

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, FEBRAURY 5TH, 2016 AT FALLIS HALL AT 9:05 A.M.

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Rob Kirk Councillor: Maureen Mazerolle</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Asst. CAO</p> <p>Appointments: 10:00 a.m. Steven Mitchell – Mr. Mitchell has requested an opportunity to discuss ongoing matters with Council, and administration has offered a 10:00 a.m. appt. At the time of agenda preparation Mr. Mitchell had not confirmed his appointment. (Mr. Mitchell did not attend the meeting.)</p> <p>Public Works: Dan Golka, PW Manager – (left the meeting at 9:20 a.m.)</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 9:05 a.m.
2.	AGENDA 01-16 (Agenda)	<p><u>a) February 5, 2016 Regular Council Meeting Agenda</u> MOTION by Deputy Mayor Kirk that the February 5, 2016 agenda be approved with the following additions:</p> <p>Under Business: d) Alberta Community Partnership Grant iii) Sturgeon River Watershed Alliance Integrated Watershed Management Plan – Silver Sands Managing Partner k) 2016 Interim Operating Budget l) Municipal Involvement in Landowner Disputes Policy</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 02-16 (Confirmation of Minutes – Regular Meeting)	<p><u>a) November 27, 2015 Regular Council Meeting Minutes</u> MOTION by Councillor Mazerolle that the minutes of the November 27, 2015 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	OPEN FORUM PUBLIC WORKS REPORT	<p>Open Floor Discussion with Gallery None</p> <p>Public Works Report – Public Works Manager, Dan Golka: Updated on the following: -salted sand purchased and is working well on roads -buckshot has been put out in pails on various streets for residents to use as a trial -snow removal updated</p>

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		<p>-currently doing a shop inventory list -had the shop re-keyed -met with Fortis re: power lines -horseshoe pit was damaged and needs to be fixed -fire extinguishers to be checked and new ones purchased for the equipment -quonset overhead door is rotting, will get quote to be fixed -Fire Services measured up quonset door -requesting a fenced off area at the Quonset -broken trees on private property -tree budget for next year for some trees that need to be removed -street signage fixes/additions to be done -had a request for a painted line or pedestrian walking signs on the main road -culvert flushing budget for spring</p> <p>Dan Golka left the meeting at 9:20 a.m.</p>
5.	APPOINTMENTS	<p><u>10:00 a.m. Steven Mitchell – Mr. Mitchell has requested an opportunity to discuss ongoing matters with Council, and administration has offered a 10:00 a.m. appt. At the time of agenda preparation Mr. Mitchell had not confirmed his appointment.</u> Mr. Mitchell did not attend the Council meeting.</p>
6.	<p>BYLAWS</p> <p>03-16 (Bylaw 260 – 1st Reading)</p> <p>04-16 (Bylaw 260 – 2nd Reading)</p> <p>05-16 (Bylaw 260 – Permission for Three Readings)</p>	<p><u>Bylaw 260 – new Fire Services Bylaw, we needed to amend the bylaw to change from Lac Ste. Anne County to the Town of Onoway</u> <u>Bylaw No. 260 – Fire Services Bylaw</u> MOTION by Deputy Mayor Kirk that Bylaw 260, for the purpose of establishing Fire Services under the Town of Onoway, be given 1st reading. <p style="text-align: right;">CARRIED</p> <u>Bylaw No. 260 – Fire Services Bylaw</u> MOTION by Councillor Mazerolle that Bylaw 260, for the purpose of establishing Fire Services under the Town of Onoway, be given second reading. <p style="text-align: right;">CARRIED</p> <u>Bylaw No. 260 – Fire Services Bylaw</u> MOTION by Mayor Poulin that by the unanimous consent of those Councillors present Bylaw 260, for the purpose of establishing Fire Services under the Town of Onoway be given third and final reading. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> </p>

