

## Special Instructions related to Covid-19

Hello Vendors,

We wanted to let you know that the Manteca Quilt and Doll Show preparations are well underway. We have always felt that the vendors are a great addition to our show. At this time, we are moving forward with the 2021 show. Included with this letter is your vendor contract. Please fill out all paperwork and send it back ASAP.

Booths are assigned on a first come basis. Booth fees are due by January 31, 2021. If there are any changes to the shows status, you will be notified by the middle of January otherwise we are proceeding as planned.

Any questions contact Linda Hiatt (209)-815-4649 or email [quilts01@comcast.net](mailto:quilts01@comcast.net)

Best Regards

Linda (Vendor Chair)



*P.O. Box 1558, Manteca, CA 95336-1149*

Dear Vendor,

Preparation for the 2021 show is under way. The Manteca Quilt and Doll Show for the year 2021 will be held on Saturday, March 6<sup>th</sup> and Sunday March 7<sup>th</sup> at the San Joaquin County Office of Education, 2707 Transworld Dr. Stockton CA. 95206. The show will be open to the public from 9:00 AM to 4:00PM on Saturday, and from 9:00AM to 3:00PM on Sunday. Set-up time for Vendors is Friday, March 6<sup>th</sup> from 11:00 AM to 5:00 PM.

Please complete and send the enclosed registration forms as soon as possible. Booths will be assigned to vendors based on the date we receive your registration forms. We also need a copy of your State Board of Equalization forms at the time of registration, they have been included with your booth application. All forms and payment must be received by Jan 31,2021.

Be sure to include the size booth you prefer on your registration form. The following booths are available:

Size of Booth	Price
5' x 10'	@ \$75.00 each
10' x 10'	@ \$150.00 each
10' x 15'	@ \$250.00 each
10' x 20'	@ \$300.00 each

All booths will be supplied with tables, chairs and electricity. If the size of booth that you select is not available when your registration form is received, you will be assigned the next smaller size booth and a refund check and notification letter will be sent to you. NOTE: for safety reasons you must not exceed the size of your assigned booth.

Sincerely,

Manteca Quilt Show 2021 Vendor Chairs  
Linda Hiatt 209-815-4649



*P. O. Box 1558, Manteca, CA 95336*

### VENDOR PARTICIATION AGREEMENT

The Manteca Quilt and Doll Show for the year 2021 will be held on Saturday March 6th and Sunday March 7th at the San Joaquin County Office of Education, 2707 Transworld Dr. Stockton CA. 95206. Please see below some helpful information and guidelines. **Please sign and return a copy of this form with you Registration Form.**

- Set up time for Vendors is scheduled for Friday March 5th from 10:00 am to 5:00pm. All Vendors MUST be finished setting up by 5:00pm or PAY a surcharge of \$100.00.
- Removal and clean up will begin at 3:00 pm, Sunday March 7th and end at 6:00pm. (Please do not start breaking down your booth before 3:00pm)
- Booths will be allocated based on several factors including the size of the items begin sold, date and time of receipt of the registration form, previous participation, special needs, etc. Manteca Quilters will make a conscientious effort to try to meet the needs and preferences of all participating vendors.
- Each booth will be provided with tables and chairs. Specify your needs.
- Electricity will be supplied to every booth.
- Vendors must have a valid Business License and pay the required taxed to the California Franchise Tax Board.

Business: \_\_\_\_\_

Owner: \_\_\_\_\_ Date \_\_\_\_\_

Comments or Suggestions:

**Please mail forms and checks to:**

Linda Hiatt  
1868 Redwood Ave.  
Manteca, CA 95336  
Quilts01@comcast.net



*Manteca Quilt Show Registration Form*

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Representative (s) at the show: \_\_\_\_\_

Type of Merchandise to be sold: \_\_\_\_\_

\_\_\_\_\_

Comments/Requests: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Size of Booth:

10' x 5'

10' x 10'

10' x 15'

10' x 20'

Weekend

@\$75.00

@\$150.00

@\$250.00

@\$300.00

**Please make checks Payable to Manteca Quilters. Please send all forms and your check to:**

Linda Hiatt  
1868 Redwood Ave.  
Manteca, CA 95336  
Quilts01@comcast.net



**SWAP MEETS, FLEA MARKETS, OR  
SPECIAL EVENTS CERTIFICATION**

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

People who sell merchandise in California are generally required to hold a seller's permit.

You **may not** sell at this event unless you have a seller's permit or are not required to hold a permit. You are required to have a permit if you are selling, even temporarily, new or handcrafted items or used items you purchased for the purpose of reselling to others. You are not required to hold a permit if you are only making "occasional" sales, selling products that are not taxable when sold at retail, or selling on behalf of a section 6015 retailer.

You may electronically register for a seller's permit at no cost to you by visiting our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov). To find a California Department of Tax and Fee Administration (CDTFA) office near you, call our Customer Service Center at 1-800-400-7115 (TTY:711) or visit our website. If you obtain a temporary seller's permit, the business address on your temporary permit should be the address of the temporary selling location and the mailing address should be your permanent place of business or residence.

**Occasional and Nontaxable Sales**—Occasional sellers are usually people who are not required to hold a seller's permit because they will not be making a series of qualifying sales. A person who has cleared their garage of used items *accumulated for their own use* and who sells *only* those items would usually qualify as an occasional seller, provided they make sales no more than twice in a 12-month period. Some sellers who make only nontaxable sales are also not required to hold seller's permits. Examples include sellers of fresh produce or other cold food products sold "to go." Please note, however, some food sales are taxable, including sales of food for consumption in places where admission is charged.

**Section 6015 Retailers**—Revenue and Taxation Code section 6015 relieves certain individuals of the requirement to obtain a seller's permit when: (1) the product supplier is a CDTFA approved section 6015 retailer, (2) the product supplier reports and pays tax on the actual "retail selling price," (3) the individual is selling only those items purchased from the section 6015 retailer, and (4) the individual provides the name of the product supplier. Typical section 6015 retailers include multi-level marketing retailers that solicit sales through a network of individual salespeople/representatives (for example, Avon, Tupperware).

**Verification of a seller's status is required by law. Please complete all four sections of this form. Please print.**

**1. EVENT INFORMATION**

EVENT NAME AND PLACE

EVENT DATE(S)

TABLE/BOOTH/LOCATION ID NUMBER

**2. VENDOR/EXHIBITOR INFORMATION**

OWNER'S NAME

MAILING ADDRESS (street number or P.O. box)

(city, state and ZIP code)

TELEPHONE NUMBER

( )

DRIVER LICENSE NUMBER OR STATE ID NUMBER AND STATE

TYPE OF BUSINESS, DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED

**3. STATUS**—Check appropriate boxes, and provide requested information

☐ I hold a valid seller's permit. My number is: **S**

☐ No sales of tangible personal property are being made or solicited at this event.

☐ I am not required to hold a seller's permit because:

☐ My retail product sales are not subject to tax

☐ My sales are exempt occasional sales

☐ I sell on behalf of a section 6015 retailer

**4. CERTIFICATION**—Partners/additional sellers, complete a separate copy of this form

*The above statements are certified to be correct to the best knowledge and belief of the undersigned.*

NAME (type or print)

TITLE

SIGNATURE

DATE