

**WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY**

*Incorporated 1995*

198 Lafayette Road, West Brandywine, Pennsylvania 19320-1230

Phone- 610-383-7140 [Email-admin@wbtma.org](mailto:Email-admin@wbtma.org)

William S. Clark, *Chairperson*  
Kent D. Nation, *Secretary*  
Joseph S. Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairperson*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferez, *Administrator*

**REORGANIZATION MEETING MINUTES**

**January 26, 2023**

**Call to Order**

The meeting was called to order at 7:00pm by Secretary Kent Nation.

**Roll Call of Board Members**

Joseph S. Boldaz (JSB), Francesca J. Crane (FJC), Kent D. Nation (KDN) and Joseph S. Sawicki (JSS) were in attendance. William S. Clark (WSS) was absent.

**Others Present**

Solicitor Stacey Fuller, Engineers Mark Yoder and Bill Malin, Operators John Dean and Dave Friedman, and Administrator Anita Ferez were present

**Appointment of Chairman for 2023**

A Motion to appoint William S. Clark as Chairman for 2023 was made by JSB and seconded by KDN. All members were in favor.

**Appointment of Vice Chairman**

A Motion to appoint Francesca J. Crane as Vice Chair for 2023 was made by JSB and seconded by KDN. All members were in favor.

**Appointment of Secretary**

A Motion to appoint Kent D. Nation as Secretary for 2023 was made by JSB and seconded by FJC. All members were in favor.

**Appointment of Treasurer**

A Motion to appoint Joseph S. Sawicki as Treasurer for 2023 was made by JSB and seconded by KDN. All members were in favor.

**Appointment of Assistant Secretary/Assistant Treasurer**

A Motion to appoint Joseph S. Boldaz as Assistant Secretary/Treasurer was made by KDN and seconded by JSS. All members were in favor.

**Appointment of Administrative Personnel for 2023**

Administrator and Right-To-Know Officer – Anita Ferenz  
Bookkeeper – Bonnie Lucy

**Appointment of Professional Consultants for 2023**

Gawthrop Greenwood – Solicitor  
Carroll Engineering Corporation – Engineer  
EEMA O&M Services Group – Operator  
Concord Public Financial Advisors – Financial Advisor  
H.A. Thomson Agency - General and Special Insurances  
Mid Penn Bank – Depository  
Evolution Payroll Services - Payroll Service Provider  
Auditor – BBD, LLP

A Motion to approve appointment of Administrative Personnel and Professional Consultants for 2023 was made by JSB and seconded by KDN. All members were in favor.

**Resolutions**

01-2023          Disposition of Records as of December 31, 2022

A Motion to approve Resolution 01-2023 for the Disposition of Records as of December 31, 2022 was made by JSB and seconded by KDN. All members were in favor.

**Miscellaneous Information for 2023**

Authority meetings are the fourth Thursday of each month at 7:00PM except for November which will be Wednesday, November 15, 2023, and December which will be Wednesday, December 20, 2023, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320.

Special Meetings to be advertised as required by law.

**Adjournment**

A Motion to adjourn the reorganization meeting was made by KDN and seconded by JSS. All members were in favor. The meeting adjourned at 7:05pm.

Respectfully submitted,

Anita M. Ferenz, Administrator