

Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting Minutes
September 19, 2016

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, September 19, 2016 at 7:00 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Marty Markonic presiding. Trustees present: Debra Middlebrook, Christine Bates, David Sherman, and Stephen Waite. Also present: Stephany Eisermann - Village Clerk, Amber Jordan – Treasurer / Deputy Clerk, Ian MacDonald – Attorney, David Rudin – Officer in Charge, Jimmy Milton - Working Supervisor, Jackie Osnato – NECC, Delora Brooks, Maric Liebergall, Kristen McClune, & Ryan Ogden. (Sign in sheet attached).

Oaths of Office

Stephany Eisermann was sworn into office as the Village Clerk by Attorney Ian MacDonald. Amber Jordan was sworn into office as the Village Treasurer/ Deputy Clerk by Attorney Ian MacDonald.

Public Hearing – Community Development Block Grant (CDBG) 2017

Motion made by Trustee Sherman to enter Public Hearing for the 2017 Community Development Block Grant (CDBG) at 7:07 PM, seconded by Trustee Bates, all five (5) members in attendance approved and the motion was passed.

Trustee Sherman provided an overview on the Main Street Sidewalk Project the board had discussed at last month's meeting. The work would begin at Coyote Point, proceed to South Center Street (a portion of South Center street will be included as an added alternate) and continue south past Taro's as far as funds would allow. A question was asked if the CDBG funds could be applied to Parks and Recreation and the board clarified; CDBG funds are strictly for infrastructure. Trustee Middlebrook did state that the Recreation Committee was actively searching for grant opportunities and are currently working on a grant application for the Revitalization of Eddie Collins Field. Jackie Osnato asked if the CDBG grant would cover a municipal parking lot. The Board said that it would, but finding space within the Village to put a municipal parking lot is extremely challenging. The board did point out that there is designated parking on South Center Street for the Rail Trail and on Century Boulevard. The discussion continued and Mayor Markonic stated it is something he has thought about and will continue to think about moving forward.

Motion made by Trustee Sherman to exit Public Hearing for the 2017 Community Development Block Grant (CDBG) at 7:27 PM, seconded by Trustee Bates, all five (5) members in attendance approved and the motion was passed.

The board reviewed the proposal that Engineer Ray Jurkowski had put together previously for the Sidewalk Project. It will need to be reviewed in further detail and Mayor Markonic added that Main Street should be curbed and South Center Street should be an add alternate.

Motion made but Trustee Sherman to apply for the Community Development Block Grant (CDBG) 2017, for the South Side Main Street Sidewalk Project (with add alternates as we choose) seconded by Trustee Waite, all five (5) members in attendance approved and the motion was passed.

Jackie Osnato – NECC

Miss Osnato has been working for the NECC for 2 weeks. She is a Development Assistant and the CHATS (Community Home Assistance To Seniors) Coordinator. It is her responsibility to search for eligible clients within Millerton, NorthEast, Pine Plains & Amenia as well as find workers to provide help with light chores at the home (vacuuming, dusting, lawncare, etc.). Miss Osnato performs the groundwork to search for eligible candidates and then turns the information over to the Office of the Aging as they accept and approve the applications for both clients and employees. She wanted to point out that the NECC is actively looking for seniors who may qualify for these

services.

Fall for Art

Maric Liebergall attended the meeting on behalf of the Millerton Business Group. He stated that this year will be the 7th annual Fall for Art event and will take place this upcoming weekend, September 24th & 25th. Mr. Liebergall is requesting (on behalf of Dick Hermans and the Millerton Business Group) to waive the "Open Container" ban from noon to 10:00 PM on Saturday, September 24, 2016 and from noon to 6:00 PM on Sunday, September 25, 2016 so that customers could move freely between the shops and exhibits. Trustee Sherman asked if refreshments will be served at the event. Mr. Liebergall responded that normally shops will offer wine and cheese at the event.

Motion was made by Trustee Bates to lift the Public Consumption Ban from noon to 10:00 PM on Saturday, September 24, 2016 and from noon to 6:00 PM on Sunday, September 25, 2016 contingent on the receipt of a Certificate of Liability Insurance assuming the Liquor Liability and naming the Village of Millerton as additional insured, seconded by Trustee Middlebrook, all five (5) members in attendance approved and the motion was passed.

Abstract 2016 – 2017: Voucher # 2017107-2017146

General Fund: \$45,674.28

Water Fund: \$16,467.66

Trustee Bates questioned the mileage charges on the Hoffman Equipment invoice for the repair of the Village backhoe. The board agreed that a phone call needs to be made to Hoffman to dispute that charge.

Motion made by Trustee Bates to pay all bills (once all Board Members have signed) with the exception of Hoffman Industries, seconded by Trustee Middlebrook, all five (5) members in attendance approved and the motion was passed.

