

TRINITY COUNTY FAIR ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

Trinity County Fair

BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)

Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 847 8160 1071

Passcode: 491796

Dial In: 1-669-900-6833

May 20th, 2021

6:00pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 st District	Michael Thompson, Director, 2 nd District
Adrien Keys, Director, 3 rd District	Adam Dummer, Director, 4 th District
Justin Bailey, Director, 5 th District	Chuck Sauer, Director
Donny Case, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 6:00pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Brinkley X , Thompson , Dummer X , Sauer X , Eggleston X
Rourke X , Keys X , Case , Bailey X

Motion to excuse Thompson & Case absences by Dummer; Sauer Second; Motion carries unanimous.

3. INTRODUCTION OF GUESTS / STAFF

- a. **Jim Erenberger, Krista Hymas, Liam Gogan, Jennilea Brookins, Billie Miller, Bob & Laura Taylor**

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

Sue gave a shout out to Sharon Eggleston for all of her help during Bigfoot BBQ.

Liam reported that Carolyn Rourke got to him about the power outage scheduled during Bigfoot BBQ. It motivated him to take action. Thanks Carolyn!

5. CONSENT AGENDA & MINUTES

- APPROVE MAY 20, 2021 AGENDA and the APRIL 15, 2021 MEETING MINUTES
Motion to approve consent agenda and minutes with changes discussed by Eggleston; Brinkley Second; Motion carries unanimous.

6. APPROVE MAY 2021 FINANCIAL REPORTS

Motion to approve Financial Reports by Brinkley; Sauer Second; Motion carries unanimous.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT

8. CEO’S REPORT

- Introduce Tina Felch – She will start mid-June.
- Currently hiring for fairgrounds, have not seen many applications, so if everyone can help get the word out that we are hiring for Exhibits, Landscaping and Maintenance.
- Bigfoot BBQ was pretty successful, we do have a few areas we want to improve on next year, but with just a 3-week timeframe to publicize and get participants I think it went pretty well. Sue has some numbers to share with us....

BFBBQ Income	
Event	Take
Bar	\$4,282.00
Dinner	\$2,820.00
Auction	\$2,395.00
Horseshoe Donation	\$50.00
Chili Cook-Off	\$100.00
50/50	\$391.00
Donation	\$630.00
Vendors	\$525.00
VintageFest	\$852.50

\$12,045.50

- Arnie & Victoria did all the cooking.
- Dinner: Some people went through multiple times, which needs to change next year.
- Adam Dummer shared that the Race turn-out was at par with the fair or better.
- We were awarded the Grant for Concreting the Small Animal Barn that was submitted to the McConnell Foundation, I will be walking the project with Scribner next week.
 - Insurance becoming an issue (communicable diseases)
 - Bob and Laura Taylor thanked Carrie for the Grant.

- The well was drilled on April 26th, thank you to the Directors that came and supported this, we did hit water at 280' and it seems to be substantial. I am looking for an Ad Hoc Committee to establish some options for utilizing the water. Ad Hoc Committee: Keyes, Sauer, Bailey
- Our next Flea Market is June 12th, and we will have more items as we are picking up donations from Sandy Bechtold's estate next week.
- We sold \$2110 in Money Tree Raffle Tickets and are at \$2470 in Tractor Raffle Tickets. Wallace has turned his money into the fair, but Billie is keeping what she collects and including Wallace's. She said they have sold around \$5000, but this could be duplicated with our numbers due to Wallace's.
- 100 Year Anniversary Committee – if it works for everyone, I would like to hold a meeting to review all the pictures and narrow down what we would like to scan for the Power Point for the Float, on Thursday May 27th at 1:00pm.
- AT&T is looking at putting a cell tower on the fairgrounds again, I have provided a copy of their diagram showing the areas that they are considering, and all seem that they would work fine, this is a different contact than last year.
- Premium Book is here, we have started getting them out to businesses; they went out to Hayfork, Trinity, and Douglas City Schools. We sold \$5305 in advertising this year; \$2300 more than last year. We will not have any left over.
 - Laura Taylor thanked Carrie for the Premium Book
- Road Grader by the racetrack – who does it belong to? It needs to be moved...
- At next month's meeting I would like to invite the horse boarders and have a motion on where we go with the barns. Also discuss the horses being left in the arena when no one is here, need to pick up horse manure after use.
- I would like to hold next month's meeting in the Dining Hall and have a Bi-Annual Board Meeting / Dessert Potluck, are review where we are with budget year to date and our plans for the 4th of July Parade, Fair and Fall Festivals.

9. STANDING COMMITTEES

- EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
- NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley
 - New Ag Teacher at Trinity High, Brenda Peterson
 - Requesting \$500 donation to carcass judge
 - Requesting \$400 for THS football players who will be runners during the auction.
 - Working on Buyer letter
 - Luncheon will be in Dining Hall.
 - 272 Buyers as of now
 - Live Auction vs. Virtual
 - Company that runs the virtual auction wants 1.5% of total sales.
 - Will be readdressed at the next JLA meeting.
 - Maybe proxy would be an alternative.
 - Maybe students could do an online showing prefair.
 - Judging
 - Larry F will judge carcass for steer.
 - Hayden & students will judge the rest of the large animals.
 - He will bring a person to help judge incase the hogs he sold come to fair.

- Committee looking at Bylaws after fair.
- Animal count for fair: 20 Steer; 101 Hogs; 37 Lambs; 15 Goats; 8 Pens of Rabbits; 25 Turkeys
- July 31st will be the JLA setup day.
- Discussion
 - There is no limit on how many years a judge can judge.
 - Independents closed.
 - Carrie will research the dollar amount brought in by internet buyers.
 - Tim Gomes recommended the virtual company. They promise to increase Add-Ons.
 - CALFIRE does not have the usual number of crews available, so may affect who is here.
 - Next JLA meeting will be in the Fair Dining Hall, June 15th.

