

**College Greens Swim and Racquet Club Board
Monday, August 21, 2017 at 6:30 pm
College Greens Swim and Racquet Club Clubhouse**

MINUTES

1. Call to Order at 6:30 p.m. by Jessica Cohagan

Attendees: Audrey Bazos, Jessica Cohagan, Lolita Espindola, Jennifer Nelson, Ryan Petta, Will Schaafsma, and Elena Thrower

Absent: Becky Blecha Woods and Anthony Bepler

2. Minutes – July 17, 2017 CGSRC and August 7, 2017 CGSRC-CGST Discussion and Vote

No edits. Approval of minutes moved by Elena Thrower, seconded by Lolita Espindola, and unanimous.

3. Member Requests and Comments Discussion

Lolita Espindola received an offer from a member to organize and plan a BINGO fundraiser for the Club. Under the proposal, this would fulfill the member's volunteer hour requirement. Board discussed that it would need to be a Club sponsored event in order to have volunteer hours met; Elena Thrower volunteered to be Board rep assigned to head up the BINGO; would be a good fundraiser for capital improvements; and Lolita will talk to member to get dates and connect her with Elena Thrower.

4. Events Discussion

Oktoberfest will be held on October 7. Lolita Espindola has volunteers for event. Ryan Petta will get pumpkin launcher and buy pumpkins.

Halloween Event on October 21. Lolita Espindola and Elena Thrower suggested the Club host an adult only, Halloween costume event as a fundraiser - include a DJ and appetizers. Elena and Lo will discuss further and bring additional info to next board meeting.

Crab Feed in 2018. Board discussed cancelling the event, scaling it back to reduce costs, and/or moving the Crab Feed from to March for better weather.

5. CGSRC-CG Swim Team Resolution Discussion

Ryan Petta to send out new draft to both the CGSRC Board and CGST Committee.

6. Financials Discussion

Ryan Petta discussed the financials of the Club for 2017. Maintenance/operation items were low in comparison to past years. Surprising budget item was high cost of PG&E bill.

7. Policy handbook meeting date Discussion

Jennifer Nelson recommended moving the policy handbook meeting from September 13 at 6:00 p.m. to September 25 at 6:30. Board agreed.

8. Board meeting start times Discussion

Board agreed to move the start time of future board meetings to 6:30 pm

9. Policy discussion Discussion and Vote

Lolita Espindola wanted a review of the following policy developed in 2016 for possible repeal or amendment:

A maximum of two CG Board members may simultaneously be on CGST Board or be married to a CGST Board member. CGSRC board members that are also on CGST Board or married to a CGST Board member must recuse them from any votes relating to CGST.

As the policy is currently drafted, Elena Thrower and Jennifer Nelson must recuse themselves from swim team votes as Elena is on the swim team committee and Jennifer Nelson is married to a member of the swim team committee.

Board discussion included:

- When the Board amended the policy in 2016, they were told it was an existing policy when it was not.
- What problem is policy trying to solve? If no problem, why have a policy?
- Two separate issues –individuals and spouses.
- Individuals on both the Board and Swim team or spouses of members on Swim Team may be, 1) influenced/lobbied by their spouse; 2) have a conflict when it comes to voting and could carry swim team wants/priorities forward rather than club wants forward.
- Spouses are separate people with different thoughts and ideas – just because married does not mean they will agree on issues, concerns, and priorities.
- By requiring recusal of individuals and spouses who are on both the Board and the Swim Team conflict issue is addressed.
- Possibly increase the number of board members to be allowed on Swim Team Committee from 2 to 3 or 4.
- Repeal could shift the priorities of the Club away from club as a whole to a swim team focus.
- Limits number of eligible members who may run for boards/committee when the Club needs people to run.
- With cap at two, it may require a re-vote/run off at future AGM meetings if a vote results in more than two people being on CGSRC/Swim Team Committee.
- Membership votes on board members at AGM; they show who they want and don't want with their votes.
- Capital improvement priorities for Swim Team may be different than that for Board members.
- Membership survey should include a question re: capital improvement priorities.
- Need to change "CGST Board" to "CGST Committee" pursuant to pending resolution.

Jessica Cohagan moved and Audrey Bazos seconded the following language which repeals the limitation on spouses of CGST Committee and changed name from CGST Board to CGST Committee:

A maximum of two CG Board members may simultaneously be on CGST Committee. CGSRC board members that are also on CGST Committee must recuse them from any votes relating to CGST.

Seconded by Audrey Bazos. Aye: Will Schaafsma, Lolita Espindola, Audrey Bazos, and Jessica Cohagan. No: Ryan Petta. Recuse: Jennifer Nelson and Elena Thrower. Absent: Becky Blecha Woods and Anthony Bepler.

10. Employee handbook

Discussion

Jennifer Nelson will send documents that she has to Will Schaafsma who will be lead for developing. Goal is for the Board to adopt a new employee manual/handbook in January so it is ready when we interview/hire head lifeguards in February.

11. Membership survey

Discussion

Elena Thrower will develop and send out membership survey. Based on discussion survey should include a question to membership re: priorities of capital improvements.

12. Club Operations/Maintenance Items

Discussion

Anthony Bepler was not in attendance but previously sent text to Board indicating he would be getting an estimate from a plumber and concrete company on Friday, August 18.

Group discussed capital improvements for 2018-2019 -- pipes; pool heater; pool deck; low and high Dive support refurbishment; lawn seeding; and pool chemical controller. Board has received estimates for pool heater, chemical controller, and resurfacing of pool deck.

13. AGM prep/Agenda

Discussion

- a. Starts at 6 pm – call to Order and Minutes from 2016 AGM
- b. Board Vote – Jessica to call for nominations from room; each nominee to give a brief talk; ballots to be taken/tallied by board members not running for the Board.
- c. 2017 Overview – Current board members will discuss the focus of their duties in 2017. Will go in order of seating and not specific to order below
 - Jessica: A) Board identified 5 future capital improvement projects (corroded pipes, pool deck, drain issues, diving boards, pool heater, chemical balancer), gathering estimates, and looking at ways to pay for projects (savings, fee assessment). If have estimates will share numbers; B) Bylaw Changes. Bylaw change process, potential bylaw changes that can be evaluated by Board (suspended membership if disrupt, limit number of guests on weekends, other?); future bylaw change that would require vote of members (number of members, definition of household)
 - Anthony (if absent Jessica will cover) –fence fixed, replaced valves in toilet, pipe leak on side, pool maintenance, county requirements for pool (anti-suction devices)
 - Will – Lifeguards, minimum wage going up, workers compensation insurance and operating Club smarter/less guards;
 - Ryan – Financials from September 2016 to August 31, 2017
 - Lolita – Social events and parties
 - Elena – Events and survey to come/sent
 - Jennifer – Policy handbook review meeting, new policies in 2017
 - Audrey – new members, waiting list.
 - Becky Blecha Woods – new seat, snack bar, assisted with lifeguards

14. Closed Session

15. Adjourn – 8:58 p.m.