

summer student/ intern



about us

At f-BLOK we seek out problems to solve. We believe we have a responsibility to improve each space we affect and occupy. Every day our team strives to do this by bridging the gap between owner, architect, contractor, trades and technology to find efficiencies and maximize investment in the built environment. We may not always be part of the solution but are happy to connect you with our network of business leaders, contractors and experts that might be.

We partner with local and national entrepreneurs, doers, researchers and change-makers to ensure we are always learning and expanding our perspective. Our organization is responsible and responsive to the requirements of the work rather than the directives of any powerful individual. We challenge overly complicated processes and policies, hierarchy and ego driven decisions– striving for efficiencies, lean planning, collaboration and community building in all that we do.... always accompanied by a smile or a well-timed joke to keep everything we do fun and engaging.

We are looking for a Summer Student/ Intern to be a team member on projects in Manitoba and beyond as well as contribute to our internal teams that promote the continual learning and excellence related to management, research and knowledge building and creative and technical execution. The student will be tasked with contributing to architectural and interior design projects at a variety of scales including assessments, studies, extensive renovations and new builds. We invest in people that are reliable, adaptable, collaborative and passionate about advancing architecture, and more importantly, passionate about having fun day-after-day and pushing the creative boundaries of themselves and those who work with them. We are open to extending the position beyond a summer term with the right candidate.

about the position

- Working as part of a collaborative team of architects, interior designers, technologist, consultants, contractors and owners.
- Involvement in document production and construction contract administration team under a project architect/ interior designer and coordinating with engineering consultants.
- Contributing to the overall culture and trajectory of the firm.
- Conducting research on local climatic, economic, social and demographic conditions.
- Conducting evaluation of building conditions and documentation of building components through measurement tools, photographs, written descriptions and data worksheets.
- Producing comprehensive reports including descriptions of existing conditions, building code reviews, functional program and space needs as well as proposed design solutions.
- Actively participating in design reviews and discussions.
- Producing design documents (functional programs, schematic drawings, models, renderings, etc).
- Producing construction document packages (plans, elevations, sections, details, specifications, etc).
- Producing graphic material (marketing, design reports, signage and wayfinding, etc).
- Contributing to AutoCAD and BIM standards and templates.
- Contributing to Office standards and templates.
- Contributing to branding, marketing and social media (if skilled/ interested).

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about you

- You have experience in an architectural office or similar.
- You are passionate about making a difference in the world and pursuing the 4 Pillars of Sustainability grounded in environmental, economic, cultural and social sustainability.
- You have interest in working with non-profits, community groups, Indigenous groups, First Nations and a strong understanding of Indigenous cultures.
- You find opportunity within constraint—maximizing value and efficiencies.
- You have a keen eye for detailing and carrying design execution through all stages of projects.
- You have a passion for technology, graphic design, and the advancement of what's possible.
- You are proficient in BIM software and also embrace the right technology for the task for its ability to assist in communicating and exploring ideas, not because it is flashy or "what you know".
- You don't just check your work, you double check and welcome the feedback or review of a team member or senior.
- You are passionate about delivering high quality client service, design excellence and technical expertise and love nothing more than your hard work paying off with a successful team project.
- You meet deadlines, no questions.
- You believe in thoughtful consideration on how the built environment affects the overall environment, the health & wellness and the social participation of those that occupy each space and are eager to pursue inclusivity and accessibility for all, always.
- You thrive when juggling many moving parts simultaneously, and you can turn up the hustle when necessary.
- You always follow up and follow through on time.
- You are never the person who says, "that's not my job".
- You have an interest in building science and construction methods.
- You are proficient in Adobe Suite (InDesign, Photoshop, Illustrator, etc).
- You are a students in Master's program or final year of B.Env D. (architecture or interior design).
- You are an innovative problem solver that enjoys new challenges.
- You are a team player that is enthusiastic.
- You are detail oriented and apply a level of rigour to see challenges and ideas through.
- You are excited about f-BLOK and the role and impact you may be able to have with us.

how to apply

Interested applicants are encouraged to forward their cover letter and resume, in confidence, to info@f-BLOK.ca.

Co-op students may apply for this opportunity by submitting a cover letter, resume and portfolio to faucoop@umanitoba.ca. Applications will be forwarded to the employer after the closing date.

Only candidates selected for an interview will be contacted.

We thank all applicants for their interest in f-BLOK architecture inc.