



Minutes of Meeting
Thursday, January 7, 2016

I. GENERAL

A. Roll Call – Faith Brown, Eric Rieckers, Kathryn Fuller, Matt Gunderson, Stacey Henderson, Greg Henson, Jennifer Leui.

Absent – Doug Eadie, Kory Kelly, Ryan Rees.

B. Review December Meeting Minutes

1. The Meeting Minutes were unanimously approved as submitted.

C. Treasurer's Report

1. Total Income is \$694.60 (\$450 from Institute, \$0.10 from interest, and \$244.50 from the Holiday Party) and Total Expenses were \$1,078.25 (\$23.73 for Construct and \$1,054.52 for the Holiday Party). Washington Trust Balance is \$6,152.57. The Treasurer's Report was unanimously approved as submitted.

A. Programs: Greg Henson

1. February Program – Building Moisture Control; Panel Members and Location TBD;
February 11th

a. Location has yet to be determined. In consideration are Clinkerdaggers, Mirabeau Park, and Nectar. Two panel members (Georgia Spencer and Doug Eadie) have been confirmed; two more are desirable. In addition to taking questions from the attendees, some pre-determined questions will be available as well. Greg will be moderator. The Committee will be meeting next week.

2. March Program – Planning in progress; U District & Riverpoint Campus; Thursday,
March 10th

a. Greg wants the location to be somewhere at the U District. Greg still needs to connect with the U District to begin planning.

3. April Program – Planning in progress; Net Zero & Sustainable Design; Thursday, April 14th

4. May Program – Planning in progress; Amazing Race CSI Style; Thursday, May 12th

B. Education & Certification: Eric Rieckers

1. Education Seminar –Innovation in Healthcare Design & Project Delivery; Spokane Arena
Integra Conference Rooms; January 28th
 - a. Email blast has gone out and the event is on our website. Two sponsors have committed. Eric wants a total of five sponsors. Sponsor cost is \$200 each. Attendance cost is \$40 for members, \$50 for non-members. Cost of the room is \$1,300. Faith signed the contract and Eric will forward it to Matt.
2. Brown Bag Series – Field Testing Requirement and Expectations; Spokane Public Library; February 10, 17, and 24th – In Connection with AIA
 - a. Eric announced the topic is Field Testing Requirements and Expectations and it will be held at the Spokane Public Library. Eric mentioned that Kathy Mitchell with AIA was hoping to see a spec writing topic offered. Greg and Eric to discuss offering spec writing education as another potential Program.
3. Certification Classes
 - a. Spring Registration is now open. Spring Exam window is Tuesday, March 29th through Saturday April 30th. Georgia, Faith, and Jennifer will be studying for the next level of certifications and they could be potential participants in the CDT classes as a refresher.

C. Communications/Publications: Kathryn Fuller

1. Communications/Publications Committee
 - a. Microsite – Eric
 - b. Facebook and Twitter - Angie
 - c. Newsletter Content – Stacey
 - The Newsletter will hopefully be going out within the next week. Stacey will help with the mailing. There will be a section dedicated to the Spring Certification.
 - d. Email, Event Flyers, Brown Paper Tickets, Newsletter Mailing – Kathryn
 - Greg to provide details of the February Program by the end of next week.

D. Membership: Stacey Henderson

1. Reminders continue to go out to those whose memberships are close to renewal. There will be a section in the Newsletter about our new member (Rob Welch of MMEC).

E. Scholarship Committee: Doug Eadie (Absent)

II. OLD BUSINESS

III. NEW BUSINESS

IV. PAST & UPCOMING EVENTS

- A. CSI Chapter Holiday Social – Thursday, December 10th; Nectar Tasting Room (Downtown Location)
120 N. Stevens Street, Spokane – It was great fun!
- B. 2016 Region Conference (West & Northwest Regions, Conference & Leadership Training) –
Wednesday, May 18th thru Sunday, May 22nd, 2016; Lake Tahoe, NV
- C. 2016 Golf Tournament – Thursday, September 15, 2016; The Creek at Qualchan; Spokane

V. NEXT MEETING

- A. Thursday, February 4th, 7:00 A.M., **New location: Integrus Architecture, 10 S. Cedar, Spokane.**

*Respectfully submitted,
Jennifer Leui, Secretary*