

Meeting #550

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, December 1, 2015 at the Lac qui Parle County Courthouse at 4:30 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Ludvigson, David Craigmile, Joe Ferguson, & John Cornell. Others present were: Trudy Hastad, Mary Homan, Ronald Fjerkenstad, and Paul Tol.

Chairman Ellefson asked for additions to the agenda. There being none, Manager Craigmile motioned to approve the agenda, seconded by Manager Cornell. Upon vote, all voted in favor.

PARK REPORT: Ron met with the Board for the monthly park report. Ron informed the Board that someone had vandalized the gate at R-6 and busted the post. The Sheriff's office was notified. Ron will work on repairs. Ron reported the ice was just starting to form on Del Clark so was quiet as far as fishing. Ron informed the Board that Dakota Pump & Control was scheduled to look at the pumps and recalculate as the City of Canby thought the reading was way off. No further action was taken. Manager Ludvigson reported discussing the tractor purchase with low bidder Lund Implement and felt it was exactly what we wanted and asked for approval for payment when tractor comes in. Discussion followed.

Manager Craigmile motioned to approve the purchase of the garden tractor, blade, mower, for use at the park for low bid of \$30,995.00, seconded by Manager Ludvigson. Upon vote, all voted in favor.

CWP REPORT: Homan reported the Bud Radermacher cover crop day held on November 4, 2015 was successful. There were about 16 people attending with a lot of good discussion & questions asked and answered. Homan reported the photo contest was successful with 1st place going to Joyce Meyer, 2nd place to Pat Craigmile, & 3rd place to Steve Kohls. Homan reported the Tim Swanson streambank restoration project in section 25, Yellow Bank Township was completed. She discussed an amendment to the project for DNR specifications. Discussion followed. She also reported receiving notice that Brian Longhenry's CRP was planted so is now ready for his incentive payment from the Yellow Bank Grant. Homan reported that the Wittnebel CRP approved last month is not going into CRP as they have decided they want to graze it.

Manager Craigmile motioned to approve the 75% cost-share of \$24,317.31 for the Tim Swanson streambank restoration project including the amendment for the DNR specifications, seconded by Manager Ludvigson. Upon vote, all voted in favor.

Homan reported that Jessica Nelson from Water Resource Center came and did some follow-up work on the Terrain Analysis with staff. She is planning to give us some additional information on the South Branch LQP. No further action was taken.

WCA REPORT: Homan reviewed the Watershed permits for WCA concerns.

Paul Tol representing Global Winds Harvest out of New York discussed their interest in leasing a portion of section 9, 10, & 14 in Fortier Township for possible wind towers. The turbines would be a 2 mega watt turbine. He discussed how the lease would look and dollars that would be generated. It was noted that the electricity from these turbines would be used by Ottetail Electric. Discussion followed, with the Board authorizing Hastad to review lease

with attorney John Kolb and then will follow-up with Mr. Tol at next board meeting. No further action was taken.

TREASURER'S REPORT: Manager Ludvigson presented the Treasurer's report. Manager Ferguson motioned to approve the Treasurer's report, seconded by Manager Cornell. Upon vote, all voted in favor.

SECRETARY'S REPORT: Secretarial report #549 was presented for approval. Manager Ludvigson motioned to approve report #549 as mailed, seconded by Manager Craigmile. Upon vote, all voted in favor.

Manager Ludvigson motioned to approve special meeting #549.1 minutes as mailed, seconded by Manger Cornell. Upon vote, all voted in favor.

Manager Ludvigson motioned to approve special meeting #549.2 minutes as mailed, seconded by Manager Ferguson. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, January 5, 2016 at 4:30 p.m. in the Lac qui Parle County Commissioners' room.

