

# From the admissions team...

THIS IS  
**TRUEMU.**

Dear Jeanine:

Eastern Michigan University Graduate School is excited to announce that we are updating our application system in early January 2017. The new application system provides new and improved functionality for students through the application process. This update will ensure more timely application updates easier system to use. Below are a few frequently asked questions that will help you understand your next steps and address any questions you might have during this transition process.

### **What does this mean for you?**

Due to the migration from the current system, we encourage you to complete you application and submit it before to January 1, 2017. If you submit your application in the current system prior to January, you will continue to receive application status updates in the current system.

### **Will the University keep my application on file?**

Yes, your submitted application and all received documents will remain on file with the University in your permanet application record.

### **If I wait until after January 1, 2017 to submit my application what do I need to do?**

If you elect to delay your application submission until after January 1, you will need to complete a new application. Please note that if you choose to complete a new application, you may use the application fee waiver code "NEW" to prevent a duplicate application fee.

### **I have submitted my application in the current system. How will I know if I have been accepted?**

If you have submitted your application in the current system, you will continue to receive updates regarding the status of your application through your existing student portal. Additionally, you will receive an email message once a decision has been made on your application that will direct you to the student portal to review your admissions decision.

**I have submitted my application in the current system. Will my recommenders still be able to submit their reviews?**

Yes, if you have requested already recommendations using the current system they may continue to be submitted using this system.

Recommenders may also directly submit review to the University by emailing them to [documents\\_admissions@emich.edu](mailto:documents_admissions@emich.edu).

**I have submitted my application in the current system, but have not yet submitted a required document (example: Personal Statement).**

**How do I submit?**

Any required documents for applications submitted prior to January 1, 2017 should be submitted via email or direct mail. Email documents should be sent to [documents\\_admissions@emich.edu](mailto:documents_admissions@emich.edu) and mailed documents should be sent to :

Office of Admissions  
Eastern Michigan University  
PO Box 970  
Ypsilanti, MI 48197

**What should I do if I have additional questions?**

We are here to answer any additional questions you have. Call us at [\(734\) 487-3400](tel:7344873400) or email us with your questions at [graduate.admissions@emich.edu](mailto:graduate.admissions@emich.edu).

Your successful admission to Eastern Michigan University is our priority. We hope to see you soon as an enrolled student on campus!

