



pennsylvania

OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 4-22-2015

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Berwick Township
85 Municipal Road Hanover Pa. 17331

NAME OF REQUESTER: Fred Nugent

STREET ADDRESS: 725 Abbottstown Pike

CITY/STATE/COUNTY/ZIP(Required): Abbottstown/Pa/Adams/17301

TELEPHONE (Optional): _____ EMAIL (optional): Fred560@yahoo.com

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

Copies of any payments to the Elected Tax Collector's during their terms for any expenses excluding expenses for printing, postage, books blanks and forms for collecting taxes. Do not want copies but want to inspect records. Do not want certified copies.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER:

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Berwick Township

85 Municipal Road
Hanover, PA 17331

717-632-1829 (phone)
717-632-2280 (fax)
office@berwicktp.org

April 29, 2015

Fred Nugent
725 Abbottstown Pike
Abbottstown, PA 17301

Dear Mr. Nugent:

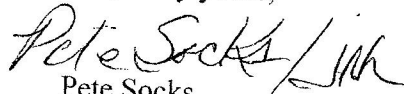
Thank you for writing to Berwick Township with your request for information pursuant to the Pennsylvania Right-To-Know law.

On April 23, 2015, you requested copies of payments made to the Elected Tax Collector's during their terms for any expenses excluding expenses for printing, postage, books, blanks and forms for collecting taxes. On April 26, 2015 you revised your request to narrow the search back to 2002.

After investigation of your request, I have determined that Berwick Township does not have any responsive records for your request. There are no copies of payments found for expenses other than those that you have excluded from this request.

Should you have any questions, feel free to contact me.

Very truly yours,



Pete Socks
Right-To-Know Officer
85 Municipal Road
Hanover, PA 17331
717-632-1829