

**Jackson Township  
Board of Fire Commissioners  
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527  
732-363-2595  
Jacksonfiredistrict1.org

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr.	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Clarence E Aldrich IV
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**Monthly Business Meeting  
July 14, 2014**

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on July 14, 2014. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming III, Commissioner Redington, Commissioner Flemming IV and Commissioner Aldrich. Also in attendance was Chief Rauch, Fire Fighter Zimmerman and Board Accountant Robert Elliott.

Minutes from the June 2014 meeting were read and approved with one change.

Without further comment Commissioner Aldrich made a motion to approve the July 2014 minutes. The motion was seconded by Commissioner Johnson.

With no further discussion a vote was called.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

## **NOTICES AND COMMUNICATIONS**

- Billing notice for FF Stefan Roman.
- Fire District #1 Audited Financial Statements and Supplemental Audit DRAFT reports by Robert Elliott.
- Excess equipment report supplied by Chief Rauch.
- NJ Civil Service Commission Division of Administration & Training regarding training events for CAMPS system.

## **CHIEF'S REPORT**

- A copy of the Joint Chief's meeting minutes was provided for review.
- 6 month LOSAP report provided.
- The District has several older radios that are still operational but no longer useful on our current system. It was discussed and approved that these radios be placed on GOV DEALS for sale.
- Other excess FF equipment no longer used by the District can be placed for sale under the Ocean County WEB SITE for sale.

Total Fires	25
In District	15
Out of District	10
Drills	1

### Vehicles

5700 No issues.

5710 No issues.

5701 Out of service, broken leaf spring in front axels.

5705 No issues.

5708 No issues.

5709 No issues.

## **BUILDING AND PROPERTY**

- The plumbing installation for the new hall renovations has begun. An inspection is due July 15<sup>th</sup> by the Township. An electrical installation and inspection is to immediately follow.
- The irrigation sprinkler system for the fire house needs some minor service. FF Blasi Jr has been asked to look over the system and make repairs as necessary.

## **UNFINISHED BUSINESS**

Accountant Robert Elliott has been asked to assist the Board with facilitating the benefits and health coverage's provided by the State for FF Zimmerman and Administrator Rauch. His office has extensive experience in this area.

### **Open Public Portion**

No Public comment.

### **Closed Executive Session**

No closed session business conducted.

## **NEW BUSINESS**

Robert Elliott of Mohel Elliott Bauer & Gass (Board Accountant) was present and presented the draft document of the Independent Auditors Report for years ending 2012 and 2013. These documents were reviewed with all Commissioners and Mr. Elliott. Once the review was complete an Audit Review Certification was completed and signed by each Commissioner. Further a resolution was adopted approving the Financial Statements and provided for it's submission the the Local Finance Board.

## **JOINT BOARD OF FIRE COMMISSIONERS**

Some progress is noted and the Joint Board may have some new life. District 1 and District 2 will move forward weather other Boards will participate or not.

**TREASURERS REPORT**

See attached treasurers report.

A motion authorizing payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Johnson.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

With no further business before the Board Commissioner Redington made a motion to adjourn. It was seconded by Commissioner Fleming IV.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

Meeting adjourned.

Next regular meeting is scheduled for August 11, 2014.

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Robert R Redington Jr Secretary

# Treasurer Report June, 2014

Date	Check #	Payee	Use	Voucher #	Amount
6/11/2014	EFT	Heartland Payroll	Payroll		\$ 7,303.99
6/19/2014	7877	ADP Cobra Services	Rauch Benefits	5911	\$ 2,046.65
6/25/2014	EFT	Heartland Payroll	Payroll		\$ 7,145.82
7/12/2014	7878	NJNG	Natural Gas Service	5912	\$ 100.00
7/12/2014	7879	JCP&L	Electrical Service	5913	\$ 398.06
7/12/2014	7880	Cablevision	TV/Web Service	5914	\$ 179.75
7/12/2014	7881	Verizon Wireless	5700 Cell Service	5915	\$ 53.97
7/12/2014	7882	Waste Management	Garbage Service	5916	\$ 257.25
7/12/2014	7883	NJ Fire Equipment Co.	Hose Parts	5917	\$ 664.00
7/12/2014	7884	Blaze Emergency Equipment	Truck Repair	5918	\$ 815.41
7/12/2014	7885	Jackson Townshit First Aid Squad	EMT Supplies	5919	\$ 483.50
7/12/2014	7886	Municipal Emergency Services Inc.	SCBA Parts & Testing	5920	\$ 406.50
7/12/2014	7887	Barney's Service Center	Truck Tires	5921	\$ 740.00
7/12/2014	7888	Witmer Public Safety Group Inc.	Clothing	5922	\$ 6.49
7/12/2014	7889	JTBFC Dist #2	Training	5923	\$ 71.00
7/12/2014	7890	Whitesville Vol. Fire CO.	Grant Matching	5924	\$ 5,811.00
7/12/2014	7891	NJ Casualty Ins. Co.	Insurance	5925	\$ 2,065.33
7/12/2014	7892	VFIS	Insurance	5926	\$ 369.29
7/12/2014	7893	VFIS	Insurance	5927	\$ 8,918.00
7/12/2014	7894	ADP Cobra Services	Rauch Benefits	5928	\$ 2,046.65
7/12/2014	7895	Toms River Fire Academy	Training	5929	\$ 250.00
7/12/2014	7896	County Line Hardware	Supplies	5930	\$ 286.63

**Harmony Bank** \$ 271,010.39  
**Checks 7877-7896 & EFTs** \$ 40,419.29  
\$ 230,591.10  
**Cash Management** \$ 118,596.31  
\$ 349,187.41