ADMINISTRATOR'S REPORT:

Hastad reminded the Board that it was time to set the 2016 salary's for the Administrator, Coordinator, & Park Manager. Hastad reviewed the current benefit & salary rates. She also handed out the Salary Survey done by MAWD in 2015. Discussion followed. Insurance is the employee's responsibility and a portion of the Administrator salary is reimbursed from Lac qui Parle County for overseeing Lac qui Parle County Ditch work. Park manager lives in the park house rent free. Manager Craigmile motioned to set the 2016 Administrator salary at \$57,500; Coordinator at \$53,061; and Park Manager at \$29,500, seconded by Manager Cornell. Upon vote, all voted in favor.

Hastad reported getting inquires for tree snagging. Discussion followed. The Board would not be hiring a crew to get snags, only if excavator could reach and landowner take responsibility for obtaining two bids for removal. Manager Craigmile motioned to allocate \$5,000 for tree snagging, seconded by Manager Ludvigson. Upon vote, all voted in favor.

Hastad discussed a bid received from Adam Lund for 3 tree snags with Pehrson Excavating to do removal at \$200/snag. Hastad also received a report of a couple bad snags in OshKosh Township in the river. Manager Ferguson will review the sites to see if an excavator could get in to remove the snags. Discussion followed. The Board would like two bids with Hastad authorized to except the low bid. No further action was taken.

Hastad reminded the Board of the MAWD annual meeting to be held December 3-5th and reviewed reservations. No action was taken.

Hastad updated the Board on the Br 11 CD #27 Improvement Project. No further action was taken.

The following bills were presented for payment:

GENERAL KLEIN ACCOUNT:

12-01-15	6372	Brian Longhenry	3.1 acre filter strip incentive – YB	\$2,538.13
12-01-15	6373	Ortonville Independent	1 week cover crop field day ad	\$48.00
12-01-15	6374	Western Guard	1 week cover crop field day ad	\$40.16

12-07-15	6375	Tim Swanson	75% cost share restoration	<u>\$24,317.31</u>
			TOTAL	\$26,943.60

PARK ACCOUNT:

11-27-15	5537 – 5540	monthly payroll	park payroll	\$2,778.79
12-01-15	5541	City of Canby	sewer usage	\$200.13
12-01-15	5542	Countryside Public Health	2016 park license	\$383.00
12-01-15	5543	AT&T Mobility	park cell phone	\$41.42
12-01-15	5544	Frontier Communications	park phone, fax, internet	\$190.82
12-01-15	5545	C.A.S. Plumbing & Heating	6 symmons escutcheons & handles	\$788.74
12-01-15	5546	Canby Print Shop	600 park stickers weekly reports & reservations	\$450.72
12-01-15	5547	Lincoln Pipestone Rural Water	rural water @ park	\$36.81
12-01-15	5548	Farmers Coop Association	gas	\$72.90
12-01-15	5549	Lyon-Lincoln Electric Coop	park electricity	\$569.45
12-01-15	5550	Olson Sanitation LLC	park trash	<u>\$40.48</u>
			TOTAL	\$5,553.26

UNITED PRAIRIE BANK GENERAL ACCOUNT:

