

Buena Vista Parent Organization Meeting Minutes - January 12, 2016

WELCOME AND INTRODUCTIONS - Tim Bruegman, President, welcomed everyone and called for introductions. The following people were present: Tim Bruegman, Amy Potter, Deb Havel, Juan Cuadros (Principal), Officer John Savage, EPD (for presentation), Gretchen Ruddick, Kelly Fenley, Ben Gese, Heidi Gese, Tiffany Wright, Jennifer Cantwell, Gina Olson, April Colgrove, Todd Grigsby, Gail Spinks, Keri Pape, Meorah Solar, Autumn Christopherson, Rosa

SAFETY COMMITTEE AND GUEST SPEAKER - Gina Olson announced that there would be a parent safety information session on February 3 at 6:30pm in the cafeteria. Randi Bowers-Payne from 4J will be there to explain what will happen in an emergency and to answer parent questions. The Safety Committee is hoping for a good turnout because if there is enough parent support, Randy may be willing to host an ALICE training for parents. There will be a Spanish interpreter.

Juan introduced the guest speaker: Officer Savage, the school resource officer (SRO). Juan and Officer Savage work closely together on safety issues like trespassing and custodial issues. For any safety issue, Juan's first call is to Officer Savage.

Officer Savage explained that the city of Eugene partners with 4J to have sworn law enforcement officers at each high school. He is at Sheldon. He has been a police officer for 17 years and has been at Sheldon for 11 years. He discussed the ALICE training which he has conducted on many occasions. The ALICE training empowers you and teaches you techniques to help in many different types of emergencies. It is not strictly for an active shooter situation; it can apply to any threat. He is on campus at Sheldon most of school day and comes to middle and elementary schools on an as needed basis. He is not seeing behavior issues in the elementary schools. His most common issues at elementary schools are custodial/parent custody issues.

A parent asked what the common issues are today and whether the traffic (pedestrian) problems from 2-3 years ago had resolved. Officer Savage indicated there is still some after-hours traffic particularly in the courtyard with kids smoking etc. There has been graffiti in the past and recently, there have been some small paper fires in the courtyard. Juan noted that the pass through traffic has decreased dramatically with the closing of the gates. Juan indicated that it would be great if parents notify the office if they see someone walking through.

Officer Savage was asked what we could spend money on to increase safety/security. His answer: the key is limiting access. The locked doors are key and he thinks exterior cameras would be helpful.

A question was asked about having parent volunteers help with security. That issue has been raised before but there was never enough interest.

5TH GRADE CULTURAL IMMERSION TRIP -Meorah Solar was present representing the 5th grade trip committee. The trip committee could not attend due to the date change. She requested that any discussions of the trip be tabled until the next meeting and that trip be moved up on the agenda. Tim indicated that no vote was planned for this meeting and no vote was required to table further discussions.

BRING UPDATE- Angie was not present but she provided an update to Tim – She and Wade had off campus visit at Caesar Chavez on January 12, 2016. The visit went well and Wade seemed encouraged.

GREAT AND KINDNESS CHALLENGE AND BUDDY BENCH – The Great Kindness Challenge and the Buddy Bench kicked off at Lunes Luminoso. The Buddy Bench is here and will be installed soon. The Great Kindness Challenge is January 25-29, 2016. More information is available on the BVPO website.

GARDEN PROJECT – Nonie was not present but Tim provided an update- the courtyard needs to be secured for the garden and for the security reasons discussed above. This is costly and 4J will not pay, so Nonie is seeking donors/funding sources.

AMITY PROGRAM – Gail Spinks provided an update – the year is going very well and the switch to 5 interns has gone very well. With 5 interns, they are able to focus on one grade a semester and really get integrated into the school/classroom. Gail then requested that the group authorize the committee to request 5 interns for the next year. The process begins in February and the earlier we get our request in, the more likely we will get 5 interns and will have the ability to select from the top candidates. A discussion was held on the value of the interns vs. the cost (\$32,250 total). The consensus was that the interns provide a lot to the school – they have the native language skills and have teacher training. In terms of the cost, we are essentially getting 5 EAs full time. For the same amount, we would only be able to hire one EA for 6 hours a day for the year. Todd noted this is 46% of our budget but it is consistent with the BVPO mission.

Motion to Authorize the Selection of Up to 5 Amity Interns and to Allocate \$32,250 on Amity Interns - A motion was made to authorize the Amity Committee to interview for and select up to 5 interns for the 2016-2017 school year and to allocate \$32,250 for the Amity Program for the 2016-2017 school year. There was a second. A vote was taken and no opposition was noted.

Resolved: The Amity Committee is authorized to select up to 5 interns for the 2016-2017 school year and \$32,250 was allocated to fund the Amity Program for 2016-2017.

It was noted that if additional funds were needed, a vote would be taken at a later meeting.

SCHOOL AFFAIRS - The winter food drive went well and about 25 families were served. It is school choice time and volunteers are needed for school tours. More information will be available soon on the website and on the Facebook pages. OBOB is starting – the dates are Monday and Thursday. Look for more information on the website.