10. AD HOC COMMITTEES

- POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
 - Drug and Alcohol Policy created
 - Golf Cart Policy created
- COVID COMMITTEE:** Wallace Brinkley (Chairman), Chuck Sauer, Carrie Bayley, Jennilea Brookins, Christina Merritt, Krista Hymas
 - State is scheduled to open up mid-June.
 - Adrian Keys suggested a transition plan.
- GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter
 - Bigfoot BBQ
 - Money Tree Raffle
 - McConnell Grant
 - Estate donation for our Flea Market
- PREMIUM BOOK COMMITTEE:** Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter, Jennilea Brookins, Christina Merritt
 - Let Carrie know about corrections.
- 100 YEAR ANNIVERSARY COMMITTEE:** Wallace Brinkley (Chairman), Carrie Bayley, Chuck Sauer, Donny Case
 - Meeting is May 27
- VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Justin Bayley
 - Adding Tina Felch

11. CORRESPONDENCE:

- Biosecurity Practices Poultry Show Exhibit Organizers
- California Recommended Biosecurity Practices for Poultry Show and Exhibitions
- CFSA Contact List April 2021
- F2021-04 Poultry Health Inspections (PHI) FY 21-22 Fair Season
- Field Biosecurity Guide from CA State Vet
- Policies
- Roof Repair Proposal Trinity County Fair
- Top Tips for Keeping your Backyard Birds Healthy Poster
- Risk Pool Rates

12. NEW BUSINESS

- Approve Golf Cart Policy
 - Motion to approve Golf Cart Policy by Brinkley; Eggleston Second; Motion carries unanimous.

- b. Approve Employee Drug & Alcohol Policy Revision
 - Motion to approve Employee Drug & Alcohol Policy Revision by Keyes; Dummer Second; Motion carries unanimous.
- c. Approve Mast Roofing Proposal for Exhibit Hall Roof Repairs
 - Question about prevailing wage. Margaret Long, attorney, said as long as the money paying for the project is earned or raised (not state money), we do not have to pay prevailing wage. Sved about a third of the cost.
 - Motion to approve Mast Roofing Proposal for Exhibit Hall Roof Repairs by Keyes; Dummer Second; Motion carries unanimous.
- d. Approve Increase in RV Monthly Rental Fee to include \$60 Utilities.
 - Too costly to have individual meters.
 - Will be reviewed quarterly.
 - Meant to be an incentive to save.
 - Motion to approve increase in RV Monthly Rental Fee to include \$60 Utilities by Brinkley; Eggleston Second; Motion carries unanimous.
- e. Approve JLC Recommendation to pay Chico State University \$500 for Swine Carcass Contest Judging
 - Motion to approve JLC Recommendation to pay Chico State University \$500 for Swine Carcass Contest Judging by Brinkley; Bailey Second; Motion carries unanimous.
- f. Approve JLC Recommendation to donate \$400 to Trinity High School Football Team in exchange for running JLA Buyers Contacts at Jr Livestock Auction
 - Motion to approve JLC Recommendation to donate \$400 to Trinity High School Football Team in exchange for running JLA Buyers Contacts at Jr Livestock Auction by Dummer; Brinkley Second; Motion carries unanimous.
- g. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p>RENTAL AGREEMENTS RA21-03e TCAA Meeting RA21-04e Quilters’ Guild Retreat</p> <p>BIGFOOT STANDARD AGREEMENTS BBSA21-01 Loren Kemper BBSA21-02 Hayfork Cleaning Services</p> <p>BIGFOOT ENTERTAINMENT AGREEMENTS ENBB21-01 Wildwood Roses Band EEBB21-02 Matt Wallace</p> <p>BIGFOOT CONCESSION AGREEMENTS BBCON21-01 Golden Dragon Bread BBCON21-02 West Coast Fire Coffee BBCON21-03 Hayfork Rotary BBCON21-04 Hayfork Lions Club BBCON21-05 HHS Junior Class</p>	<p>STANDARD AGREEMENTS SA21-11 ATM Plus</p> <p>FAIR CONCESSION AGREEMENTS CON21-15 Neon Palm Ice CON21-16 Brian’s Concessions</p> <p>BIGFOOT COMMERCIAL AGREEMENTS BBCOM21-01 Korndogg Klowning BBCOM21-02 Hayfork Valley Spay & Neuter BBCOM21-03 Lulu’s Jam and Jellies BBCOM21-04 Dip Delish BBCOM21-05 Tracey’s Creations BBCOM21-06 Parent Group Carnival BBCOM21-07 Dirty Mountain Boyz BBCOM21-08 The Art Shop</p>
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS’ REPORTS

Adam

Chuck – Thanks for the card – passing it on to the girls. Never auctioned rabbits/chickens before. Now he has!

Michael

Sharon

Wallace – *We need safety training.*

Carrie responded that CFSA provides training and that she is integrating weekly safety meetings.

Adrien

Justin

Dennis – *Thanks to Fair staff & Carrie for the Bigfoot BBQ*

Trinity County Supervisor Liam Gogan Reported

- County is starting the eviction process or the Incubator. It will be a 90-day eviction.
- He asked why the liability of our liquor license is on Carrie.
 - Carrie responded that she is the one who signs the license.
- Tuesday at 9:30 is the clean-up of the Pines instigated by the Forest Service.
 - 8 dump sites are to be cleaned.
 - Hmong community to donate money and help to monitor sites.

15. ADJOURNED

Adjourned by Dennis Rourke at 7:15pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President