

TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes

March 27, 2019

Present: Gary Bushey, Marion Mattola-Brierly, Larry Grant, Amber Hall, Javier Trevino

The meeting was called to order at 6:49pm. Meeting transpired over the telephone as a conference call.

1. *Delinquencies and Budget*

All amounts look to be in good standing.

2. *Back Accounts.*

The Board discussed closing the checking account held at North Easton Savings Bank for two reasons: (1) because it is being used more like a savings account and (2) because it accrues no interest.

The Board unanimously approved transferring the checking account from North Easton to a saving accounts with Alliance.

The Board requested that all Trustees be provided with bank checks.

3. *Walkthrough.*

FC will schedule a walkthrough towards the end of April to assess tress on the property that are at-risk for toppling.

FC will schedule a walkthrough with Aggregate Paving and get a quote on paving the 3 parking lots. Three different quotes will be sought from vendors. The Board will take another look at the bank loan for the paving project and vote on how to proceed.

4. *Snow buckets*

FC will send an email message to all owners informing them that snow buckets will be removed.

5. *Trash Charge*

Owner disputes the invoice he was sent for trash clean-up around unit. The Board unanimously agreed to pay the \$165 charge for the clean-up. FC will inform the same owner to pay the balance owed on his condo fee.

6. *Open Forum*

A discussion was held about removing the fallen branches on the property during Spring cleanup. Amber will follow up on when the Spring cleanup will happen.

Next meeting is set for Wednesday, April 24 at 6:00 pm during the walkthrough.

The meeting was adjourned at 7:20 pm.

Respectfully submitted,
Javier Trevino