Reports from Department Heads

Jimmy Milton – Highway / Water

- Valve Replacement on N. Elm – Have been in contact with Mark Sweeney from VRI Environmental Services, Inc. regarding the repair of the valve. They are trying to manage the water shut off as best as possible to make repair. Jimmy ordered a special wrench to try expedite the repair process. He is waiting for it to come in.

- Truck # 3 – Wheel seals were leaking. The vehicle just came back from Ben Funk and has been repaired.

- Madsen Overhead Doors – Jimmy is recommending that we bring in this company to service the garage doors on a quarterly basis. The doors have required repairs over the years and a preventative maintenance may help to avoid those issues. The board asked for pricing information and exactly what we will be billed for. Jimmy will reach out to Madsen Overhead Doors for clarification on the following: will we be billed for travel time and how many hours do they predict it will take to service? Jimmy will get the required information and inform Mayor Markonic.

Motion made by Trustee Bates to accept the semi-annual contract from Madsen Overhead Doors as long as it requires less than three (3) hours per service, seconded by Trustee Waite, and five (5) members in attendance approved and the motion was passed.

Officer David Rudin – Police Department

- Within the month of August there was one hundred two (102) incidents: seventy six (76) within the Village and twenty-six (26) within the town. Total of eleven (11) arrests.

- Officer Rudin introduced Ryan Ogden. At the last meeting Officer Rudin had been given the green light to proceed with the hiring process and Mr. Ogden was in attendance this evening to receive final approval from the board and to be sworn into office.

Motion was made by Trustee Waite to hire Ryan Ogden to the Village of Millerton Police Department at \$16.00 per hour, seconded by Trustee Middlebrook, all five (5) members approved

and the motion was passed.

- Ryan Ogden was sworn into office as a Part Time Police Officer for the Village of Millerton.

Recreation

Report from Recreation Director Cheryl Katan was distributed to the Board.

Committee Reports

Debra Middlebrook

- Trustee Middlebrook inquired as to the status of the street light to be installed on South Maple Avenue. Discussion continued as to if new and replacement lights would be LED (agreement between the Village of Millerton & Central Hudson regarding LED Lights will be pulled).
- Trustee Middlebrook also stated that there was a need for additional garbage cans, especially within Veteran's Park. Trustee Middlebrook noted that the Highway Department employees are emptying garbage cans Fridays and Mondays and there is still criticism regarding the garbage cans overflowing. Mayor Markonic stated that there are 55 gallon drums that can be used and lids for those units can be ordered. The board was in agreement that it was the most cost effective solution and agreed to purchase four (4) red steel dome lids for the 55 gallon drums.
- Trustee Middlebrook also wanted to inform the board that there is a meeting on Wednesday, September 22, 2016 at 4:00 PM with Supervisor Kaye and Deputy Supervisor Merwin to discuss the Police Contract.

Christine Bates

- Trustee Bates informed the Board that she and Trustee Waite have a meeting with Supervisor Kaye and Deputy Supervisor Merwin to discuss the Summer Recreation Program. Discussion continued as to the results of the program for the 2016 season; on certain days the counselor to camper ratio was as low as one (1) to one (1). Trustee Waite provided additional details such as the ages of enrolled campers ranged from four (4) to eleven (11) years old with the average camper being between the ages of six (6) and eight (8). At the highest point of enrollment there were twenty-two (22) campers and on average, fifteen (15) campers attended daily. A question came up regarding the Rudd Pond Contract – one day per week, both the Village of Millerton and the Town of Amenia were on site at Rudd pond. The Village was responsible for reimbursing lifeguard expenses incurred by the State Park; was the Town of Amenia required to do the same? Will reach out to Chris Richard for clarification. Overall the numbers for camp this year were low – will need to consider options.

Stephen Waite

- Trustee Waite and the Eddie Collins Revitalization Committee (ECRC) are estimating that preparing a plan for the Eddie Collins Park will cost roughly ten thousand (10,000) dollars. The ECRC is seeking funding through a Greenway Grant that does require a dollar for dollar match. Trustee Waite did point out that the dollar for dollar match could be met with in kind services. Members of the Village and Jeanne Vaneko's time will be included (this will make up a majority of the match). In addition, the committee will provide a tabletop model to clearly demonstrate the plan for Eddie Collins Park. Trustee Waite stated that this will not be an easy grant to write or to be awarded as it is extremely competitive. Trustee Waite along with the ECRC would like to proceed with the grant application and expect to have a completed draft by October 17, 2016, allowing the board ample time for review. Trustee Waite is seeking the board's approval to move forward with the application process. Mayor Markonic asked who would be working on the grant and Trustee Waite responded that it would consist mostly of himself and Jeanne Vaneko (whose time will be used as in kind services). The ten thousand (10,000) dollars that is being applied for will consist primarily of engineer fees for the layout of Eddie Collins Park.

