

December 15, 2001

BEHA Board Members

The first board meeting for the 2002 year was held on Saturday, December 15, 2001, from 12noon to 1:45pm at Bob Warner's home. Board President Bob Warner called the meeting to order.

Board members present:

Brenda Olstad	beolstad@aol.com
Eric VanDommelen	eric.p.vandommelen@gm.com
Marcy Halverson	mbhalv@inwave.com
Greg Johnson	gregkj1@aol.com
Martie Mikulcik	martiemikulcik@yahoo.com
Bob Warner	bwarner@afco.net
Tom Asp	tpasp@yahoo.com

Meeting minutes

Annual Meeting- minutes from the previous board meeting and the association meeting both held at Lakehouse Inn in November were not available. Scott Converse, outgoing board Secretary has the minutes and did not make them available. Adoption of these minutes was suspended until such time as they could be obtained. Martie said she would obtain the past association and past board meeting minutes from Scott. (**Action Martie**)

Association Development- the covenants and by laws were reviewed by all.

Election of Officers

- ♦ Greg Johnson nominated and seconded for president
- ♦ Marcy Halverson nominated and seconded for vice president
- ♦ Tom Asp nominated and seconded for Treasure
- ♦ Martie Mikulcik nominated and seconded for Secretary

The board unanimously elected all nominees.

Liaisons-Board President Greg Johnson entertained discussion on having a liaison from the Board to work with the various committees, which would be appointed. A motion was made and seconded that all committees shall have a board member liaison. Motion passed.

- ♦ Bob Warner volunteered to be the Committee Liaison for the Board. A motion was made, seconded, and approved to accept Bob as the Committee Liaison.

- ♦ Committee Liaison – Bob will be contacting all prospective committee chairpersons to gauge their interest in chairing committees and to discuss committee membership and duties. A letter will follow to each committee outlining responsibilities of that committee, deadlines for action, a need for budgets by the next Board meeting, and how a committee's recommendation to the Board may or may not be acted on. **(Action Bob)**
- ♦ Legal Liaison – a motion was made and seconded that the President shall be the legal liaison with Dale Pope, the association's legal counsel.

Survey Review- a discussion was held on the need for a survey for the park development plans. It was agreed that the future Park Committee would put together such a survey. It was also agreed that there would be a subcommittee to the park committee to address the sidewalk issue. The survey is to cover the following topics:

1. Shelter
2. Landscaping
3. Playground equipment
4. Annual fee < \$100 per year.
5. Improvements simple and cost effective

2002 Goal Review-Committees

1. Park Development Committee

- ♦ Chairman for Park Development Committee-two people were discussed by the board. (Tammy Stone and Ben Mikulcik) If Tammy cannot serve then Ben will be asked. **(Action Bob)**
- ♦ Committee- recruit or assign membership from interested individuals
- ♦ Park Development Committee does not handle mowing.
- ♦ Survey submit to board for review and approval by April 1st
- ♦ Develop creative financing alternatives for the park improvements. Examples include adopt a tree, volunteer assessments (The association can accept donations. However the donations are not tax deductible, and will be taxable income), and other. Recommendations on alternatives are to be presented to the board for review and approval.
- ♦ Sidewalk Subcommittee to the Park Development Committee – report to park committee by March 1st (ingress, egress, legalities (codes, approvals, permits, ect), appearance, location, drainage and cost). The chairperson of the Park Committee will contact the following people to gauge their interest in serving on the subcommittee and report back to the Committee Liaison (Bob).
(Action Park Development Committee Chairperson)
 - Mark Charneske?
 - Shelly Lane?
 - Ben Mikulcik?
 - Mark Johnson?

(Action Bob) Follow up with prospective committee chairs and report back to Greg on interest to serve, membership, ect.

2. Boardwalk Committee

Has responsibility for the boardwalk, pier, and fence at the end of Lakeside Drive. Pat Murphy all ready volunteered to chair the committee. He will recruit membership for his committee. Following is a list of people who have volunteered to be on the committee:

- ♦ Prospective Boardwalk Committee Members:
 - Jeff Wryro
 - Brian Mogden
 - Greg and Ryan Johnson
 - Brenda Olstad
- ♦ Items that need to be addressed:
 - Straightening and treating fence
 - No trespassing signs (Brenda said she might be able to get some signs).
 - Committee to check damage to fence—draft budget letter with plan back by March meeting. **(Action Pat)**

3. Nominations Committee

Chairperson—Eric Van Dommelen

Cap membership at 3 persons. Make diverse Committee

(Action Eric)- Recruit a diverse membership to serve on committee. Report back to the board on committee membership.

4. Entrance Appearance Committee

Brenda Olstad -- Chairperson

Budget and plans back by March meeting of the board. **(Action Brenda)**

Annual Assessment

- ♦ The assessment letters (first and second notices) where reviewed. A motion was made and seconded to approve the letters. Motion passed.
- ♦ Assessment mailed out on Jan 18 **(Action Tom)**
- ♦ Assessments due on March 1st **(Follow-up action – Tom)**

Next meeting dates for the Board

- ♦ 1st choice Sat Mar 2nd 12 noon
- ♦ 2nd choice Sat Mar 9th 12 noon
- ♦ **(Action all Board members to get back to Greg with best date ASAP)**

By Law Updates

- ♦ Removal of requirement of treasurer being bonded can be considered. Removal will save over \$200 per year. **(Action Tom-to draft a revision to the bylaws to be considered at the next Board meeting)**

E-mail notification and/or Web site postings

(Action Eric) Check into a web site for the association

Follow-up letter and/or contact on outbuildings

- ♦ Alan Lemke - Red Shed was not approved **(Action Greg to follow up with Alan on this)**
- ♦ A motion was made and seconded to approve Ben Mikulcik's Shed. Motion passed.

Agenda items for next meeting

- ♦ Park mowing method and monitoring
- ♦ By Law Updates
- ♦ Committee Action & Reports