	<p>06-16 (Bylaw 260 – 3rd/Final Reading)</p>	<p><u>Bylaw No. 260 – Fire Services Bylaw</u> MOTION by Deputy Mayor Kirk that Bylaw 260, for the purpose of establishing Fire Services under the Town of Onoway, be given 3rd and final reading. <p style="text-align: right;">CARRIED</p></p>
<p>7.</p>	<p style="text-align: center;">BUSINESS</p> <p>07-16 (Silver Sands Golf Course – MPS Review of ASP)</p> <p>08-16 (ACP Grant – RPWM Project – Managing Partner)</p> <p>09-16 (FOIP Request – Fire Services)</p>	<p>a) <u>Silver Sands Golf Course – services of MPS Ltd. to complete the review of the Area Structure Plan. This cost is estimated at \$5,000 and we did have emails going back and forth after their Nov. 27 presentation to Council, however administratively I do not feel I have clear direction as to the next steps and who is going to cover the costs of MPS Ltd. work</u> MOTION by Mayor Poulin that the costs of the review by the Summer Village’s planner, Municipal Planning Services Ltd., be covered by the developer. <p style="text-align: right;">CARRIED</p> <p>b) <u>Alberta Community Partnership Grant Application – attached is the application submitted under the Summer Village’s name for a regional public works manager project. We had submitted this application in 2014 and were unsuccessful, but believe it is worth trying again (1 of 2 Managing Partner for 2016)</u> MOTION by Councillor Mazerolle that the Summer Village of Silver Sands be authorized to participate in an application for the Regional Radio Network Project under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to act as the managing partner to govern the purpose and use of the grant funds. <p style="text-align: right;">CARRIED</p> <p>c) <u>FOIP Request – Fire Services – please see attached January 22nd, 2016 letter from the Town of Onoway advising us they have received a FOIP request and inquiring if we had any objections to same. I would suggest there may be a concern with the release of the dollar value of the contract, but Council may have other thoughts on this</u> MOTION by Deputy Mayor Kirk that the Summer Village of Silver Sands authorize the release of the Summer Village of Silver Sands Fire Agreement with the Town of Onoway subject to any reference to costs and fees being omitted. <p style="text-align: right;">CARRIED</p></p></p></p>

	<p>10-16 (ACP Grant – Bylaw & Policy Review)</p> <p>11-16 (ACP Grant – Regional Radio Network)</p> <p>12-16 (ACP Grant – Sturgeon River Watershed Mgmt Plan – Managing Partner)</p> <p>13-16 (FCSS Administration)</p>	<p>d) <u>Alberta Community Partnership Grant Application – we have submitted two other applications and request Council’s consideration to participate in each:</u></p> <p><u>(i) Bylaw and Policy Review lead by the Summer Village of South View</u> MOTION by Deputy Mayor Kirk that the Summer Village of Silver Sands be authorized to participate in an application for a Regional Bylaw & Policy Review under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Summer Village of South View to act as the managing partner to govern the purpose and use of the grant funds. CARRIED</p> <p><u>(ii) Regional Emergency Radio Network Project lead by the Town of Onoway</u> MOTION by Councillor Mazerolle that the Summer Village of Silver Sands be authorized to participate in an application for the Regional Radio Network Project under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Town of Onoway to act as the managing partner to govern the purpose and use of the grant funds. CARRIED</p> <p><u>(iii) Sturgeon River Watershed Alliance Integrated Watershed Management Plan – Silver Sands Managing Partner (2 of 2 Managing for 2016)</u> MOTION by Councillor Mazerolle that the Summer Village of Silver Sands be authorized to participate in an application for a Sturgeon River Watershed Alliance Integrated Watershed Management Plan under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Summer Village of Silver Sands to act as the managing partner to govern the purpose and use of the grant funds. CARRIED</p> <p>e) <u>Family and Community Support Services – much has been going on since the discontinuance of the current regional structure and you will see emails and minutes with respect to same. Onoway has offered to provide the administration for those municipalities wishing to join them and they have offered 3 ways. I know that Councillor Mazerolle attended the last meeting in Alberta Beach and has been working with South View Mayor Sandi Benford on funding within the Darwell communities</u> MOTION by Deputy Mayor Kirk that the Summer Village of Silver Sands participate with the regional group and contract the Town of Onoway to provide the FCSS administration services and that Councillor Mazerolle continue working alongside the committee and bring back her recommendations to Council with respect to allocating the funding. CARRIED</p>
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	<p>14-16 (ASVA – Fire Protection Planning Workshop)</p> <p>15-16 (Municipal Addressing Sign Project / MSI-Capital Grant)</p> <p>16-16 (Ste. Anne Gas Invite to New Building)</p> <p>17-16 (Fire Services Invoice LSA County)</p>	<p>f) <u>ASVA – December 3rd, 2015 letter on upcoming Fire Protection Planning Workshops throughout the Province</u> MOTION by Deputy Mayor Kirk that Council and Administration be authorized to attend the Fire Protection Planning Workshop in Alberta Beach on Saturday, February 20, 2016 at 1:00 p.m. CARRIED</p> <p>g) <u>Municipal Addressing Sign Project – Council has previously discussed this and we now have 3 quotes for Council to consider. If the Summer Village was to participate in this project you could fund it through grant dollars</u> MOTION by Mayor Poulin that the Summer Village of Silver Sands proceed with the Municipal Addressing Sign project utilizing Impact Signs for a total cost of \$25,314.87 and that Administration be authorized to make an application for the funds under the MSI Capital Grant Program. CARRIED</p> <p>h) <u>Ste. Anne Gas – January 21st, 2016 letter inviting its membership to the grand opening of their new office and maintenance building on Friday, April 8th, 2016 from 1 to 4 p.m.</u> MOTION by Councillor Mazerolle that Mayor Poulin be authorized to attend the grand opening of the new Ste. Anne Gas office and maintenance building on Friday, April 8, 2016 from 1-4 p.m. CARRIED</p> <p>i) <u>Fire Services – a lot has been continuing with respect to fire services, attached are the following letters:</u> <u>(a) Lac Ste. Anne County – December 17th, 2015 letter on fire boundaries</u> <u>(b) Lac Ste. Anne County – January 27th, 2016 letter advising they are upholding their original invoice for fire services costs for 2015</u> MOTION by Mayor Poulin that the Summer Village of Silver Sands confirm the payment that has been made to the County which was based on the Summer Village’s 2015 Budgeted figures and further resolves to defer additional discussion on this item to mediation. CARRIED</p> <p><u>(c) Lac Ste. Anne County – January 18th, 2016 letter on our request to reduce our 2015 costs</u> <u>(d) Lac Ste. Anne County – January 14th, 2016 email on fire costs</u> <u>(e) Lac Ste. Anne County – November 12th, 2015 letter on mutual or one-way aid agreements</u> <u>(f) Discussion on responses on Provincial Highways</u> <u>(g) Alberta Beach – letter to the County on Fire Boundaries</u></p>
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		d) <u>Grant Report – n/a</u>
9.	COUNCIL REPORTS	<p><u>Mayor Poulin</u> Reported on the following: -continue with attending emergency/fire services meetings -LILSA meeting this afternoon on Flowering Rush</p> <p><u>Deputy Mayor Kirk</u> Reported on the following: -is completing the ARB Training courses</p> <p><u>Councillor Mazerolle</u> Reported on the following: -YRL Trustee orientation -attended the Alberta Beach FCSS meeting -attended the Fallis Hall general meeting</p> <p><u>Councillor's Reports</u> MOTION by Councillor Mazerolle that the verbal Council Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
	24-16 (Council Reports)	
10.	ADMINISTRATION /PUBLIC WORKS REPORTS	<p>a) <u>Public Works Report</u> -see after open forum item 4.</p> <p>b) <u>Administration Report</u> -busy with year end -reviewed expenses statement to date -had some preliminary 2016 budget discussions</p> <p><u>Administration & Public Works Reports</u> MOTION by Councillor Mazerolle that the Public Works report and Administration report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
	25-16 (Admin/PW Reports)	
11.	INFORMATION / CORRESPONDENCE	<p>MOTION by Deputy Mayor Kirk that the following Information and Correspondence be accepted for information:</p> <p>a) Lac Ste. Anne County – January 19th, 2016 letter with respect to non-residential properties</p> <p>b) Lac Ste. Anne County – January 11th, 2016 letter with respect to FCSS final accounting being accept for 2015 picnic</p> <p>c) Government of Alberta – Direct Deposit - \$1,206.00 first quarter FCSS for 2016</p> <p>d) Town of Mayerthorpe – Community Peace Officer reports for November and December</p> <p>e) ASVA – January 8th, 2016 letter on what the association does for us and 2016 invoice</p>
	26-16 (Information & Correspondence)	

