

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on June 16, 2011 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Patricia Patch, Vice Chair/Treasurer; Mr. Jay Stalrit; Dr. David L. Hosley; Dr. Wasim Niazi; Mr. Michael D. Powell, C.M., ACE, Executive Director; Mr. Timothy Pickles, Esq., Airport Attorney. Ms. Veronica Clifford and Mr. Al Elebash were absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom stated that he would like to move Item C in New Business up to Item A, because a Mr. Brian Pendleton needed to leave the meeting early. Mr. Sansom called for a motion to approve. Ms. Patch made a motion to approve the Agenda as amended. Dr. Niazi seconded. There were no objections. Motion passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. May 19, 2011 – Regular Meeting**

Mr. Sansom called for a motion to approve the Consent Agenda. Mr. Stalrit made a motion to approve. Dr. Hosley seconded. There were no objections. Motion passed.

Old Business – None**New Business****Item A – Discussion and Consideration of a Supplemental Grant for the 6-Unit Box Hangar Project at COI**

Mr. Sansom noted that Mr. Pendleton had not arrived yet, so he asked Mr. Powell to present the original Item. Mr. Powell gave a brief overview of the item. Discussion ensued.

Dr. Niazi made a motion to approve. Ms. Patch seconded. Mr. Sansom called the question. Motion passed.

Item C – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Pay Request No. 9 in the amount of \$21,995.55 to KCF which was for the Runway 9 Safety Area Project at Space Coast Regional Airport. Mr. Pendleton stated that project was near completion.

Mr. Pendleton presented Pay Request No. 10 in the amount of \$108,927 to Building Management Systems, which was for the building components for the 10-Unit T-Hangar Project at Space Coast Regional Airport. Discussion ensued.

Mr. Pendleton presented Pay Request No. 12 in the amount of \$11,875 to Marbek, which was for the Valiant Air Command Hangar 3 Project at Space Coast Regional Airport.

Mr. Pendleton presented Pay Request No. 7 in the amount of \$186,992.28 to KCF which was for the Runway, Taxiway & Gate Improvements Project at Arthur Dunn Airpark.

Mr. Pendleton presented Pay Request No. 4 in the amount of \$6,598.43 to KCF which was for the Northwest Taxilane & Aircraft Parking Project at Merritt Island Airport.

Mr. Pendleton presented Pay Request No. 7 – Final in the amount of \$44,295.35 to Loyd Contracting which was for the Facilities Rehabilitation Project at Merritt Island Airport.

Mr. Pendleton presented an invoice from Britt Construction in the amount of \$5,131.68, which was a Brevard County permit fee reimbursement for the 6-Unit Box Hangar Project at Merritt Island Airport.

Mr. Pendleton presented Pay Request No. 5 – Final in the amount of \$3,640.40 to Architectural Sheet Metal for the Facilities Rehabilitation Project at Arthur Dunn Airpark.

Dr. Niazi made a motion to approve the invoices. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item D – Discussion by Mr. Rob Hambrecht of Recent Invoiced Costs by the LPA Group, Inc. and Contractors Regarding Current Projects

Mr. Sansom suggested moving on to Item D and then go back to Item B. Mr. Sansom turned the floor over to Mr. Rob Hambrecht from the LPA Group, Inc.

Mr. Hambrecht presented Pay Request No. 18 in the amount of \$197,957.08 to Johnson & Laux which was for the Administration Building Project at Space Coast Regional Airport.

Mr. Hambrecht presented Pay Request No. 2 in the amount of \$287,494.32 to Carlo Construction which was for 100% completion of the Corporate Administration Apron Project at Space Coast Regional Airport.

Dr. Hosley made a motion to approve the invoices. Mr. Stalrit seconded. Discussion ensued.

Mr. Stalrit wanted to know if the permanent Certificate of Occupancy (CO) for the Administration Building at Space Coast Regional Airport was expected in August. Mr. Hambrecht stated that it was, but there would be a temporary CO until then until the old building was torn down.

Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion and Consideration of a Partnership Opportunity with Brevard County for Gopher Tortoise Removal

Mr. Powell gave a brief overview of the item, stating that the Airport Authority had run into very high costs associated with gopher tortoise removal, in particular as it related to the Bristow Academy Expansion Project. Mr. Powell explained that for that site there was over \$55,000.00 in gopher tortoise issues, and that several people got together to try and come up with a solution to decrease these costs to anyone trying to develop in the State of Florida. Mr. Powell stated that one of the ideas was a government to government partnership, and the Airport Authority Staff and Brevard County worked out a plan in which the Airport Authority would pay an annual fee of \$5,000 to the County to allow them to manage a gopher tortoise pre-determined site that was conducive to gopher tortoise habitat and for future projects the County's department that handled gopher tortoises would be able to come out, remove the tortoises and put them on that site. Mr. Powell stated that he believed the County would have a resolution presented at their July meeting so that the plan would be able to go through. Discussion continued.

