

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
NOVEMBER 13, 2023 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the November 13, 2023 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, November 10, 2023.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: Gary Coroneos, Lynette Gitter, Elisabeth Racine

Approval of October 9, 2023 Town Board meeting minutes

Knapp made a motion, seconded by Young, to approve the October 9, 2023, Town Board meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of October 31, 2023, are as follows: Checking - \$2,239.80; Investment Savings - \$206,639.99; Town Reserve CD's - \$138,260.65; Town ARPA Reserve CD - \$67,136.95. Total town funds - \$414,277.39. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report

No officer in attendance.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Specific matters for discussion and possible action:

- A. Building Inspector Services – Elisabeth Racine was in attendance and introduced herself to the board. She gave an overview of the services she can provide to the town and her general fee structure. Her cost is approximately \$250.00 per site visit, and the number of visits varies based on the work being completed. She also informed the board that another option for a building inspector, outside of hiring or contracting, is to use the county for all inspections. Elisabeth with email Clerk Stracy with some options for her services.
- B. Cemetery
 - Deed transfer for 4 graves from Dorothy Neilson, graves 1-4, lot 9, block 10 of new cemetery.
 - Cemetery mowers – Greg Fischer will remain on as a mower, town will look to hire 1-2 assistants, assistants must be 18 or older. Clerk Stracy will include in the winter newsletter.
- C. Roads
 - November 4th, 2023 road updates – The board met with Chad from the county and came up with a game plan for the next 5 years. Roads were identified for chip-sealing and crack filling, as well as pothole patching. Supervisor Young will send notes to all.
 - Additional road updates - NONE
- D. Outagamie County Shoreland Zoning – Filling and Grading Permit – Barry and Janet Duch, parcel 160028200 - INFORMATIONAL
- E. Charter Cable Project – Charter PID3897886 RDOF CI10E – Maple Creek - INFORMATIONAL
- F. Ordinance 2023-1 - An Ordinance Designating All Town Roads in the Town of Maple Creek as All-Terrain/Utility Terrain Vehicle Routes. Griffin made a motion, seconded by Young to adopt Ordinance 2023-1 - An Ordinance Designating All Town Roads in the Town of Maple Creek as All-Terrain/Utility Terrain Vehicle Routes. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

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G. 2024 Refuse Contract

- Awaiting new contract from Harter’s, current contract expires December 31, 2023 – Chairperson Griffin to contact Harter’s
- Bid solicitation – not at this time

H. Town Hall Rental – Dalton and Lucina Korth are renting the town hall for Thanksgiving - INFORMATIONAL

I. Wisconsin Towns Association – Any updates from October unit meeting. The main discussion was around internet for all and the work currently in progress to bring internet services to rural communities.

J. Resolution No. 1-2023 Real Estate Tax Special Charges. Griffin made a motion, seconded by Knapp to adopt Resolution No. 1-2023 Real Estate Tax Special Charges. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED

Report of officers:

- Cemetery – addressed previously
- Plan Commission—addressed previously
- Building Inspector—nothing to report
- Constable – 1 call on October 22, 2023, found black dog, unchipped, no calls received searching for the dog
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Feedback was received on current building inspector.

Complaints/Correspondence – Check 12552, a blank check, will be issued to Treasurer Much to tax bill postage.

Review and payment of vouchers

Vouchers for checks numbering 12523 to 12551 were submitted for review and payment. An additional payment will be made by direct debit from checking for the September Federal withholding.

Future Agenda Items: Discussion/Action on future agenda items?

Building Inspector Services and Refuse contract.

Adjournment/Calendar

- November 16th, Special Fire Meeting at Village of Bear Creek, Village Hall, 7:00 p.m.
- December 4th, if needed, Plan Commission meeting 6:00 p.m.
- December 11th, Town Board meeting, 6:30 p.m.

Young made a motion, seconded by Griffin to adjourn at 7:51 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 13th day of November 2023, and were entered in this record book by:

_____, Clerk Stracy

And were approved this 11th day of December 2023 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp