



# WILEAG Governing Board Meeting Minutes

February 22, 2016

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 9:03 am by Greg Peterson. There was a quorum with 12 of 14 Board members (Christopherson (proxy for Matz), Peterson, Pederson (proxy for O'Keefe) Rosch, Ferguson, Scrivner, Bayer, Stojkovic, Wellens, Ruzinski, Wesson and Cole) present. Also present were Program Manager Jungbluth, Assistant Program Manager Katie Wrightsman, and guests included Rick Balistreri (CVMIC), Lara Vendola-Messer (Winnebago County Sheriff's Office), and Paul Felician (Milwaukee Police Department). Otterbacher and Palmer were excused.

***After review, the minutes of the January 25, 2016 meeting were approved on a unanimous voice vote following a motion by Ruzinski, seconded by Bayer.***

**Standing Committee Review-** The standing committee membership lists were updated to reflect recent changes to the WILEAG board.

- Standing Committees – Executive; Training; Process; Outreach
- Ad Hoc Committees – Standards review; Large Agency

**Large Agency Protocols-** Milwaukee PD requested clarification and direction for their re-accreditation scheduled to occur in 2018. Current protocol would require thousands of proofs. MPD is looking for guidance for the next on-site, without delay. For the first accreditation, each district had its own set of proofs (all 9). Balistreri produced a document from MPD's initial accreditation when the Board went through the standards line by line to explain which standards would require agency wide vs per district proofs.

Captain Paul Felician confirmed MPD generated about 12,000 documents for assessors to view during the first on site, which was very cumbersome for the assessors. MPD is willing and capable of submitting statistically randomized proofs if the board would accept this as meeting the requirements of compliance. Felician further commented that MPD is exploring all accreditation options to include CALEA. He questioned if WILEAG would consider a "CALEA plus 43" concept for MPD that WILEAG has done with other CALEA agencies. Peterson confirmed that this would be offered to MPD just like any other Agency; however, the Board will likely be requiring a modified on-site for CALEA agencies in the future. The Board expressed an interest in speaking with Chief Steve Kopp or other MPD file review team members.

The Board was in agreement that the issue needed to be addressed quickly. Bayer suggested and it was agreed upon to turn this issue over to the Executive Committee for action. As such, the **Executive Committee was granted authority for the Large Agency protocols, and to report back to the full Board.**

**Program Manager Report** - Jungbluth requested permission to design and purchase squad decals for Core Program members (100 for approximately \$200). Jungbluth plans to model the logo after the Core Plaque with the State of Wisconsin as the backdrop. ***After discussion, creating and purchasing Core agency decals for approximately \$200 was unanimously approved following a voice vote after a motion by Ruzinski, seconded by Scrivner.***

Jungbluth discussed creating a referral program for participating WILEAG agencies that assist other agencies in joining. A \$50 credit for a referral was suggested with Board member agencies being exempt. **Board approved Jungbluth to move forward in creating the program/forms and to present the proposal for approval at a future Board meeting.**

Discussion about Accrednet, and that perhaps Wisconsin could be the 2017 host for the nationwide conference. Discussion ensued about sending a representative to Rhode Island in June, 2016 in support of hosting the conference in 2017. **Scrivner suggested to Jungbluth to present the proposal at the next Board meeting**

74 Agencies are currently signed on as participating WILEAG agencies.

## **OFFICER'S REPORTS**

President's report - Nothing to report

Treasurer's report - Financial report was presented reflecting \$39,361.27 cash balance. ***After review, the treasurer's report was unanimously accepted on a voice vote following a motion by Ruzinski, seconded by Scrivner.***

Secretary's Report - Nothing to report

## **REPORTS OF STANDING COMMITTEES**

Training Committee report

Program Manager will remind the 6 new agencies to send someone to Accreditation Manager training scheduled for April 1. CVMIV is hosting VDI-Verbal Defense & Influence Communications, which is free for WILEAG members. Balistreri was able to make several stand-alone recorded webinars for the upcoming 4th Edition Standards changes. The committee discussed topics for future webinars that could address reoccurring problem areas such as - Chapter 7, Chapter 2, redaction, OID vs OIS, and evidence audits. Balistreri is also creating a webinar this fall which will be mandatory viewing before a participating agency is able to schedule an accreditation on-site.

### Process /Standards Review Committee report

Review of the 4<sup>th</sup> Edition Standards has been completed and will be sent out in advance of the March 24<sup>th</sup> Board meeting. The Board will need to take action on this matter so participating agencies can start to work toward compliance.

### Outreach Committee Report

Ruzinski will reach out to Vilas County regarding their interest in the Core program. Rosch is the new President of the Wisconsin Chiefs of Police Association and he will be sending a WILEAG brochure to each new Chief. For the new referral program, the Outreach Committee suggested modifying our application to add "how did you hear about WILEAG?" There was a discussion about how the Core program was designed with smaller agencies in mind. As the program expands, should we consider making it available to larger agencies contingent upon their agreement to pursue full accreditation following the initial 3 year Core accreditation? This is an ongoing discussion to be had as more agencies sign on to the Core program and we encourage participation in WILEAG.

### **REPORTS OF AD HOC COMMITTEES** - no report

### **OLD BUSINESS**

Peterson/Rosch reported on the WI Chiefs Association Conference. Particularly concerning was the length of time (40 minutes) spent presenting WILEAG awards. Discussion ensued with suggestions for improvement (force to sit together in the front; photos before or after; give multiple awards in groups) with the goal of taking no longer than 15 minutes to present our awards.

Summer Chiefs conference is asking WILEAG to consider presenting a breakout session on the Core program on August 8 or 9. The matter was referred to the Training Committee.

### **NEW BUSINESS** –

Pederson mentioned that Washington DC is planning a national accreditation program for law enforcement academies. Wisconsin would allow each LE academy to pursue/achieve accreditation separate and independent of each other.

For CALEA/Dual Accredited agencies, there was discussion of requiring on-site inspections. Currently this applies to only 2 agencies (Oshkosh and UW-Madison), and both are 2 years out from their next re-accreditation cycle. In the past, those agencies had been given the option for a 1-day onsite; however, both chose remote assessment.

***After discussion, from this point forward, CALEA/dual accredited agencies will require a 1 day/1 assessor onsite for review of the 43 standards, plus any observation where needed, after a motion by Scrivener, seconded by Ruzinski. Unanimously approved on a voice vote.***  
Christopherson will advise existing Dual Accredited agencies of this change.

**STAFF REPORT** – See above.

**Next meeting** – Confirmed: at CVMIC, Monday, March 28, 2016 at 9:00AM

***The meeting was adjourned at 12:50pm on a unanimously approved voice vote following a motion by Ruzinski, seconded by Rosch.***

***Respectfully submitted, Todd Christopherson, Secretary***