



## 2016-17 GA COAM Location License Renewal Instructions

- Please go to <https://www.gacoam.com>
- Please select "Log In" under the "Register" tab.
- You will need your login information used from previous year(s). If you do not have this information, you must follow the instructions on the screen or contact the Georgia Lottery Commission at 1-800-746-8546. BCG Gaming does not have access to your login information.
- Once you have logged in, please select the "Licenses" tab. You should see your location listed in the drop down menu. Please select your location.
- Once your location is selected, you will see an option on the left of the screen for "Renewal". Select this option.
- Please follow all of the on screen instructions.
- You will be renewing for a "Class A Location License".
- The number of "CLASS A" machines at your location, along with BCG Gaming's Master License number, are listed below.
- Change machines and bulk vending machines do **NOT** need to be licensed
- The "Class A" licenses are \$25 per machine. If your total does not match \$25 per machine (+ a minor processing fee), please review your application. Also, please verify that you are renewing for a "2016-17 Class A Location License".
- Once you receive your license, please make sure to post it along with your business license, etc. Also, it would be a good idea to print off a copy of the receipt in case of any discrepancies with the GA Lottery Commission.
- **Renewals need to be completed no later than 6/30/16. If not completed on or before 6/30/16, you will be subjected to a \$1000 fine by the Georgia Lottery Commission.**

Location: \_\_\_\_\_

Number of **CLASS A** machines: \_\_\_\_\_

BCG Master License # 000005147

\*If you have any questions please contact us at (678) 494-4246 or (770) 605-8415\*