FUNDRAISING –On Spirit Gear, the feedback was mixed. The gear was a high quality but there were a few snags with the supplier. Some people got adult sizes instead of child sizes and the BVPO is buying that gear back and will sell it. Tim would like to the store again but needs assistance. The book fair sold \$9850 in books- the highest in memory. We choose the cash option so the school got \$2400 for books and \$217 in scholastic dollars from online sales. There was discussion about when/if to have a second book fair. The consensus was to have a book fair in the end of April or beginning of May. There was also a discussion of whether there was a location other than the library to hold the book fair. The Coin Drive raised \$1100 and the Box Tops raised a couple of hundred dollars.

A few fundraisers are coming up – students will be selling Papa’s Pizza Coupons starting February 1st. The coupons cost \$15 and BVPO gets 100% of the proceeds. There will also be a second coin drive starting the end of January.

A more general discussion was held about fundraising – April, Renee and Tim met in December and after assessing everything, if we don’t do more fundraising, we are facing a 10k gap in what we budgeted to spend (70k) and what we will likely raise (60k). Some additional fundraisers include selling cosmos, direct drive, and a Casino Night. There was an extensive discussion about whether (1) we could simply take money from surplus (the money the Capital Committee is evaluating), (2) we should consider a direct drive and Casino, and (3) we could back off fundraising this year. Historically we have only spent what we raised in a given year and there were questions raised about whether the surplus should be used for this purpose. Some present we optimistic about a direct drive or Casino but others expressed concern that parents we getting burned out. Smaller fundraisers like the Cosmos sales were met with a general approval. There was a concern that

relaxing on fundraising this year could come back to hurt the BVPO in future years. This discussion will continue.

SCHOOL SPIRIT – The issue of a dance was raised and March 11 was proposed as a tentative date.

FIESTA – Fiesta is April 15

TREASURER – Todd provided handouts of the current budget picture. He is willing to answer any specific budget questions people have.

2015 and 2016 BVPO Approved Budget

Printed: January 12, 2016

Budget Owner	2015/16 Annual Operating Budget	2015 & 16 Approved Budget	2015 & 16 Actuals	Budget \$ Remaining	Budget % Remaining	Comments	
Admin	Todd	Office Expense: Supplies and Quickbooks (\$290)	\$ 500	\$ -	\$ 500	100%	
Admin	Todd	Secure Mailbox Service	\$ 225	\$ 114	\$ 111	49%	Paid 6 Mo's expense.
Admin	Todd	BVPO Insurance	\$ 1,200	\$ -	\$ 1,200	100%	
Admin	Todd	CPA Tax Expenses/State fees	\$ 500	\$ -	\$ 500	100%	
Admin	Todd	BVPO Babysitting	\$ 300	\$ 120	\$ 180	60%	
Social	Autumn, Jenni	Fiesta	\$ 6,400	\$ 1,023	\$ 5,378	84%	Hult center deposit paid to 4J.
Social	School Affairs members	School Affairs Committee: (ice cream social, new family welcome, family dance night, teacher appreciation luncheon, teacher grading day brunch, misc school events.	\$ 1,200	\$ 730	\$ 470	39%	Ice cream social (\$200) , Skate World (\$225), Carnival (\$92.65), coffee chats (\$44.85), teacher appreciation (\$94.28)
Program	Lisa and Gail	Amity Program (5 Interns)	\$ 32,250	\$ 20,265	\$ 11,985	37%	3 months of stipend, phones, & Amity fee
Program	Ben and Sarah	Artist in Residency	\$ 12,000	\$ 2,977	\$ 9,023	75%	
Program	Ben and Sarah	Library Staffing (Classified FTE)	\$ 7,000	\$ -	\$ 7,000	100%	
Program	Ben and Sarah	Teacher Peer Development	\$ 2,000	\$ -	\$ 2,000	100%	
Program	Todd	Classroom Grants	\$ 4,000	\$ 4,000	\$ -	0%	Classroom grants distributed to teachers in August.
Program	TBD	Anti-Bullying Program	\$ 400	\$ 400	\$ -	0%	
Program	Tim	BizTown Every other Year (4th and 5th Grades) -	\$ 1,620	\$ -	\$ 1,620	100%	
		Total	\$ 69,595	\$ 29,628	\$ 39,967	57%	

SITE COUNCIL/PRINCIPAL -Juan Cuadros provided an update. All staff went through the ALICE training to learn how to handle emergency incidents. It teaches when to get out and when/how to respond. This has been a real learning experience and eye opening- gaps in security have been identified and addressed. Juan is very thankful for the training. This is school choice season – tours are starting and there is a school showcase. It is also full testing season. The students will be taking the district-wide easy CBM (K-5) and there is language assessment in 3rd and 5th grade. The state report card is out and BV did very well. This is also the 3rd year that we have assessed Spanish language proficiency and after this year, we will have data on how we are doing. We know students are doing well and the data supports this. The issue of peer development was raised. This was a program

started at BV where teachers observe each other and provide feedback. BVPO pays for substitute teachers to allow time for the peer observation. 4J has started funding this program and Juan is going to see if 4J will pay for BV's program.

WEBSITE – Deb brought up the issue of the website – it is up for renewal in April. It will be \$150 for one year but if we renew for a longer period, we will get a lower rate (\$102 a year for 3 years and \$90 a year for 5 years). Juan recognized Deb for her work on the BVPO and the BV website – it has been great. Juan suggested maybe merging the two sites. A decision was deferred until the next meeting.

Motion to Approve December Minutes - A motion was made to approve the December minutes and there was a second. A vote was taken and there was no opposition.

Resolved: The December meeting minutes were approved.