

MINUTES
SELECT BOARD MEETING
TOWN OF COVENTRY
MONDAY MAY 4th, 2020 AT 4:30 P.M.

Board Members Present:

Scott Briere/ Chair; David Gallup; Phil Marquette

Town Officials Present:

Amanda Carlson / Town Administrator

Guests:

Rudy Percy; Kelley Collins; Martha Sylvester

*This meeting was held remotely by 'Zoom' video and telephone conference.
All participants identified themselves at the start of the meeting.
The meeting was recorded for official record purposes.*

- 1. Chair Scott Briere opened the meeting at 4:30 p.m.**

- 2. Allow for Public Comment**
 - No public comment noted.

- 3. COVID-19 Update and Discussion on Public Facilities and Municipal Operations**
 - Phil Marquette made the motion to authorize the Town Clerk to open the office to appointments for land records research stating that all safety measures must be followed and there cannot be more than two people in the work space at any given time in accordance with the Governors orders. Seconded by David Gallup and unanimously approved by the Board.

- The Board discussed the additional restrictions on the building and based on the Emergency Management Directors advice; will keep all rules in place for review at the next meeting.
- All employees will be required to complete VOSHA training on COVID safety which will be distributed by the Town Administrator Amanda Carlson.

4. Coventry Village Church Building

- Town Administrator Amanda Carlson stated that the Town Attorney was working on the proposed transfer of the Village Church building to the Town and will be ready for the Board to review in the coming weeks.
- Scott Briere stated that based on the recommended work required to the building, and the short construction season, that the Board should issue RFP's and solicit quotes to understand the costs associated and options to ensure the work can be completed.
- David Gallup stated he spoke with the Consultant who performed an assessment of the Church to understand the required work. David stated that certain repairs could only be completed by certain companies specializing in historic buildings and sections such as the steeple.
- The Board unanimously authorized Town Administrator Amanda Carlson to contact the specialized companies to solicit quotes, including timelines, for the Board to review at the next meeting.

5. Other Business

- The Board unanimously agreed that the paving projects planned for Coventry Station Road to begin this coming week should be postponed due to the anticipated snow and winter weather advisories; the top coating of the Airport Road will continue as planned for this week.
- The paving of Coventry Station Road and Covered Bridge Road are still anticipated to be completed prior to June 30th, 2020 in accordance with the contract signed with Pike Industries.

- The Board discussed moving two electric poles on Coventry Station Road near the Cemetery for flood mitigation purposes.
- Initial quotes by Washington Electric Cooperative estimate \$17,000 to move the poles; with the added ground work the project cost is expected to be around \$25,000.
- Emergency management Director Phil Marquette stated that he did not think there was mitigation money available for a project of this type.
- The Board tabled any further discussion agreeing to consider if the expense was worth the cost of further damage repair to the roadway and culverts.

6. Meeting adjourned at 5:10 p.m.

The next Select Board meeting will be held on Monday May 18th, 2020 at 4:30 p.m.

Scott Briere / Chairman

David Gallup

Phil Marquette

Amanda Carlson / Town Administrator