Mr. Sansom stated that in order to make the agreement work the County would have to prove that they had the resources to manage the relocation area on an annual basis. Mr. Sansom explained that the Airport Authority would be providing enough funds so the County could prove to Fish & Wildlife that they were in fact managing that area for the gopher tortoises. Discussion continued.

Mr. Stalrit asked if the Airport Authority also had to pay per use for removal. Mr. Sansom stated that it wasn't per use, but for expenses related to the move, which

would vary depending on how large a corralled area there would need to be in order for the tortoises to stay put. Discussion continued.

Mr. Sansom stated that this plan would allow for a significant cost and time savings. Ms. Patch made a motion to approve the plan. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Information Section

Executive Director Report

Mr. Powell reported that the letter regarding the Airport Authority becoming a separate permitting entity had been drafted by Mr. Sansom and Mr. Pickles to be sent to the County and the City of Titusville to put them on notice. Mr. Powell read the letter to the Board. Discussion continued.

Mr. Sansom stated that the goal of the Airport Authority was to begin using the new permitting procedure with the ARFF Building at the Space Coast Regional Airport. Discussion continued.

Mr. Pickles stated that the Minimum Standards would need to be revised, and that he didn't anticipate any problems with the County, but expected some concern with the City. Mr. Pickles added that the Airport Authority would need to look into entering into an inter-local agreement to cover issues such as zoning, or anything the Airport Authority did not want to get into. Discussion continued.

Mr. Sansom directed Staff to proceed with notifying the County and the City of Titusville of the Airport Authority's intentions.

Mr. Powell reported that Staff had attended a meeting with Kennedy Space Center in regards to the Shuttle Landing Facility and that he was not sure how the Airport Authority fit into their plan. Mr. Powell stated that there were also representatives from the Jacksonville Aviation Authority in attendance to give KSC an update on their recent spaceport designation of Cecil Field. Mr. Powell stated that several people had stated during the meeting that KSC should just turn the operations over to the Airport Authority. Discussion continued.

Mr. Powell reported that there was a potentially large aircraft manufacturing business interested in locating on Space Coast Regional Airport, and that Staff had met with their representatives.

Mr. Powell reported that the Airport Authority would be donating some items from the old Administration Building to some non-profit organizations, including a young man who had asked for the old flag pole for an Eagle Scout project. Mr. Powell read aloud the letter the young man had written. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles briefly reminded the Board of the Sunshine Law in regards to the ribbon cutting ceremony which would precede the Board Meeting.

Check Register & Budget to Actual

Mr. Powell stated that everything was in line.

Administration & Project Reports

Mr. Powell stated that nothing had really changed, but that the Bristow Project and the ARFF Project would be out for bid in the next few weeks.

Dr. Niazi asked Mr. Powell about the banner towing operation (Aerial Signs North) at the Merritt Island Airport, and stated that he had some concerns about their safety procedures. Dr. Niazi stated that he felt they needed to use courtesy and review their FAR. Mr. Powell asked if it was just recently. Dr. Niazi stated that it was. Mr. Powell asked if anyone knew if Aerial Signs North had a new pilot. Mr. Tony Yacono from the Merritt Island Airport stated that there was a substitute pilot. Mr. Powell stated he would speak with the owner of the company.

Authority Members Report

Mr. Stalrit asked if there were any updates on the house that had been burned and would possibly be demolished. Mr. Powell stated that nothing had been physically done, but Staff did get back in touch with the insurance adjustor and explained what had been discussed at the last Board Meeting. Mr. Powell stated that the adjustor had a different take and a slightly adjusted cost that he was sending to see if it was more in line with what the Authority was looking for. Mr. Powell stated that the insurance company definitely wanted to do something quickly.

Mr. Stalrit stated that the last Shuttle Launch was coming up and there would be increased traffic and wanted to make sure the Staff was ready for that. Mr. Powell stated that Staff was prepared. Discussion continued.

Mr. Sansom stated that Staff and the Consultants had really been hustling, and he thanked them for doing such a great job.

Public & Tenants Report

Mr. Tony Yacono from the Merritt Island Airport thanked the Airport Authority for donating the flag to the young man from the Eagle Scouts. Mr. Yacono also thanked the Airport Authority for the portable buildings. Mr. Yacono stated that the buildings were being used and it was working out well.

Mr. Alan Dillon from Bristow Academy stated that it had been a long road for the Airport Authority up to this point, and he wanted to thank Staff and the Board. Mr. Dillon stated that he had found a picture at a yard sale of the Space Coast Regional Airport circa 1964-65 and wanted to present it to the Airport Authority for the new Administration Building. The Board thanked Mr. Dillon.

Adjournment

Mr. Sansom adjourned the meeting at 9:35 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY