



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING MARCH 10, 2020

The regular meeting of the Mokena Fire Protection District was held on Tuesday, March 10, 2020 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Howard Stephens (was out of town but attended the meeting by video conference), Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Kathy Ferraro

Visitors: Meganne Trela

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Craig Warning made a motion, seconded by Ken Blank, to approve the minutes of the February 11, 2020 Trustee meeting. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the February 11, 2020 Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to accept the Monthly Statement as presented.

Robert Hennessy made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$120,517.84 as presented. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

TRUSTEES' REPORT

None

CALENDAR AND CHECKLIST

The names of those required to file Economic Interest Statements has been filed with the County Clerk.

ASSISTANT CHIEF CAMPBELL'S REPORT

Chandler Services is working on a quote with Hendrickson Suspension to come up with a new rear suspension that would work on the Engine 93 HME chassis. Engine 93 (Alexis/HME) is in reserve status at Station 2.

MFPD has met with Alexis Fire, Pierce and Rosenbauer to discuss new engine specifications and pricing. Pierce will be sending us a quote for a demo engine.

MFPD has ordered the new 2021 Freightliner chassis from Northwest Freightliner which is for the 2007 Ambulance remount project. The approximate delivery date will be in June 2020.

Truck 92 (Pierce), out of Station 2, has had all 4 rear suspension beams and suspension air bags replaced and is now back in service.

On behalf of MFPD, Assistant Chief Campbell thanked Lt. Boomsma for his hard work and dedication on designing and building new storage shelving at Station 1. Lt. Boomsma also reorganized the storage area to make the items more easily accessible.

MFPD published a legal notice for 30 MSA self-contained breathing apparatus (SCBA). The sealed bids were accepted from February 20th until March 5th at 11:00 a.m. MFPD had received one bid from Air One Equipment in the amount of \$181,065 for the new MSA SCBA's. MFPD is looking to approve the purchase of the SCBA's. This is an agenda item.

On February 19th at approximately 10:30 a.m., MFPD responded to 9830 Giles Drive for a fire in the kitchen. The fire was contained to the kitchen area and extinguished within 10 minutes of our arrival.

The March training calendar was reviewed by the Board.

The Board reviewed the POC ride-along report for the month of February.

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active and committed to support Laraway Dispatch in improving their provided service levels. Any issues that we have experienced have been reported to LCC through their notification procedure.

At the request of the MFPD and as part of the construction of their rehabilitation facility, Smith Crossing has purchased and is installing an internal radio "repeater" system. Crew communication from inside of Smith Crossing to exterior crews or dispatch has been problematic for years. We had previously moved a VHF repeater in an effort to help alleviate some of the communication problems, which resulted in slightly better coverage. The new system, as a cost of \$175,000, is being paid for by Smith Crossing.

We are looking with radio engineers to evaluate the Holiday Inn Express to determine if they will be required to install a similar system prior to receiving occupancy.

We have been working on the Fiscal year 2021 budget. Some unanticipated expenses in facility and apparatus maintenance will likely result in a budget overage for this fiscal year.

Assistant Chief Cirelli stated that he has not received any recommendations regarding the draft Standard of Cover document. Approval of this document is an agenda item.

The 2020 Annual Compliance Report (ACR) was submitted and approved. Thanks to Engineer Shefcik for his hard work in completing this.

An Effective Response Force (ERF) analysis will be presented on a single-family residential fire that occurred on February 19th.

We are assisting the Village of Homer Glen in updating their Emergency Operations Plan.

We currently have one employee out on unpaid leave.

We have initiated enhanced disinfecting protocols in response to the COVID-19 outbreak. At the direction to Silver Cross EMS, and in accordance with CDC guidelines, LCC has begun interrogating callers for potential exposure/symptoms of COVID-19. Staff is actively monitoring the situation and evaluating its potential impact.

The Trustees reviewed the February code enforcement reports and public education surveys.

CHIEF'S REPORT

Newspaper articles this month:

- The Mokena Messenger published articles on the house fire on February 19th and calls for service.

The Trustees reviewed the monthly alarm reports for February.

Seven Customer Satisfaction Surveys received in the past month were shared with the Board.

REVIEW AND APPROVE SCBA BIDS

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve the SCBA Bid to Air One. Motion passed with a roll call vote as follows: William Haas aye, Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye, Craig Waring aye.

APPROVE COMMISSIONER APPOINTMENT FOR RICK BARZ

Craig Waring made a motion, seconded by Dennis Burkhardt, to re-appoint Rick Barz for an additional 3-year term as Fire Commissioner. Motion passed with all ayes.

REVIEW AND APPROVE THE UPDATED STANDARD OF COVERAGE

Robert Hennessy made a motion, seconded by Craig Warning, to approve the updated standard of cover. Motion passed with a roll call vote as follows: William Haas aye, Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

CLOSED SESSION

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to enter Closed Session at 7:03 PM to discuss personnel matters and possible litigation. Motion passed with all ayes.

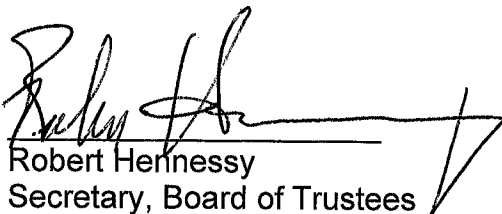
The Board returned to Open Session at 7:18 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

Ken Blank made a motion, seconded by Dennis Burkhardt, to reject a proposal with a Litigation matter. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 8:00 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Kathy Ferraro