11-20-15	2527 – 2528	semi-monthly payroll	Nov 1-15 payroll	\$3,313.41
11-20-15	2529	PERA	semi-monthly payroll	\$619.09
11-25-15	2530	LQP-YB Ditch Account	LQP Nov Ditch settlement money	\$1,559.87
11-30-15	2531	PERA	monthly deductions	\$330.53
12-01-15	2532	Frontier Communications	office phone 320-598-3117	\$38.31
12-01-15	2533	Nelson Oyen Torvik	audit letter & legal services	\$456.00
12-01-15	2534	Rinke Noonan Attorney's	monthly retainer	\$200.00
12-01-15	2535	MPCA	SSTS loan repayments	\$24,571.06
12-01-15	2536	Bolton & Menk Inc	Br 11 CD #27 Engineering	\$390.00
12-01-15	2537	Rural Solutions Inc.	9-29-15 LiDar Training Assistance	\$60.00
12-01-15	2538	Trudy Hastad	Arc GIS software renewal reimb	\$400.00
12-01-15	2539	Scott Croatt	39 nuisance beaver	\$487.50
12-01-15	2540	Gary Redepinning	7 nuisance beaver	\$87.50
12-01-15	2541	LQP Broadcasting Inc.	10-14-15 radio show	\$17.50
12-01-15	2542	Frontier Communications	office phone 320-598-3319	\$38.31
12-01-15	2543	Joyce Meyer	1 st place photo contest	\$50.00
12-01-15	2544	Pat Craigmile	2 nd place photo contest	\$30.00
12-01-15	2545	Steve Kohls	3 rd place photo contest	\$20.00
12-04-15	2546 – 2547	semi-monthly payroll	Nov 16-30 payroll	\$3,313.39
12-01-15	2548	LQP-YB Liability	Federal Withholding	\$3,332.60
12-01-15	2549	LQP County Auditor/Treasurer	November postage	\$65.80
12-02-15	2550 – 2555	monthly payroll	manager payroll & ditch work	\$4,530.79
12-07-15	2556	PERA	semi-monthly deductions	<u>\$619.09</u>
			TOTAL	\$44,530.75

DITCH ACCOUNT:

None	TOTAL	\$0.00
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Manager Ludvigson motioned to approve the bills, seconded by Manager Cornell. Upon vote, all voted in favor.

PERMITS: The following permit applications were applied for:

11367	Chris Femrite	Riverside, 4	seepage, main tile	11/16/15 DE
11368	Chris Femrite	Riverside, 9	seepage lines	11/16/15 DC
11369	Chris Femrite	Riverside, 9	seepage lines	11/16/15 DC
11370 Renew #10904	Keith Citrowske	Maxwell, 25	seepage lines	11/16/15 DC
11371	Paul Radermacher	Walter, 1	seepage lines	11/16/15 DE
11372	Tom Miller	Madison, 20	seepage lines	11/16/15 DE
11373	Patricia & Loran Haas	Freeland, 29	seepage lines, main tile	11/16/15 DE
11374	Loran & Patricia Haas	Florida, 16	seepage lines	12/01/15 JF
11375	Adam Hegg	Providene, 29	add approach	12/01/15 DE
11376 Renewal #11020	Taylor Hoffman	Fortier, 36	seepage, main tile	12/01/15 JF
11377	Ben Johnson	Baxter, 7	seepage, main tile	12/01/15 DC

11378	Mike Lee	Yellow Bank, 9	seepage lines	12/01/15 DL
11379	Theodore Nelson	Hamlin, 19 & 20	seepage, main tile	12/01/15 DL
11380 Renewal #10710	Dennis Olson	Maxwell, 4	seepage, main tile	12/01/15 DC
11381	Jeff Olson	Madison, 3	seepage, main tile	12/01/15 DC
11382	Glen Radermacher	Perry, 29	clean ditch	12/01/15 DL
11383	Dean Sather	Garfield, 24	seepage, main tile	12/01/15 DC
11384	Dean Sather	Garfield, 26	seepage lines	12/01/15 DL
11385	Warren Trygestad	LakeShore S, 21	seepage lines	12/01/15 DC
11386	Nathan Ufkin	Freeland, 22	clean ditch	12/01/15 DE
11387	Robert Wittnebel	Perry, 30	clean ditch	12/01/15 DL
11388	Scott Wittnebel	Perry, 19	clean ditch	12/01/15 DL
11389	Scottt Wittnebel	Perry, 30	clean ditch	12/01/15 DL

PERMITS HELD: None

Manager Craigmile motioned to approve the permits, seconded by Manager Cornell. Upon vote, all voted in favor.

The meeting adjourned at 6:00 p.m.

Attest:


David Craigmile, LQP-YB Secretary


Darrel Ellefson, LQP-YB Chairman