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		<p>f) Alberta Municipal Affairs – November 23rd, 2015 letter on Ministry assigned \$50,000 for mediators to come out</p> <p>g) AUMA/AMSC – letter on aggregated purchasing program</p> <p>h) AUMA/AMSC – December 7th, 2015 letter on their inaugural Stewardship Report</p> <p>i) MP Jim Eglinski – November 9th, 2015 introductory letter</p> <p>j) Onoway Regional Fire Services – course announcement and appreciation night</p> <p>k) Alberta Municipal Affairs – November 18th, 2016 letter on Storm Water Assessment and Design project approved in the amount of \$14,500</p> <p>l) Yellowhead Regional Library – December 7th, 2015 Board Highlights</p> <p>m) Lac Ste. Anne County – November 25th, 2015 letter on FCSS certificate and future transition</p> <p>k) S.V. of Yellowstone – Physician Recruitment letter of February 1st, 2016</p> <p style="text-align: right;">CARRIED</p>
12.	IN CAMERA	<p><u>In Camera Session (Development matters)</u></p> <p>None</p>
13.	NEXT MEETING(S) 27-16 (Next Meeting(s))	<p><u>Next Meeting(s)</u></p> <p>- Friday, March 4, 2016 at 1:00 p.m. at the Fallis Hall.</p> <p>- Thursday, March 24, 2016 at 1:00 p.m. at the Fallis Hall.</p>
14.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 10:39 a.m.

Mayor, Bernie Poulin

CAO, Wendy Wildman

Next Meetings:

- Saturday, February 6, 2016 at 9:00 a.m. at the Sandy Beach Hall (Hosted by Sunrise Beach)
- Friday, March 4, 2016 at 1:00 p.m. at the Fallis Hall.
- Thursday, March 24, 2016 at 1:00 p.m. at the Fallis Hall.