

# MINUTES

The monthly business meeting of the Nashua Airport Authority (NAA) was held via teleconference on Wednesday, September 16, 2020.

Chairman Woods called the meeting to order at 6:03m.

## ROLL CALL

**Present:** Chairman Woods  
Vice Chairman Law  
Treasurer Heath  
Secretary Duquette  
Director Holland

## PUBLIC INPUT

None

## MINUTES

**MOTION BY** Secretary Duquette to approve the August 19, 2020 public minutes.

**SECONDED BY** Director Holland

**MOTION CARRIED**

## TREASURERS REPORT

**MOTION BY** Chairman Woods to approve the August 2020 financials pending audit.

**SECONDED BY** Vice Chairman Law

**MOTION CARRIED**

## COMMUNICATIONS

No communications received.

## REPORTS

### TOWER REPORT

Chairman Woods reported for the month of August 2020 the traffic count was 8,381 operations, which is up 1,556 (18%) operations from July 2020. August 2019 versus August 2020, we are down 55 (-1%) operations. We are happy to see the increase in operations. Director Holland commented that the traffic count looks really good for August.

### AIRPORT MANAGER'S REPORT

Airport Manager Chris Lynch reported on the following topics.

Recent events

- None

Upcoming events

- None

#### Other items of interest

- The State of NH has received a \$6,246,588 block grant from the FAA. This grant is designated for Non-primary airports in the NH State Block Grant Program. I spoke with Carol Niewola and she indicated that we should see a grant offer within a few weeks for our Pavement Maintenance Project. Due to the timing, the earliest we could start this would be November and this is too late in the fall to start; therefore, this project should start sometime in the spring of 2021.
- 09/11- Chairman Woods and I attended a CIP meeting held at Gale Associates in Bedford with Matt Caron, Nik Ippolito and via virtual meeting with NH DOT Bureau of Aeronautics including Carol Niewola and Will Stanfield. Due to our based aircraft and traffic operations, ASH is now a nationally ranked airport. This makes our projects a little more important.
- There have been several deer spotted recently near the approach end of RWY 14. I have three hunters working together to solve this problem.
- If anyone is interested there is a T-hangar for sale at the Nashua Airport (13 Perimeter Rd. Unit 21). Please contact me for more information.

#### AIRPORT ENGINEER'S REPORT

Nik Ippolito appeared (via conference call) on behalf of the airport's engineering consultant, Gale Associates.

#### CONSTRUCT ONLY – Pavement Maintenance Phase II (NHDOT No TBD)

This Project is to reconstruct taxiways between hangars located on the north-west side of the Airfield (Runway 14 end.)

#### **Project Status:**

- At this time, a grant announcement for the New Hampshire State Block Grant has been posted to the FAA Website. Through coordination with NHDOT/BA, it appears that the amount awarded will be sufficient to fund the base bid, and all alternate bid items.
- Below is a preliminary schedule for the upcoming tasks prior to construction:
  - NHDOT/BA application for the NH Block Grant for FY2020 – May 1, 2020
  - FAA issues NH Block Grant for FY2020 – September 4, 2020
  - NHDOT/BA issues grant offer to Airport – September 20, 2020 (estimated)
  - NAA accepts/signs grant offer – September 23, 2020 (estimated)
  - Owner/Contractor Contracts are circulated – September 24, 2020 (estimated)
  - Grant gets approved by Governor – October 25, 2020 (estimated)
  - Contract work begins – November 1, 2020 / Spring 2021. (estimated)
- CARES Act funding is still anticipated to provide 100% funding for this project.

**Recommended Actions:** Please sign and return the Grant Offer to NHDOT/BA upon receipt.

## **GENERAL ITEMS:**

1. Gale has coordinated the Airport's annual CIP Meeting with NHDOT/BA. This meeting will take place via online meeting at 10:00AM on Friday, September 11, 2020. Gale will provide the authority an update immediately following this meeting.
2. The next project on the current CIP is a "design-only" project to relocate Taxiway 'A'. Immediately following the Annual CIP Meeting, Gale will begin coordinating a date/time to conduct a scoping meeting with NHDOT/BA and the Authority to discuss the project requirements and scope of work. Once completed, initial preparations (survey, Geotech, etc...) will begin.

## **COMMITTEES**

None

## **OLD BUSINESS**

### **NEW BUSINESS**

#### ***SNHU Flight Program Update***

Mr. Domenic LaFauci, Assistant Dean of Aviation, updated the Nashua Airport Authority on the future of their AOM program. He has really enjoyed being here in Nashua. Mr. LaFauci stated that the program will not continue for the cost could not be kept at a stable point to the old tuition model and SNHU didn't think they could offer what needed to be offered to their aviation students. They have approximately 35 students who will continue flying for the next 1.5 – 2 years. Director Holland is hoping SNHU will continue with the aviation program and students would have the ability to obtain aviation training through an onfield flight school.

#### ***Loprinze Aviation***

Mr. Chris Loprinze, owner, discussed his new business venture at the Nashua Airport Authority. Mr. Loprinze has been on the airfield for 12 years. He has been instructing for the past 3 years and is currently a pilot for JetBlue. He is specializing in float, tailwheel and ski instruction. Chairman Woods expressed his delight with having Chris instruct at ASH. The best way to contact Chris is through his website at [www.lopinzeaviation.com](http://www.lopinzeaviation.com).

## **DATES TO REMEMBER**

## **NAA ACTION ITEMS**

### **PUBLIC INPUT**

Mr. Domenic LaFauci informed us of an upcoming Virtual Aviation Safety Expo to be held on October 16, 2020.

Mr. Ken Knopp, incoming FAA Deputy Regional Administrator introduced himself. Mr. Knopp is interested in calling ASH home in the near future.

## **DIRECTOR COMMENTS**

Director Holland – Welcome Chris Loprinze and I am excited for your aviation school.

Secretary Duquette – Everyone take care!

Treasurer Heath – Welcome Ken Knopp and Chris Loprinze. Also, great job to Airport Manager Chris Lynch for he was recently in an article through Gale Associates.

Vice Chairman Law – Thank you Domenic for your update. His son

Chairman Woods – I second everyone's well wishes for Chris Loprinze, Ken Knopp, and Domenic LaFauci.

**MOTION BY** Treasurer Heath to adjourn the public session.

**SECONDED BY** Vice Chairman Law

**MOTION CARRIED**

The next meeting is scheduled for October 21, 2020

SEE ATTACHMENT FOR ATTENDEES LIST

Secretary Duquette

DRAFT