Motion made by Trustee Sherman to allow the committee to move forward with the grant application for the amount of ten thousand (10,000) dollars to the Hudson River Valley Greenway

Community; project totaling twenty thousand (20,000), seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

David Sherman

- During the Rail Ride event, Trustee Sherman noticed water leaking around the water heater at the bath house which resulted in water being on the floor of the bath house for the majority of the summer. Mayor Markonic stated that the cause was the absence of an expansion tank. The addition of an expansion tank and replacement of existing toilets may need to be addressed.

- Trustee Sherman did a walk-through of the basement at the Village hall with Treasurer / Deputy Clerk Amber Jordan. There are three (3) more columns downstairs (towards to front of the building) that are rusted. Until the repairs in the basement are complete, Trustee Sherman suggests adding more support columns. Mayor Markonic mentioned that the repairs to be completed are towards the front of the building. The board gave approval for Ron to purchase and install two (2) to three (3) more columns for that area.

- Another meeting for Composting Toilets will be held this week. At the previous meeting, Engineer Ray Jurkowski advised that the project should not go out to bid until approval has been received from Dutchess County Department of Health. This will require an application with a site plan to be submitted to the Dutchess County Department of Health. Trustee Sherman stated that the application does not specify as to how specific the application needs to be, so a very basic application and site plan will be submitted. The Village will wait to receive correspondence from the Dutchess County Department of Health as to what additional items are deemed necessary for approval.

Treasurer / Clerk Report

- Appointment of Stephany Eisermann to Village Clerk

Motion made by Trustee Bates to increase Stephany Eisermann’s salary to \$18.00 per hour for forty (40) hours per week to include Office, Building/ ZBA/Planning at the new title of Village Clerk, seconded by trustee Waite, all five (5) members in attendance approved and motion was passed.

- Budget Adjustments

Motion made by Trustee Sherman to transfer five thousand (5,000) dollars from fund A.5110.0100 to A.7310.0150, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

- Timesheets – Mayor Markonic stated that all time sheets must be signed by Department Supervisor and himself prior to being submitted to the Treasurer or Clerk to be processed for payroll.

- Auction – Treasurer / Deputy Clerk Amber Jordan presented information from Auctions International to the board and requested permission to reach out to them to list all items deemed surplus by the board.

Motion made by Trustee Waite to allow Treasurer Amber Jordan to contact Auction International to take pictures and list surplus (pool related) on auction site, seconded by Trustee Sherman, all five (5) members in attendance approved and motion was passed.

- Bulk Trash Day

Motion made by Trustee Sherman to hold bulk trash day between 8:00 AM and 12:00 PM on Saturday, October 15, 2016, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

- Registrar Appointment

RESOLUTION # 2016 – 18
Registrar of Vital Statistics

WHEREAS the Village of Millerton Board of Trustees hereby appoints Stephany Eisermann Registrar of Vital Statistics;

WHEREAS the Village of Millerton Board of Trustees hereby appoints Amber Jordan Deputy

Registrar of Vital Statistics;

NOW THEREFORE BE IT RESOLVED:

Section 1. This resolution shall take place immediately upon its adoption.

SIGNED BY:

Stephany Eisermann, Village Clerk

MOTION MADE BY: Trustee Sherman

SECONDED BY: Trustee Middlebrook

- Approval of August 1, 2016 and August 15, 2016 Minutes.

Motion made by Trustee Middlebrook to accept the minutes for August 1, 2016 and August 15, 2016 (spelling of Chris Kennan's name to be corrected), seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

- Approval of August 29, 2016 Minutes

Motion made by Trustee Sherman to accept the minutes for August 29, 2016, seconded by Trustee Waite, all three (3) members in attendance approved and motion was passed.

- Acceptance of Carol Gribble's Resignation from the Planning Board.

Motion made by Trustee Middlebrook to accept Carol Gribble's resignation from the Planning Board, seconded by Trustee Waite, all five (5) members in attendance approved and motion was passed.

- Special Meeting for approval of Library bids

Motion made by Trustee Sherman to hold a Special Meeting on Tuesday, September 27, 2016 at 5:30 PM at the Village Hall for approval of Library bids, seconded by Trustee Waite, all five (5) members in attendance approved and motion was passed.

- Corpinco – Water Tap In

Motion made by Trustee Sherman to allow two (2) water connections totaling 700 gallons of usage per day for the Corpinco Project, seconded by Trustee Waite, all five (5) members in attendance approved and motion was passed.

Adjourn

Motion was made by Trustee Bates to adjourn the meeting @ 9:57 PM, seconded by Trustee Sherman, all five (5) members in attendance approved and motion was passed.

Respectfully Submitted,

Stephany Eisermann
Village Clerk