

The Dance Academy of Loudoun 2016-2017 Policies

Calendar

September 6 th	First Day of Classes (Leesburg)
October 3 rd	First Day of Classes (Purcellville)
October 31 st	Closed For Halloween
November 23 rd -27 th	Closed For Thanksgiving Break
December 22 nd -January 2 nd	Closed For Winter Break
April 10 th -16 th	Closed For Spring Break
May 29 th	Closed For Memorial Day
May 22 nd -May 27 th	Last Week of Classes
June 3 rd -4 th	Annual Recital

Tuition

- Tuition is based on the full school year
- Payments can be paid via 1 full year payment, 3 trimester payments or monthly)

Leesburg Payments	10 Payments	Due 8/15*,9/15,10/15,11/15,12/15,1/15,2/15,3/15,4/15, 5/15
Purcellville Payments	9 Payments	Due 9/15*, 10/15, 11/15, 12/15, 1/15, 2/15, 3/15, 4/15, 5/15

**First payment due at time of sign up (Monthly payments are only available with automatic payments)*

Leesburg Tuition Chart

Total Hours	Monthly Must Be On Auto-Pay	Trimester – 5% Discount Credit Card, Cash or Check	Full Year – 5% Discount Credit Card, Cash or Check
30 Minutes	\$52	\$165	\$494
45 Minutes	\$70	\$222	\$665
1 Hour	\$77	\$244	\$732
1 Hour and 30 Minutes	\$115	\$364	1093
2 Hours	\$130	\$412	1235
2 Hours and 30 Minutes	\$145	\$459	1378
3 Hours	\$160	\$507	1520
3 Hours and 30 Minutes	\$175	\$554	1663
4 Hours	\$190	\$602	1805
4 Hours and 30 Minutes	\$205	\$649	1948
5 Hours	\$220	\$697	2090

Purcellville Tuition Chart

Total Hours	Monthly Must Be On Auto-Pay	1 st Trimester	2 nd & 3 rd Trimester	Full Year – 5% Discount Credit Card, Cash or Check
45 Minutes	\$70	\$156	\$222	\$599
1 Hour	\$77	\$170	\$244	\$658
1 Hour and 30 Minutes	\$115	\$255	\$364	\$983
2 Hours	\$130	\$288	\$412	\$1112
2 Hours and 30 Minutes	\$145	\$322	\$459	\$1240
3 Hours	\$160	\$354	\$507	\$1368
3 Hours and 30 Minutes	\$175	\$388	\$554	\$1496
4 Hours	\$190	\$421	\$602	\$1625
4 Hours and 30 Minutes	\$205	\$455	\$649	\$1753
5 Hours	\$220	\$487	\$697	\$1881

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Tuition

- Checks may be dropped in the tuition box in the waiting area or mailed to the studio. No postdated checks are accepted. Post-dated checks will be returned to you and late fees will apply if a new check is not received by the due date.
- A late fee of \$15 will be added to your account 10 days after the tuition was due if not paid on time.
- We have a couple snow days built into the schedule. If we go over the allotted snow days, you are welcome to come to another class for a make-up lesson before May begins.
- We will pro-rate tuition for those starting late.
- A \$35 registration fee is due for all returning and new students. \$70 is the most a family will pay in registration fees. Leesburg Registration Fee waived before June 15th and Purcellville Registration Fee waived before September 1st.

Refunds

- **There are no refunds for tuition** unless you are moving out of the area or you have an excused medical reason. **No refunds on costumes fees or performance fees.**

Withdrawals

- Once enrolled you are expected to pay all payments unless you withdraw in writing one month before the next tuition is due. You may withdraw by filling out the withdrawal form in the office. Withdrawal via email or phone will not be accepted.

Levels

- Student's placement is at the discretion of the director and teacher. Students progress mentally and physically at different rates, therefore, age is only a guideline. The main object is that they learn in a safe and correct manner.

Absences

- Regular attendance is very important and all effort should be made to attend all classes. Absences do not allow you to prorate tuition and are not credited to any other month.
- Make-ups are allowed. Students may partake in up to two make-up classes per semester. However, no make-ups will be allowed within the month before the recital. All make-ups must be used while student is still enrolled.
- The studio may or may not be closed when Loudoun County schools are closed for holidays. Please consult the calendar to holiday closings.
- The studio may or may not be closed when Loudoun County schools are closed for inclement weather. We will leave closing messages on the machine one hour prior to the class. One or two hour delays will not change the class schedule for that day.

Recital Costumes

- Every family with a student participating in the recital will pay a \$25 recital fee on November 15th. This fee will give your family two tickets to the end of the year recital.
- The recital costume fee is also due on November 15th. This fee will be between \$55-\$95 depending on the class. We will measure students in November/December.
- All classes are in the June recital unless specifically noted on the class schedule.
- Any student in our young dancer program will have a parent observation in early December, an informal recital in February, and a full recital with costume in June.

Dress Code

- Students must be dressed properly to participate in class.
- No jewelry or gum and hair must be in a ponytail or bun.
- Combo class students will need a pink or black leotard, pink tights, pink leather ballet shoes (no slippers) and black patent leather Mary Jane Tap Shoes with ribbon ties. Combo three students will wear their ballet shoes for the jazz portion of the class.
- Tumbling students will need any color leotard or biketard. Short and Transition or footless tights are optional.
- Tiny Tots and Ballet ages 5-7 are required a black leotard, pink tights, pink ballet shoes (no slippers), and hair in a ballet bun.
- Ballet level 2 and above are required a black leotard, pink split sole ballet shoes, and hair in a ballet bun.
- Ballet Ages 13+ are required a ballet-colored leotard (black, dark green, navy, or burgundy), pink tights, pink split sole ballet shoes, and hair in a ballet bun.
- Jazz and Jazz/Hip-Hop students will need a solid color leotard or dance top/shorts, and tan slip-on jazz shoes.
- Students in Hip-hop only classes will need comfortable clothing and athletic shoes (no black soles) or tan slip-on jazz shoes. No Denim.
- Tap students will need a solid color leotard or dance top/shorts. Shoes will vary depending on level of the class.