

Southwyck Community Association
Minutes, Board of Directors Meeting
October 7, 2021

A regular meeting of the Southwyck Community Association Board of Directors was held on October 7, 2021, via teleconference. Board members present: Helen Bilyeu, John Fisher, Vanessa Helmer, Sangeeta Bakshi and Rick Nelson. Residents: Kathleen Blount, Joseph Jenkins. Others: Kathy Dooley of Community Management Solutions. A quorum was verified and the meeting called to order at 6.30pm.

Homeowner input: Ms Blount wanted to warn everyone about a recent break-in in her neighbourhood. Ms Dooley informed the board that she had received many complaints about the algae in the lake. Mr Jenkins had a query about the fencing on Magnolia – Southfield Village side – and wanted to know if there were any plans to replace/repair it. It was explained that the board had been exploring options and that it was on the list of to-do projects.

Secretary's Report: The September meeting minutes were reviewed. A motion was made to approve the September board minutes, was seconded and passed.

A motion was made to ratify the email vote approving LakePro's quote for the lake treatment, was seconded and passed.

Treasurer's Report: The August financials were reviewed. A motion was made to approve the August financials, was seconded and passed.

Business: Ms Dooley went over 2021 draft budget. The board agreed to keep assessment rates the same for 2022. A motion was made to approve this decision, was seconded and passed

Ms Dooley confirmed that she has booked Bay Area Design to discuss landscaping options in January 2022, which was their first available date. In the meantime, Ms Dooley to contact other vendors to try and get some more bids.

No progress on assessing general state of Section 1 fence line but Ms Dooley hoping to get that done this month, and will coordinate with Mr Nelson who volunteered to walk it with her. Ms Dooley suggested re-staining fence a different colour. After some discussion, the board agreed Southfield Village fence should be priority, followed by Section 1 fence.

Ms Dooley confirmed that the outstanding power washing of entries had now been completed. Ms Dooley awaiting a quote to get other work done.

Survey of park – Ms Dooley still not getting any response/interest from surveyors, despite going back to companies with expanded remit. The board decided to put survey of park on back burner until such a time as they could get at least one other quote.

Charter for Landscape Committee – no update.

Park use request for Halloween party approved.

Annual meeting - Ms Dooley suggested sending out call for candidates, for annual meeting, sooner rather than later because of erratic and unreliable postal system. The board agreed and it was also agreed that the annual meeting would be in person this year.

Executive session: The Board discussed collections and pending legal actions. There being no further business, the meeting was adjourned.

Vanessa Helmer, Vice President