

Petersen Properties



1111 Lincoln Ave. Charleston, IL 61920

(217) 345-7774 (Office) (217) 345-2982 (cell)

EIU4Rent@gmail.com

IMPORTANT: Complete this form, sign it and return it to Petersen Properties within 30days of occupancy or tenants will be held responsible for all damages.

Date _____

Name/Tenant(s) _____ Unit Address _____

Living Room	Move-In Condition	Move-Out Condition
Floor, vinyl, carpet, tile		
Walls, ceilings		
Light fixtures		
Windows, window coverings		
Doors, screens		
Front door, locks		
Other		
Kitchen	Move-In Condition	Move-Out Condition
Floor, vinyl, carpet, tile		
Walls, ceilings		
Light fixtures		
Windows, window coverings		
Doors, screens		
Cabinets		
Counters		
Stove, oven, microwave		
Refrigerator		
Dishwasher		
Sink, fixtures, plumbing		
Other		
Dining Room	Move-In Condition	Move-Out Condition
Floor, vinyl, carpet, tile		
Walls, ceilings		
Light fixtures		
Windows, window coverings		
Other		
Bathrooms(s)	Move-In Condition	Move-Out Condition
Floor, vinyl, carpet, tile		
Walls, ceilings		
Light fixtures		

continued on the other side

Windows, window coverings		
Bathtub, shower, fixtures		
Sink, counter		
Toilet		
Other		
Bedroom(s)	Move-In Condition	Move-Out Condition
Floor, vinyl, carpet, tile		
Walls, ceilings		
Light fixtures		
Windows, window coverings		
Closet(s)		
Other		
Other Areas	Move-In Condition	Move-Out Condition
Heating system		
Air Conditioning		
Lawn, yard		
Stairs, hallways		
Patio, deck, balcony		
Basement		
Garage		
Driveway, parking		
Other		

Notes or Comments:

Signatures:

Owner/Agent _____ Date _____

Tenant/Occupant(s) _____ Date _____