

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JULY 6, 2020

The Harrison Township Trustees met in regular session on July 6, 2020 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Mark Van Buren was absent.

Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Larry Kretzmann, SWLCW&SD
Guest	Vickie Noble
Guest	Tony Sharp
Guest	John Vermaaten

From the floor – Tony Sharp
Mr. Sharp reported that he had repaired the boardwalk on the Depot.

From the floor – Vickie Noble
Vickie Noble turned in her resignation as the Harrison Township Assistant Zoning Inspector as of July 6, 2020.

-Eric Smith moved to accept Vickie Noble’s resignation as the Harrison Township Assistant Zoning Inspector. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector

The June zoning permit and fee total was \$3,053.20.

Valerie presented the following estimates to seal the parking lot of the township hall:

- | | |
|---------------------------------------|------------|
| 1. Xtreme Seal Coating LLC | \$1,612.44 |
| 2. TRU Seal Asphalt LLC | \$2,395.00 |
| 3. Ace Asphalt Maintenance & Striping | \$2,555.00 |
| 4. Hendren Sealcoating | \$4,105.00 |

-Ray Foor moved to approve a purchase order to Xtreme Seal Coating LLC to fill cracks, seal and stripe the Township Hall parking lot for \$1,612.44. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Valerie presented an estimate from Bill Ischy to replace the wireless network at the Township Hall. He estimated about three hours to remove the old wireless network and install the new for \$315.00 (labor). Ubiquiti equipment would cost \$631.25.

-Eric Smith moved to approve a purchase order for \$1,000.00 to Ischy Technology Solutions, LLC to replace the wireless network at the Harrison Township Hall. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Valerie explained that the BZA hearing held September 9, 2019 (tabled) and again on June 16, 2020 for Kenny Bing would have a full cost of \$967.88. \$500.00 was deposited with the application leaving a balance of \$467.88. She inquired if the cost of the BZA members and secretary could be eliminated leaving a balance due of \$177.88.

-Ray Foor moved to eliminate the cost of the BZA members and secretary, cost of \$290.00 (6/16/20 Hearing) for the Kenny Bing BZA Hearing held on September 9, 2019 and June 16, 2020. Mr. Bing will owe the township \$177.88. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Zoning Report – Tom Frederick, Zoning Inspector

Tom presented the Agreement between Crispin Iron & Metal Company, LLC and the Harrison Township Board of Trustees. The agreement is to tow a Junk Motor Vehicle, 1985-1990 Winnebago to Crispin's and the Board will follow Ohio Revised Code Section 505.871 to complete the process.

-Ray Foor moved to sign the Agreement, Resolution 2020 07 06 01, between Crispin Iron & Metal Company, LLC and the Harrison Township Board of Trustees. The agreement is to tow a Junk Motor Vehicle, 1985-1990 Winnebago to Crispin's and the Board will follow Ohio Revised Code Section 505.871 to complete the process. The motion further states approval of a purchase order to Crispin Iron & Metal Company, LLC to tow the Junk Motor Vehicle for \$500.00. The Junk Motor Vehicle is located at 5513 Beecher Road. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The resolution was adopted.

Valerie Hans reported that she has been working on the York Street Cemetery records.

-Ray Foor moved to approve the following:

- 1. Minutes of the June 16, 2020 regular meeting**
- 2. Payment advice 188-2020 through 210-2020**
- 3. Warrants 17536 through 17560**
- 4. The June Bank Reconciliation**

Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Road Report – Ben Patterson, Road Superintendent

The Engineer estimates for the Harrison Township Culvert Replacement Project were reviewed. There are culverts at 6181 Beecher Road and 6750 Beecher Road.

-Eric Smith moved to adopt Resolution 2020 07 06 02 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING RESURFACING VARIOUS ROADS IN HARRISON TOWNSHIP the 2020 “Harrison Township Culvert Replacement Project”. The motion further states that the pre-bid meeting will be held at the Township Road Department Office on July 27, 2020 at 10:00 a.m. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The resolution was adopted.

-Eric Smith moved to approve a purchase order to Chaney Mechanical for heating and cooling service in the amount of \$2,000.00. \$1,400.00 from General Fund and \$600.00 from Road & Bridge Fund. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

-Eric Smith moved to approve a purchase order to Shelly Materials for material to repair roads in the amount of \$10,000.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Ben led a discussion concerning the ditch at 85 Twenty Grand.

Ben reviewed the warranty letter from The Shelly Company and everything was in order.

Ben reported that he is requesting estimates for the driveway on Beecher Road that was damaged during the Beecher Road storm water project.

Ben stated that the residents impacted from the Carryback Road storm water project will need permits from the township and the county. Trustee Smith ask if it would be more efficient to have the township request engineering from the county.

-Eric Smith moved to request Engineering Assistance for the Carryback Road storm water project. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Ben talked about the permit request from the Southwest Licking Community Water and Sewer District for the Hollow Road Phase 1 Waterline Extension Project right-of-way permit.

The permit request was signed by the trustees.

-Eric Smith moved to provide Valerie Hans a letter stating her hire date and proof of health insurance. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that the office is now open for walk in traffic. The interconnect with

Jefferson Township will be the topic of the meeting on July 7th to price the cost of water. Other activities of the district were discussed.

Trustee Eric Smith, credit card compliance officer, completed the quarterly credit card report.

The fiscal officer reported that road worker, Terry Perkins will have worked one year as of July 22, 2020 and will receive 80 hours of vacation time.

-Eric Smith moved to approve 80 hours of vacation time for road worker, Terry Perkins as of July 22, 2020, one year of continuous service. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Working Partners has contacted the township wishing to update our Drug Free Workplace Policy. The trustees are not interested at this time.

The fiscal officer presented the County Auditor report stating the revenue amounts that a 2 mill renewal levy would generate. The Harrison Township Road District has a total current tax valuation of \$240,862,913. The dollar amount of revenue that would be generated by a 2 mill levy is \$344,912 annually during the life of the levy.

-Eric Smith moved to adopt Resolution 2020 07 06 03 which states: RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The resolution was adopted.

-Ray Foor moved to renew bonds for the Road Superintendent, Ben Patterson and road worker, Mike Stickle. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Harrison Township has been renewed as a Competitive Retail Electric Service Provider as well as an Ohio Natural Gas Governmental Aggregator as of June 17, 2020.

-Ray Foor moved for the township to enroll in the BWC One Claim Program, year four of the program for year 2021. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

The Coronavirus Relief Fund estimate for Harrison Township is \$21,405.17. Expenditures must be used for actions taken to respond to the public health emergency. At this time, there is no use for the funds. We will continue to evaluate.

-Ray Foor moved to accept Valerie Hans's resignation from the BZA as of June 17, 2020. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The June Bank Reconciliations were signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 7:31 p.m.
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the July 6, 2020 minutes.

RESOLUTION 2020 07 06 01

RESOLUTION 2020 07 06 02

RESOLUTION 2020 07 06 03