	<b>Description</b>	<b>Fee</b>
Office/Administration Fees	Fee for cheque returned due to insufficient funds in account cheque was drawn on	\$40.00
	Photocopying or Scanning black and white documents more than five (5) pages in length (first 5 pages at no charge)	\$0.75 per page
	Photocopying or Scanning colour documents more than five (5) pages in length (first 5 pages at no charge)	\$1.00 per page
	Issue a Tax Certificate	\$25.00
	Respond to a Zoning/Building by-law compliance inquiry	\$50.00
	Commissioning or notarizing documents (other than commissioning planning or building applications). Fee includes up to 10 pages of black and white copying.	\$20.00
	Processing a property through the tax sale process (fee to be applied immediately prior to the scheduling of the tax sale event.	\$500.00
Licences	Trailer Licence (By-law 697-2005, as amended)	\$20.00 per month after 30 days; one per lot
	Trailer Park Licence	\$1,000.00 per annum plus \$75.00 per site
	Kennel Licence – Annual fee (By-law 2014-029, as amended)	\$25.00
	Kennel Licence – Initial licence when issued October 1st or later in the year – valid for next year and year of issue	\$35.00
	Kennel Licence – re-inspection fee	\$25.00

<b>Service</b>	<b>Description</b>	<b>Fee</b>
Marriage Ceremonies (By-law 2014-006)	Performed during regular business hours at the Municipal Office	\$150.00
	Performed during regular business hours within Neebing, but not at the Municipal Office site	\$200.00
	Performed on a weekday (other than Friday) evening within Neebing. but not at the Municipal Office site	\$200.00
	Friday evening or Saturday day or evening, within Neebing, but not at the Municipal Office site	\$250.00
	Sundays	Service not offered
Planning Applications	Application for a Zoning By-law Amendment	\$1,000.00
	Application for an Official Plan Amendment	\$3,000.00
	Application to sever land, create easements, or have minor variances approved.	\$1,000.00
Fire/Emergency Services (By-law 561-2002 & 562-2002)	Fire Permits – any type (Note: agents issuing permits on behalf of the Municipality may charge and retain a fee for providing that service)	No charge (if Issued by the Municipality from the Office)
	Replacement Emergency Number Sign (first sign is issued free of charge)	\$15.00
Hauling Permits	“Seasonal Permit” as defined in By-law 943-2012	\$100.00 per vehicle
	“Specific Use Permit” as defined in By-law 943-2012 for delivery to/from residence or residential property	\$10.00 per delivery
	“Specific Use Permit” other than residential delivery – per month	\$1,000.00 per vehicle
	“Specific Use Permit” other than residential delivery – per 10-day period	\$350.00 per vehicle

Service	Description	Fee
Landfill site Fees (By-law 2015-017, as amended)	First 100 bag tags to residential unit (regardless of number of properties owned)	No charge
	First 50 bag tags to other property owners (regardless of number of properties owned)	No charge
	Fifty bag tags	\$10.00
	Commercial dumping: per ½ ton load	\$25.00
	Pre-paid Commercial ½ ton loads	5 for \$100.00
	Single axle passenger truck-per load which is level with the original side panels of the bed of the truck	\$25.00
	Single axle passenger truck – per load which extends above the original side panels of the bed of the truck	\$150.00
	Single axle trailer 9’ or less – per load	\$25.00
	Single axle trailer over 9’ or dual wheel passenger truck – per load	\$50.00
	Single axle 2 or 5 ton truck – per load	\$150.00
	Tandem axle trailer over 9’ – per load	\$150.00
	Tandem truck – per load	\$200.00
	Tri-axle truck or larger – per load	\$300.00
	Landfill attended call-in (after hours)	\$50.00
	Single large household item (for example, an upholstered chair or rolled up carpet)	\$10.00
	Loose demolition waste (for example, shingles or bricks) in an amount less than 1 cubic meter in volume	\$10.00
	45 gallon drum of household waste	4 bag tags
	20 gallon drum of household waste	2 bag tags
	Acceptable recycled items	No charge